

Council Meeting

Agenda

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

To the **MEMBERS OF FULL COUNCIL**, you are hereby summoned to attend the **Full Council** on **Monday, June 8, 2026**, at **19:00 - 21:30** in the **Roy Underdown Pavillion; Meeting Room** for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format (DD/MM/YYYY)+item number.

AGENDA

1 WELCOME

Apologies for absence.
Dispensations/interests

2 APPROVE MINUTES

To approve the Minutes of the Full Council meeting held on 11th May 2026

3 PUBLIC PARTICIPATION

4 CO-OPTION

To consider candidates for Co-option for the Councillor vacancy

5 GRANT APPLICATION

To consider a Grant made from the Hamble Conservation Volunteers for £500 for tools and PPE

6 HAMBLE AIRFIELD

To receive an update and approve further budget

7 ASSET TRANSFER & LOCAL GOVERNMENT RE-ORGANISATION

To receive an update from the Assets Transfer Working Group in relation to the Assets being transferred

from Eastleigh Borough Council.
To update on Local Government Re-organisation

8 COMMITTEES & WORKING GROUPS

To receive updates and recommendations

8.1 CHAIR UPDATE

To receive an update from the Chair including:

- village of the year
- to discuss Foreshore usage in hot weather

8.2 ASSETS UPDATE

To receive an Update from the Assets Chair

8.3 PLANNING UPDATE

Update from Cllr Underdown, Chair of Planning including Conservation Area Appraisal Update

8.4 FINANCE COMMITTEE UPDATE

To agree the Appointment of the Chair of the Finance Committee

8.5 H R WORKING GROUP

To update and agree the Chair of the HR Working Group

8.6 BHH/LAC & OTHER WORKING GROUPS AND OUTSIDE BODIES

To receive Updates from any other working groups or outside bodies and Local Area Committee

9 FORESHORE TOILETS

To resolve that Council instruct the Foreshore Facilities working Group to agree a plan within 6 weeks to upgrade the facilities to be fit for purpose:

- Damage resistant
- Easily cleanable (can be hosed down if necessary)
- Suitable materials (stainless steel or similar)
- Separate communal washing/drying area
- Infrastructure improvements where possible

10 AUDIT & FINANCE

To approve and agree as outlined all documents below;-

10.1 INTERNAL AUDIT FINAL LETTER REPORT

To approve

10.2 TO AGREE & APPROVE THE ANNUAL INTERNAL AUDIT REPORT

10.3 TO AGREE & APPROVE THE ANNUAL GOVERNANCE STATEMENT

The Chair and Clerk to Sign and date at Meeting

10.4 TO AGREE & APPROVE THE ACCOUNTING STATEMENTS

The Chair to Sign the Accounting Statements

10.5 TO AGREE THE DATE FOR EXERCISE OF PUBLIC RIGHTS

From Tuesday 10th June 2024 to Monday 21st July

Copy of notice attached

10.6 TO AGREE THE CONFLICT OF INTEREST FORM FROM BDO LLP

To be signed by Clerk and Chair at Meeting

10.7 REVIEW EFFECTIVENESS OF INTERNAL AUDIT 2025/2026

Resolve to agree that the internal controls are adequate and fit for purpose for the Parish Council in 2026/26

11 FINANCIAL STATEMENTS

To approve and Chair and Clerk to Sign off the Financial Statements

12 APPOINT NEW INTERNAL AUDITOR

Due to retirement of the current Internal Auditor, Lightatouch, the Functions Working Group at their last meeting recommended that Council appoint Mulberry & Co following guidance from HALC on the appointment process

13 STANDING ITEMS

13.1 HEALTH & SAFETY

To receive updates as necessary

14 GOVERNANCE

To agree training schedule for all Councillors - as outlined in the updated Member Handbook

15 3 G PITCH

To update Council on 3G pitch and request support to progress this project

16 MEMORIAL HALL

To receive an update on the Memorial Hall

17 ACCOUNTS & FINANCIAL REPORTS

To agree the monthly financial reports and information

To agree to approve the clearance of historic receipts and payments that were not correctly accounted for due to administrative errors.

18 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

19 LAND & LEASE MATTERS

To update on and agree on several matters in relation to Council land including an Easement and an Adverse Possession

To update on several Council leases and agree further legal fees as required

20 HUMAN RESOURCES

To update on any confidential HR matters

Dated: Wednesday, 03 June 2026

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE. 023 8045 3422.