



Council Meeting

Agenda

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

To the **MEMBERS OF FULL COUNCIL**, you are hereby summoned to attend the **Full Council** on **Monday, December 8, 2025**, at **19:00 - 21:30** in the **Roy Underdown Pavilion; Meeting Room** for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format (DD/MM/YYYY)+item number.

AGENDA

1 WELCOME

Apologies for absence.
Dispensations/interests

2 APPROVE MINUTES

To approve the minutes from Full council on 10th November 2025

3 PUBLIC PARTICIPATION

To give members of the public an opportunity to share their view regarding the Quarry at Hamble Airfield

4 HAMBLE AIRFIELD

To update on Statutory Review and agree the Terms of Reference for the Hamble Development Committee

5 LGR/DEVOLUTION AND ASSET TRANSFER

Receive update

6 COMMITTEES & WORKING GROUPS

To receive updates and recommendations
To appoint members to committees as appropriate

6.1 CHAIR UPDATE

To receive an update from the Chair
To approve a grant request from Carols in the Square

6.2 ASSETS UPDATE

To receive an Update from the Assets Chair
To sign off the Asset Register is available
To Ratify the spend of the first stage for the Interpretation Bench Update

6.3 PLANNING UPDATE

Update from Cllr Underdown, Chair of Planning

6.4 FUNCTIONS WORKING GROUP UPDATE

Functions Working Group update on Finance and HR Matters
Comms Update from Claire Price from Smart Marketing
To approve the recommendation from the Working Group to renew the Worknest Contract for Human Resource and Health & Safety services for a further 3 years having tested the market for similar providers of £3,036 plus VAT per Annum
To agree the Out of Hours Policy recommended by the Functions & HR Working Group

6.5 BHH & LAC

Update from Cllr Cross

7 MEMORIAL HALL

To update on Memorial Hall Management arrangements

8 PRESENTATION- EASTLEIGH BOROUGH COUNCIL ARTS OFFICER

Vicky Fear Arts Officer to give an update to Council on Arts Projects and Funding and discuss projects for Hamble

9 STANDING ITEMS

9.1 HEALTH & SAFETY

Update as required

10 POLICIES

To sign off any policies that are available

11 BUDGET

To look at first Draft of Budget and accompanying report and to ask Council to consider projects and priorities

12 ACCOUNTS AND FINANCIAL REPORTS

To approve the monthly financial reports and information

To note the removal of resigned Councillors from the Mandate

13 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

14 LAND & LEASE MATTERS

To update on a matter in relation to Council land.

To update on several Council leases and agree further legal fees as required

15 HUMAN RESOURCES

To update on other staffing matters as required

Dated: Thursday, 04 December 2025

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE. 023 8045 3422.