

## Council Meeting

### Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Planning Committee** of **HAMBLE PARISH COUNCIL**  
Meeting held on **Monday, September 22, 2025** at **19:00 - 21:30** in the **Roy Underdown**  
**Pavilion; Meeting Room**

Present: Chair Ian Underdown, Andy Thompson, Chris Jones, Nick O'Donnell, Serena Alexander, Simon Hand, Sue Kendall, Trevor Dann

Apologies: None

Staff In Attendance: Clerk

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Minute Reference for this meeting (DD/MM/YYYY) + Item reference

### **MINUTES**

#### **1 WELCOME**

The Chair welcomed all to the meeting

No apologies for absence

Dispensations for Cemex Cllr Underdown and Cllr Dann

Interests, RSrnYC Cllr Alexander, Cllr Hand and Cllr O'Donnell

#### **2 APPROVE THE MINUTES FROM PREVIOUS MEETING**

Resolved to approve the minutes of the Planning Meeting held on 28<sup>th</sup> July 2025 proposed by Cllr Dann and seconded Cllr Thompson and all in favour

Cllr Jones left and rejoined at 19.01

#### **3 PUBLIC PARTICIPATION**

No members of the public were present

## **4 TREES**

The Tree Officer from Eastleigh Borough Council was unable to attend, however, had provided the Committee with some guidance, this had been circulated to members. The Chair said he hoped all members had chance to read it, however, it doesn't address some of the questions, eg if and how the Borough monitor replacement trees. Hopefully the tree office will attend in October.

Cllr Dann then asked how does the Parish help protect trees and suggested that the Grounds staff should check at regular intervals that no trees have been felled.

The Chair went on to mention application no [T/25/99970](#) (which had come in after the planning agenda) in Port Hamble, he said he was totally impressed, by this excellent application which included clear pictures.

The Chair and Clerk had looked at this and were intended to support this, however, there were a couple of observations in relation to two of the trees that further information was required. They would use their delegated authority.

The Chair of Council Cllr Jones said that he would like to discuss a tree matter at 40 Barton Drive that had been on the Planning agenda in April and May and that having studied this more carefully the given the amount of the tree canopy over the property, if the homeowner takes the permitted action what would be left would a dysfunctional tree, he said the resident is keen to work with the Parish and if the property was to be sold the new owners may be less so.

He stated that there is no tree based policy to require the parish to do anything, however, actually the sensible thing to do is to re-evaluate this.

The Chair of Planning said he has always wanted to work with the resident, however, what the Parish need to avoid is a lopsided tree, he would always have supported an application to crown uplift, Cllr Jones countered that he didn't believe that this would solve the problem.

Cllr Hand left the meeting at 19:20pm

## **5 FUTURE OF HAMBLE AIRFIELD - CEMEX APPEAL**

It has been reported recently that Hampshire County Council's Planning Committee is now expecting to hear the result of the Airfield Inquiry by the end of September.

## **6 HAMPSHIRE MINERALS & WASTE PLAN**

Nothing to report

## **7 LOCAL PLAN/DEVOLUTION**

Both Hampshire County Council and Eastleigh Borough Council have put forward their proposals for Local Government Re-organisation. Gosport and IOW do not support any proposals.

Councilor Hand and rejoined the meeting at 19:23

HCC are recommending and believe all of the unitary authorities would have 95 cllrs and 39 for the Isle of Wight.

This is a Government decision and they will undertake consultation in November and may come back with their own proposal.

The chair said one important question was what role will the Parish councils have in planning and engaging on strategic planning.

## 8 CONSERVATION AREA POLICY

The Chair said they were still awaiting a review of the policy from the Borough.

In relation to the Lower High Street patch repairs, there had been no response from Highways. The Clerk added that City Fibre had continued to be responsive to concerns raised.

The Borough had replaced the main Car Park signs but some were still needing replacement and this should be done before any Asset Transfers.

Cllr Jones said that we should be making residents aware that if they live within the Conservation Area that all trees are protected unless they are smaller than 7.5cm diameter at 1.5m above ground. Therefore, residents must 'apply' for work and give the Borough notice of their intent. He suggested something in the newsletter.

## 9 HIGHWAYS/PATHWAYS/UTILITIES

The Chair stated he had previously reported on the annual embarkation and disembarkation in planning but given that the planning minutes don't currently go to Hampshire Records Office he has reported in Full Council.

He asked the Clerk to speak with Hampshire Archives, about taking the Planning Minutes, Cllr Jones suggested all Committee. The Clerk advised she would and if this was possible she would bring the retention of documents and archiving policies back to Council for approval.

## 10 FOOTPATHS

Cllr Thompson would be leading the annual Public Rights of Way inspections, he was asked to include the Borough Assets for example Mallards Moor and invite both Planning and Assets Transfer Working Group. This would be conducted over two 'dry' mornings, w/c 13<sup>th</sup> October.

The Chair outlined the ongoing draft of the Deed of Dedication and asked that the committee agree to this being signed.

