Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Asset Management Committee** of **HAMBLE PARISH COUNCIL**
Meeting held on **Monday, July 7, 2025** at **19:00 - 21:30** in the **Roy Underdown Pavillon; Meeting Room**

Present: Chris Jones, Andy Thompson, Ian Underdown, Malcolm Cross, Michelle Nicholson

Apologies: Serena Alexander, Simon Hand, Tony Moody

Staff In Attendance: Clerk and Deputy Clerk

Minute reference for this meeting is (DD/MM/YYYY) followed by item reference

MINUTES

1 WELCOME

The Chair of Council welcomed everyone and Chaired the meeting in the absence of the Chair of Assets, Cllr Alexander who was recovering from an operation and he passed on best wishes.

Apologies for absence from Cllr Alexander, Cllr Hand and Cllr Moody

No interests or dispensations

2 MINUTES OF MEETING

Resolved to approve the minutes from the Assets Committee meeting held on 6th May 2025. Cllr Underdown proposed and Cllr Cross seconded and all those present in favour

3 PUBLIC PARTICIPATION

There were two members of the public present from the Yak Shack, the Chair said he would take item 3 and 4 together.

The Yak Shack gave a short presentation about their business proposal and how they want to make access to the water safe, fun and affordable.

There were questions from Council including insurance, contact with Harbour Master and location.

4 YAK SHACK PROPOSAL

Cllr Underdown said that he supports the proposal but not in the location. He said it was a good opportunity to see how it goes for the remainder of this year and suggested that the Council utilises the spare Dinghy Park spaces as a trial.

Cllr Cross asked if they had a date for commencing and this was confirmed as a target of 15th August 2025.

Cllr Thompson asked if they would wish to have advertising on the Foreshore (as the dinghy park location for the hut was less obvious for spontaneous hires) they said they would. Cllr Underdown suggested that this should be referred to the Clerk for approval, given it was in a conservation area.

Cllr Jones added he supported this proposal for this year as a trial and said that the fee should be left with the Clerk, but given that there were vacant Dinghy park spaces and this was a fledging 'hamble based' business, costs for this year should be conservative, however, the Committee were mindful that this was a business albeit a Hamble based one, so any fees that were agreed this year would be reviewed and likely revised upwards for any subsequent arrangement.

Resolved to permit the Yak Shack to use the available dinghy park space(s) for siting their 'hut/shack' in order to operate their fledging dinghy hire business. Cllr Underdown proposed and Cllr Cross seconded and all in favour

5 STANDING ITEMS

5.1 ASSETS/BUILDINGS

The Chair stated that the maintenance plan that had been provided was a working document for constant update and revisions.

Cllr Underdown stated that it need to be clear that Item 7 was not a boatyard and Item 10 Mercury Marshes is not our land. He also said that the stakeholder engagement should be managed carefully.

5.2 HEALTH AND SAFETY

Nothing to report

5.3 INSURANCE

The Deputy Clerk explained that given the difficulties in replacing the windscreen of the electric vehicle, the Parish Council were organizing this directly and would have to pay the policy excess and VAT

5.4 LEASES

There were no matters for discussion on leases, however, there was some work on tidying up some leases and these would be discussed with tenants as appropriate.

6 ASSET TRANSFER

The Chair gave an update on Local Government Re-Organisation.

The Deputy Clerk gave an update on Heads of Terms and stated she was attending a meeting.

Cllr Underdown then asked about the Parish Councils input into Local Government Reorganisation, the Chair said he would pick this up at next weeks full council.

7 BENCHES

The two quotes and locations of replacement benches were discussed. The clerk explained that almost £4k had been generated on bench sales last year and although this was lower than budgeted it would have likely been significantly lower if the bench prices had not been reviewed last Autumn, therefore, it was agreed that although there had been no specific allocation in the budget for install of these, given that this was well overdue and should have been done some time ago, the Parish could possibly use some of the monies set aside in Ear Marked Reserves for Asset Maintenance (however, this would be reviewed when looking at income/expenditure).

Resolved to agree that up to £3,000 could be spent to installation of 7 benches at the Foreshore for the second part of the foreshore update, proposed by Cllr Nicholson and seconded by Cllr Underdown and all in favour.

8 DONKEY DERBY FIELD USAGE

The Terms and Conditions for the Donkey Derby Field were discussed and the Clerk explained that given some recent issues with hire arrangements, in particular cars being left overnight and leaving council land vulnerable to encampments, that these should be made more robust. Cllr Underdown queried the manning by hirers whilst open and the Clerk made clear this was a recommendation and not mandatory.

The Clerk added that the hire rates needed further review as the admin fee was not in any way covering the work required with preparing the field and also the administration work.

Resolved to approve the Terms & Conditions for hiring the Donkey Derby Field proposed by Cllr Cross and Cllr Nicholson seconded and all in favour.

9 MERCURY MEMORIAL

Cllr Underdown updated the Committee on the Memorial and the background and the proposal to take responsibility of the Mercury Memorial.

The Committee confirmed that the Parish Council will take responsibility for the Mercury Memorial once the repairs currently needed are carried out.

10 CCTV

The CCTV policy was taken as read and **resolved** to adopt the CCTV policy. Proposed by Cllr Underdown and Cllr Underdown seconded and all in favour.

11 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

There was no exempt business

Meeting ended at **20:03**

CHAIR _____