

## **Foreshore Public Conveniences Working Group**

### **Terms of reference and scope**

#### **Membership**

The Working Group will comprise of:

6 councillors appointed at Full Council Meeting (the Chair of Council is an ex officio member)

Stakeholders: Lifeboat, Harbour Master and EBC will be kept apprised and invited to join on an ad hoc basis as required

The Clerk and Operations & Facilities Officer

Other members with relevant background and experience will join as necessary, these may include members of the public

#### **Objective**

The outcome of this Working Group is to make recommendations to The Asset Management Committee or Full Council regarding the management and improvement of the Foreshore toilets. The Asset Management Committee or Full Council may ask the Working Group to consider or explore some other specific issues.

#### **Aims**

To ensure the facilities are maintained in good order

To ensure the facilities are fit for purpose

To reduce both ASB and misuse

To maximise on their potential and enhance this asset for the benefit of the community

#### **Meetings**

The Group will be free to arrange meetings as and when necessary and these will take place in person or online, whichever proves most efficient.

#### **Documentation**

There is no need to publish an Agenda but notes of the meeting will be taken and reported at Assets or Full Council.

#### **Accountability**

The Working Group has no decision-making powers delegated to it. It can make recommendations to Committees and Council as needed.

#### **Key areas of work:**

Review the background to the current facility and the lease and management arrangements that are in place with the Lifeboat and/or others.

Consider the configuration of the overall facilities and the current under utilised shower areas.

Look at the robustness of the sanitary ware in relation to ongoing maintenance, ASB and rough sleeping

Look at the usage and maintenance costs and consider whether a charging system either directly at the toilets, via other revenue streams (ie car park) funding or other sources.

### **Ways of Working**

The Group can co-opt others on the Group that will bring skills expertise or insight, with the approval of the Asset Management Committee.

The Group can invite others to attend meetings where appropriate or where there are special interest items on the Agenda.

Work in partnership with other groups where needed.