

Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Full Council** of **HAMBLE PARISH COUNCIL**

Meeting held on **Monday, October 13, 2025** at **19:00 - 21:30** in the **Roy Underdown Pavilion; Meeting Room**

Present: Chair, Chris Jones, Simon Hand, Trevor Dann, Ian Underdown, Serena Alexander, Sue Kendall, Malcolm Cross, Nick O'Donnell, Andy Thompson

Apologies: Michelle Nicholson, Tony Moody, Mark Venables

Staff In Attendance: Clerk, Deputy Clerk

Minute reference for this meeting is following format (DD/MM/YYYY) + Item Reference

MINUTES

1 WELCOME

Apologies for absence Cllr Nicholson, Cllr Venables, Cllr Moody

Dispensations for CemeCllr Underdown, Cllr Alexander and Cllr Dann

2 APPROVE MINUTES

Resolved to approve the Minutes of the 8th September 2025 Cllr Underdown and Cllr Hand and all those present in favour

3 PUBLIC PARTICIPATION

There was one member of the public present on behalf of Hamble Valley Regatta. The Chair moved item 4 up the agenda so the member of the public could speak about this.

He outlined the success of the past two years and asked that Council agree a date of Sunday 30th August 2026 due to the tides.

Cllr Dann asked if there was a requirement for the Donkey Derby Field, this was confirmed.

Cllr Underdown asked about the Friends of the Regatta.

Cllr Jones asked when the Regatta needed a decision. As this was required asap the decision to agree was taken.

4 HAMBLE VALLEY REGATTA

Resolved to agree the date for the Hamble Valley Regatta and the use of the Southern Quay for set up on Saturday 29th for use on Sunday 30th 2026 and DDF proposed by Cllr Underdown and seconded by Cllr Cross and all in favour

The member of the public left the meeting at 19:12

5 HAMBLE AIRFIELD/CEMEX DEFENCE COMMITTEE

The Chair confirmed that the recent date mentioned about the Inspectors decision was clearly not accurate and that as the Rule 6 party the Parish Council would hear in the first instance before this is made public.

The Chair said that some appropriate communications about the decision and next steps should be put out and we would discuss this with SmartMarketing.

Cllr Dann then raised the question about a fighting fund and there was then discussion about the legal accountability in respect of conditions.

6 LGR/DEVOLUTION AND ASSET TRANSFER

The Clerk said that proposals had now been forwarded to the Secretary of State who would make the decision on which one to choose or indeed come up with their own.

The Clerk and Deputy Clerk updated that the Asset Transfer process was progressing but there was still a lot of work to be done in relation to information required before accepting any assets. However, the more simple pockets of land were moving along.

Cllr O'Donnell offered his experience as a Chartered Surveyor if this was helpful.

7 COMMITTEES & WORKING GROUPS

7.1 CHAIR UPDATE

The Chair explained it would be helpful if we had a Parish plan and he highlighted the current discussions about a potential 3G Pitch in Hamble saying with a 'Plan' we would have asked questions already like what and how we want to promote and support sport, so would have a much better starting point. He said that not having a plan doesn't streamline us and the big risk if the quarry does get rejected, what will happen to that space and the Parish Council want to have a voice at the table that is supported by the community. He continued that there is limited capacity within Council and a plan will explain how the village would like to evolve and what are the priorities.

Cllr O'Donnell would like a collaborative process with large land owners who have different responsibilities, to come together.

Cllr Thompson said he didn't want it to be wasted resources if Planning process don't recognise the plan. The Chair outlined the distinct difference between a Parish Plan and a formal Neighbourhood Plan.

Cllr Underdown said involving key stakeholders needed to be managed carefully.

The Chair said he would take this away and come back.

Cllr Cross asked specifically what the 3G Pitch proposal was and said Council needed to have more information. The Chair explained that he and the Clerk were in discussion with Eastleigh Borough Council who were leading on this and would bring this back to Council.

He then said that a Working group should be set up for starting the 'Plan' for answering what is the right output.

He then advised that Phase 2 of the Mount Pleasant Play Park was progressing and results of the community engagement to identify which option was preferred had been submitted to the Borough for a grant application. The Parish were hopeful of receiving this.

7.2 ASSETS UPDATE

The Chair of the Assets Committee (Cllr Alexander) gave the highlights of the Assets programme which included some updates to Mount Pleasant Pavilion Roof and to Ratify a Delegated decision made by the Clerk, Chair and Chair of Assets in relation to patching the building roof for £6,850 this was proposed by Cllr Alexander and seconded by Cllr Underdown and Cllr Dann was against but all others in favour.

She advised CCTV quotes had been received for Mount Pleasant, RUP and the Foreshore, she asked Council to confirm and ratify the remaining amount left from the Mount Pleasant project for CCTV which is approx £1300 and is different from previously reported and ratified figure of £4121. Therefore, there was a requirement for Council to commit approx. £4.5k to the CCTV at Mount Pleasant. Cllr Alexander Proposed that Council agree to spend around £4.5k from the Assets Budget and Cllr Underdown seconded and all in favour

Cllr Alexander confirmed that the Deputy Clerk had requested a grant from the Police & Crime Commissioners Office for the Foreshore CCTV, we would update on whether this was successful.