**Resolution:** following the drafting by our Solicitor of a Deed of Dedication of ROW 5 between, Hamble Parish Council, Royal Southern Yacht Club, Rope Walk Ltd and Natwest. The committee agree that the Parish Council can sign and enter into this legal agreement as detailed in paragraph 24 of our Standing Orders Execution and Sealing of Deeds. Proposed by Cllr Hand and seconded by Cllr Dann and all in favour.

He thanked Cllr Jones for being the conduit in this process.

## 11 OPEN SPACES SOCIETY MEMBERSHIP

Cllr Underdown explained the value of how the society had assisted the Parish with matters in the past.

There was a short discussion.

**Resolved** to agree to the Parish Council taking annual membership of the Open Spaces Society for a year initially at £45. Cllr Alexander proposed and Cllr Kendall seconded and all in favour.

## 12 APPLICATIONS FOR DECISION

The Following applications opened and closed during the recess. The Clerk and Chair did not exercise their delegated authority powers during this time.

### **4th – 8th August**

**Application No:** [H/25/99774](#) **Address:** 24 Crowsport, Hamble-Le-Rice, Southampton, SO31 4HG  
**Proposal:** Alterations to fenestrations and parapet height, new high level side window (amended scheme H/25/98897)

**Application No:** [H/25/99624](#) **Address:** 18 Coach Road, Hamble-Le-Rice, Southampton, SO31 4JW  
**Proposal:** Erection of a single storey flat roof rear extension, demolition of the existing garage and construction of a two storey side extension, and a single storey flat roof side extension to provide a ground floor WC

## 13 APPLICATIONS DECIDED

The Following Applications were decided during the recess.

**Application No:** [NC/25/99399](#) **Address:** GREENCROFT, SCHOOL LANE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4JD **Proposal:** 1no. Oak (T1) - Fell, tree is starting to root heave and has pushed through fence. Tree if failed would hit house opposite. **Raise No Objection** To Delegated Decision.

**Application No:** [F/25/99088](#) **Address:** HAMBLE COMMUNITY SPORTS COLLEGE, SATCHELL LANE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4NE

**Proposal:** Single storey modular nursery building. **Permit** Delegated Decision.

**Application No:** [F/23/96606](#) **Address:** LAND REAR OF 12 SYDNEY AVENUE, HAMBLE LE RICE, SO31 4JP **Proposal:** Construction of 6 no. bungalows with associated parking and landscaping, and vehicle access from Sydney Avenue (amended description). 22 Jul 2025 Permit BHH – Bursledon, Hamble and Hound Local Area Committee

**Application No:** [T/25/99522](#) **Address:** MARINERS RETREAT, 1 COPSE LANE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4QH **Proposal:** 1no. Oak (T1) - 15-20% canopy crown thin which will incorporate the removing of damaged, weakly attached, chaffing or diseased branches contributing to the crown thinning. Stem diameter branch foliage no greater than 25- 30mm. Reason: Works in order to try & increase sunlight to the property/patio area. 22 Jul 2025 Consent To Tree Works For Delegated Decision

**Application No:** [CS/25/99783](#) **Address:** MERCURY YACHT HARBOUR, Satchell Lane, Hamble, Southampton, SO31 4HQ **Proposal:** Marine Management Organisation (MMO)(Consultation Request for Marine Licence. APPLICATION FOR PILE REPLACEMENT OF UP TO 95 PILES OVER 10 YEARS AT MERCURY YACHT HARBOUR MLA/2025/00279 5 Aug 2025 Raise No Objection To Delegated Decision

**Application No:** [H/25/98931](#) **Address:** 109 SATCHELL LANE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4HL **Proposal:** Proposed loft conversion with a hip-to-gable extension, 2no. front dormers, and 1no. flat roof rear dormer, along with external alterations (amended scheme). 28 Aug 2025 Refuse Planning Permission For Delegated Decision

**Application No:** [PN/25/99913](#) **Address:** 47 TUTOR CLOSE, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4RU **Proposal:** Prior Notification: Erection of single storey rear extension to extend 3.48m from original semi-detached dwelling, maximum height 3.4m, eaves height 2.1m. 28 Aug 2025 Prior Approval Refused Delegated Decision

**Application No:** [LDC/25/99465](#) Lawful Development Certificate (LDC) **Address:** 85 SPITFIRE WAY, HAMBLE-LE-RICE, SOUTHAMPTON, SO31 4RT **Proposal:** Lawful Development Certificate for a Proposed Use or Development: Construction of dormer to rear roof slope, and 2No. roof lights to front. CLOPUD - **Certificate Issued** Delegated Decision.

#### **14 EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

**Resolved** to agree to move to Exempt Business proposed by Cllr Underdown and seconded by Cllr Jones

#### **15 ENFORCEMENT CASES**

The Clerk read the enforcement cases.

Meeting ended at **20:04**

CHAIR \_\_\_\_\_