



Council Meeting Agenda

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **ASSETS MANAGEMENT COMMITTEE** on the Monday, February 2, 2026, which will be held at the Roy Underdown Pavilion for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format +item number.

AGENDA

1 - Welcome

Serena Alexander

2 - Minutes of Meeting

Serena Alexander

To approve the minutes from the last Assets Committee meeting held on 1st September 2025

3 - Public Participation

Serena Alexander

4 - Standing Items

Serena Alexander

4.1 - Assets/Buildings

*Serena Alexander, Clerk
- Hamble Parish Council,
Deputy Clerk*

To update on any Assets Matters and look at the Annual Programme
To review the Asset Register as required

4.2 - Health and Safety

Serena Alexander

To update on any H & S matters

4.3 - Insurance

Serena Alexander

Update on any matters in relation to insurance

4.4 - Leases

Deputy Clerk

Stays on Agenda for any Updates

5 - CCTV

Serena Alexander

To update on CCTV installation

6 - Yak Shack

Serena Alexander

To consider proposal and agree charging for Yak Shack for 2026/2027

7 - Land at Mount Pleasant

Serena Alexander

To discuss the strip of land at Mount Pleasant and agree next step

8 - Phone Kiosk

Serena Alexander

To agree the Purchase of the Phone Box in the Square

9 - Bus Shelter

Serena Alexander

To discuss the Bus Shelter/land at top of Hamble Lane and possible grant

10 - Gazebo

Serena Alexander

To agree the purchase of a Gazebo to assist in facilitating events

11 - Asset Transfer

*Serena Alexander, Clerk
- Hamble Parish Council,
Deputy Clerk*

Update from Working Group on Asset Transfer with EBC and review draft report from Deputy Clerk

12 - Future Capital Projects

Serena Alexander

To assess community needs and identify capital projects including refurb of Skate Park, Pump Track and outdoor fitness equipment

13 - Exempt Business

Serena Alexander

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

[See less](#)

14 - Leases

Serena Alexander

To discuss a matter in relation to a Council Lease

APPENDICES

[2025-11-03 - Asset Management Committee - Minutes.docx](#)

Dated: Friday, 30 January 2026

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton
SO31 4JE. 023 8045 3422.

Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Asset Management Committee** of **HAMBLE PARISH COUNCIL**
Meeting held on **Monday, November 3, 2025 at 19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Chair Serena Alexander, Andy Thompson, Chris Jones, Ian Underdown, Simon Hand, Michelle Nicholson, Malcolm Cross

Apologies: None

Staff In Attendance: Clerk and Deputy Clerk

The Minute Reference for this Meeting is (DD/MM/YYYY) followed by item number

MINUTES

1 WELCOME

The Chair welcomed all.

There were no apologies for absence.

Interests and Dispensations there were none

2 MINUTES OF MEETING

Resolved to approve the minutes of the Assets Meeting 1st September 2025 by Cllr Underdown and Cllr Cross seconded and all in favour

3 PUBLIC PARTICIPATION

No members of the Public were present

4 STANDING ITEMS

4.1 ASSETS/BUILDINGS

The Chair of Assets took the committee through the Assets Plan document.

There was an extended discussion about the Foreshore toilets. Cllr Alexander raised concerns about the toilet doors and suggested to put a payment system onto one of the showers to assess usage. Cllr Jones countered that he didn't support using public funds to trial this and would appreciate a further discussion with the Working Group. He added that we should not settle for mediocre.

Cllr Underdown stated that the Working Group should establish short-, medium-, and long-term goals, as well as to identify a potential user group for the showers.

A suggestion was made to carry out wider consultation and communication regarding shower usage before any action or decision was made.

Work on the Interpretation boards is progressing and Cllr Underdown had carried out some site visits, the Clerk would arrange a follow up meeting with the Working Group.

4.2 HEALTH AND SAFETY

The inspector from Zurich completed the inspections of the play areas and provided the reports. The resulting actions came to a cost of £1,235, which were approved by the Chair of Assets and the Clerk under their delegated authority. This decision was subsequently ratified by the Assets Committee.

4.3 INSURANCE

Update on any matters in relation to insurance including quotes to review and agree the quotes for Building Reinstatement Values for Roy Underdown Pavilion and Mount Pleasant

The Deputy Clerk provided two quotes from recommended surveyors. She was asked if there was a reason for the price difference, however, advised that the same information had been provided to both.

Resolved to approve the quote from Horde Group for £1400 plus VAT as long as there is not material differences. Cllr Underdown proposed and Cllr Nicholson seconded and all in favour

4.4 LEASES

No updates on leases

5 ASSET TRANSFER

The Deputy Clerk circulated a report prior to the meeting.

Cllr Underdown asked about contact with Historic England in relation to the Gun Encampment to understand their position. He also asked the Deputy Clerk to find out from Eastleigh details of where the Bird Aware fence.

Cllr Cross mentioned the natural erosion of the car park and Environment Agency

Cllr Underdown mentioned ROW 505 and the agreements in place with Historic England and Environment Agency.

Cllr Underdown reinforced the need for all Cllrs to visit each site before we make a decision.

6 DATES FOR DONKEY DERBY FIELD

2025 and 2026 dates were noted and agreed by the Assets Committee

7 CCTV

This had been discussed under the Assets programme.

8 FUTURE CAPITAL PROJECTS

The Chair of Assets advised that, as part of the programme, the Committee should assess community needs and identify suitable projects.

A number of potential projects for funding were discussed, including:

- Boiler replacement at Roy Underdown Pavilion

- Refurbishment of the Foreshore toilets and review upgrading other foreshore facilities
- Improvements to the Mount Pleasant skate park
- Development of a Pump Track
- Installation of outdoor fitness equipment

Cllr Underdown had circulated proposals for additional public artwork or sculptures to be funded through the Borough's Arts Fund. The Clerk was asked to liaise with the Borough Council to progress this.

Resolved It was agreed to pursue funding for wildlife sculptures in Hamble. Cllr Underdown proposed, Cllr Jones seconded, and all in favour. The Clerk will seek additional funding through the Arts Fund.

The Committee also held an initial discussion regarding the potential development of a 3G pitch.

Additionally, the Woodland adjacent to Mallards Moor is currently for sale. The Committee considered whether the Parish Council should explore making an offer for this land. Cllr Jones to approach the Borough to see if they have funds for this purchase.

9 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Resolved to move to exempt business Proposed by Cllr Alexander and Cllr Underdown

10 LEASES

There was a brief update in relation to a lease

Meeting ended at **19.59**

CHAIR _____