

Council Meeting

Draft Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Asset Management Committee** of **HAMBLE PARISH COUNCIL**
Meeting held on **Monday, March 2, 2026** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Chair Serena Alexander, Andy Thompson, Ian Underdown, Simon Hand

Apologies: Chris Jones, Malcolm Cross

Staff In Attendance: Clerk and Deputy Clerk

Minute reference for this meeting is following format (DD/MM/YYYY) + Item Reference

MINUTES

1 WELCOME

The Chair welcomed all to the meeting.
There was one member of the public present.
Apologies for absence from Cllr Cross and Cllr Jones
There were no Interests and Dispensations

2 MINUTES OF MEETING

Resolved to approve the minutes of the Assets Committee Meeting of 2nd February 2026 by Cllr Underdown and seconded by Cllr Thompson and all in favour

3 PUBLIC PARTICIPATION

The member of the Public was present on behalf of Hamble River Sailing Club and spoke in relation to the new charging structure for the Donkey Derby Field.

He explained his concerns to the Assets Committee, which had been previously outlined in an email (circulated by the Clerk).

Cllr Alexander proposed that Item 6 Hire of the Donkey Derby Field be brought up the agenda for discussion, this was seconded by Cllr Underdown and all in favour

The member of the public left the meeting.

4 STANDING ITEMS

4.1 ASSETS/BUILDINGS

The Chair went through the Annual Programme, confirming that all the projects were complete for 25/26.

Cllr Thompson raised that a member of the public had raised that the Play equipment in Avro Court was getting old. The Clerk advised that this had passed the required safety checks carried out by Zurich.

Cllr Underdown advised that the area referred to as Hamble Sports Area is formally called the Hamble Community Facilities and this should be changed on the document.

4.2 HEALTH AND SAFETY

The new piece of toddler equipment in Mount Pleasant is currently out of use due to the broken bridge. Signage is in place and the contractor has been contacted.

4.3 INSURANCE

Due to the new grounds employee the Parish Council will be hiring a vehicle which will be added to the insurance.

4.4 LEASES

Nothing to update

5 ASSET TRANSFER

There was an update from the earlier Assets Working Group meeting in relation to the earlier meeting.

6 HIRE OF THE DONKEY DERBY FIELD

Cllr Underdown stated that when these new charges were implemented in September it had always been subject to a review.

The Clerk outlined the document that she had produced which recommended decisions on the following:-

1. Agree the revised pricing tier structure and terminology.
2. Confirm whether all stated charges are inclusive or exclusive of VAT.
3. Consider the introduction of a consecutive-day discount.
4. Confirm the VAT status of the Foreshore Car Park hire charge

Councillor Underdown proposed that the Committee approve items 2 and 4 and confirm that VAT should be included in all advertised prices. The Clerk sought clarification regarding the Hire of the Foreshore Car Park, noting that the current fees of £225 and £275 were advertised exclusive of VAT to ensure members were fully aware. The Committee confirmed that these fees should also be advertised inclusive of VAT.

Resolved: That the hire charges for both the Donkey Derby Field and the Foreshore Car Park be advertised as inclusive of VAT. Proposed by Councillor Underdown and seconded by Councillor Hand.

Resolved: Cllr Alexander then said she would like to make a proposal in relation to item 3 and proposed a 50% discount for consecutive days on the hire of the Donkey Derby Field, Cllr Underdown seconded and all in favour and it was resolved to agree

Further discussion took place regarding the tiered charging structure, with Councillor Alexander expressing the view that it should be limited to two tiers. The Clerk reminded the Assets Committee of the rationale for introducing the charging system and clarified the distinction between activities classified as direct public participation and those considered indirect, providing examples as outlined in her report.

It was agreed that Councillor Alexander would review the matter with the Clerk and present a proposal to Full Council at the meeting next week for Item 1 ***Agree the revised pricing tier structure and terminology.***

7 LAND AT MOUNT PLEASANT

Cllr Alexander outlined the position.

Cllr Underdown agreed that we should try and purchase the land.

Resolved to agree to increase the offer to £5,000, excluding the other parties costs by Cllr Hand and seconded by Cllr Underdown and all favour

8 SMOKE FREE PARK INITIATIVE

The Borough Council had asked permission to erect signage in the Play Parks belonging to Hamble Parish Council as part of their KS1 and KS2 smoke free park initiative with schools.

Resolved Proposed Cllr Underdown and seconded by Cllr Alexander and all in favour to allow the Borough to erect signage

9 CCTV

The Deputy Clerk explained that there may be an outstanding amount required for CCTV following the grant from the Police and Crime Commissioners office as this amount was to be confirmed

Resolved that Assets Committee agreed up to £500 Cllr Hand proposed and Cllr Underdown seconded and all in favour to approve this additional spend

10 FUTURE CAPITAL PROJECTS

The Chair of Assets reported that a member of the public had contacted the Council regarding the toilets located at the far end of the Mount Pleasant building. Cllr Underdown clarified that these facilities were not public toilets, but had previously been made available during football matches and other events held on the field.

Members agreed that the matter would be considered as part of wider discussions about the Pavilion and the Mount Pleasant site as a whole. However, due to their current poor condition as a result of vandalism, it was agreed that this issue would not be addressed in the short term.

11 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt

information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Resolved to move to exempt business by Cllr Alexander and seconded Cllr Underdown and all in favour

12 LEASES

There was a brief discussion and update in relation to a lease.

13 DINGHY PARK

There was a discussion in relation to a Dinghy Park matter. Due to its confidential nature the minutes of this discussion are recorded separately.

Meeting ended at **20:10**

CHAIR _____

DRAFT MINUTES TO BE SIGNED AT THE NEXT COUNCIL MEETING