Cllr O'Donnell asked if our CCTV will be compliant with Martyn's law which was a Home office standard. This would be explored.

Cllr Kendall advised that the Clerk met with a washroom contractor; while helpful, the visit raised new uncertainties.

- Contractor advised only a full refurbishment would bring major improvements.
- Door assessment is still needed — Cllr Alexander has sourced some contacts.
- Anti Social Behaviour concerns were discussed; Cllr Alexander suggested fencing off showers and the disabled toilet with controlled access.
- Any changes must maintain free, accessible use of the disabled toilet.

The project is progressing, but the visit has prompted a reassessment. The Working Group will need to reconvene.

Cllr O'Donnell suggested that the blue lighting was not required and whether to experiment with standard lighting.

7.3 PLANNING UPDATE

The Chair of Planning (Cllr Underdown) stated that one of the main focuses of Planning had been trees and included 'all trees within the Conservation Area are protected unless they are smaller than 7.5cm diameter at 1.5m above ground. Applicants don't 'apply' for work, they give the Borough notice of their intent, this had been communicated in the newsletter and on socials.

We are making progress with ROW 5 and made a formal resolution at Planning to sign the Dedication.

Cllr Thompson is doing the annual Footpaths inspections on the next two Wednesdays, anyone is welcome to join him.

Cllr Underdown advised that the Parish Council had subscribed to the Open Space Society and which protect commons, greens and ROW's.

He explained that due to the Planning minutes not being kept by the Records office he had brought the Annual Embarkation and Disembarkation to Full Council.

7.4 FUNCTIONS WORKING GROUP UPDATE

The Clerk updated on Finance which included update on audit was complete and the Deputy Clerk had been added to the various Mandates.

The Clerk confirmed that the Maintenance and Grounds Operative role was being advertised but included changes to working arrangements at weekends that affected existing staff, this had been communicated with them and detail would be discussed in Exempt Business.

7.5 BHH & LAC

Cllr Cross said that the grant for Pickle Ball Line marking had been advocated by him and was going to the Local Area Committee along with the Grant for Mount Pleasant Phase 2 for decision.

Cllr Dann asked will the powers of the Local Area Committee on Planning come to the Parish Council or to the new Unitary Authority? It was expected that the new Unitary Authority would continue with this. Cllr Dann added that this made no sense as they would have even less 'local' knowledge.

8 STANDING ITEMS

8.1 HEALTH & SAFETY

Nothing to report

9 REMEMBRANCE SERVICES

Hamble Sunday 9th November. Service 9:30am at St. Andrews Church, followed by a time at the War Memorial, 10:45am minutes silence at 11:00am Cllr Jones attended to attend and wear chain

Hamble Tuesday 11th November Armistice Day Civic Ceremony to be held at the Hamble War Memorial ready for the minutes silence at 11am. Cllr Hand to attend

Hound Sunday 9th November Starting in the Royal Victoria Country Park to St Edwards Church from 10:00am. Cllr Dann to attend

Netley Military Cemetery Sunday 9th November held at 3pm at cemetery. Councilor Cross to attend

Resolved to agree that the Remembrance Services as above by Cllr Underdown and seconded by Cllr Kendall and all in favour

10 BOUNDARY MATTER

The Chair updated on a fence at Mercury Gardens as resolved previously by Council at the Extraordinary Meeting 3rd June 2025

Resolved to agree to sign the Boundary Agreement as per Plan 1C Proposed by Cllr Underdown and seconded by Cllr Kendall. Cllr Dann abstained but all others in favour.

11 POLICIES

Resolved to approve the Media and Communications Policy and the Safeguarding Policy (which replaces the Child Protection & Vulnerable Person Policy 2015).

Cllr Underdown stated that there was an error in 8.2 of the Media & Communications Policy, it read Councillors and should read Representatives, this would be changed but then proposed to approve these and Cllr Cross seconded and all in favour

The Chair asked for Councillors to help with further policy reviews, Cllr O'Donnell as well as himself would assist.

12 INTERPRETATION & INFORMATION PANELS

The Clerk updated on Interpretation panels which as expected was rather complex. She confirmed that despite the approval for a Waiver not to go out to public tender, she had put the manufacture and install onto Contracts Finder and had received some submissions. There were questions being raised and scoring was in progress.

13 BUDGET

The Deputy Clerk had prepared a 'rough' first draft of a budget.

The Chair said that Council need to consider its priority for the next financial year and ensure that any projects are fed into this.

Cllr O'Donnell suggested that the Clerk look at the Dinghy Working Park minutes from previously included the suggestion of a bike rack

14 ACCOUNTS AND FINANCIAL REPORTS

Resolution: To approve the monthly financial reports and information. Proposed by Cllr Hand and Seconded by Cllr Kendall and all in favour

15 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Cllr Underdown proposed and Cllr Cross seconded and all in favour to move to Exempt Business

16 COUNCIL LEASES

There was a discussion about two Council leases, the minutes from this are confidential and recorded separately

17 HUMAN RESOURCES

The Clerk had circulated a report in relation to changes to some staff contracts. The details of this discussion are confidential and recorded separately.

Resolved to agree to the recommendation by Cllr O'Donnell and seconded by Cllr Cross and all in favour

Meeting ended at **20:38**

CHAIR _____