

**Council Meeting
Agenda**

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **FULL COUNCIL** on the Monday, July 15, 2024, which will be held at the Roy Underdown Pavilion for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format +item number.

AGENDA

1 - Welcome

Apologies for absence.
Dispensations/interests

2 - Approve Minutes

To approve the minutes from 10th June 2024

Chris Jones

3 - Public Participation.

Chris Jones

4 - Co-Option of New Councillors

Council to consider the applications and agree whether to co-opt new members

Chris Jones

5 - Committees & Working Groups

*Ian Underdown, Michelle
Nicholson, Tony Moody*

To receive updates and recommendations

5.1 - Chair Update

Chris Jones

To receive an update from the Chair

5.2 - Assets Update

Tony Moody

Update from Cllr Moody Chair of Assets

5.3 - Planning Update

Ian Underdown

Update from the Cllr Underdown, Chair of Planning.

5.4 - Functions Working Group Update

*Claire Price, Chris
Jones, Clerk - Hamble
Parish Council*

HR - Update from Chair of Functions Working Group on Recruitment of Staff and Team redesign
Update on Comms from Smart Marketing

5.5 - BHH & LAC

Malcolm Cross

Update

6 - Membership and Terms of Reference

Chris Jones

To co-opt new members onto committees and working groups and agree terms of reference for Mount Pleasant Playground Sub Committee

7 - Vehicles

Chris Jones

To agree the hire of a temporary vehicle for use by the Caretaker/Maintenance Operative and Estates Team (see report with recommendation)

8 - Standing Items

8.1 - Health & Safety

Chris Jones

Report any incidents

8.2 - Operational Finance

Chris Jones

Projected End of Year information as available

8.3 - Risk Register

Chris Jones

Update as required

9 - Mount Pleasant

Tony Moody, Chris Jones

To receive an update from the Playground Sub Committee and reapprove and agree the Terms of Reference

10 - Accounts and Financial Reports

Chris Jones

To approve the monthly financial reports and information

10.1 - LGPS Employer Discretions

Chris Jones

To re-adopt the policy on employer discretions

11 - Exempt Business

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

12 - Encroachment on Council Land

Clerk - Hamble Parish Council, Chris Jones

To receive update and agree next steps

13 - Outstanding Debt

Clerk - Hamble Parish Council

Clerk to Update

14 - Council Leases

*Chris Jones, Clerk -
Hamble Parish Council*

Chair to update

15 - H R Update

Michelle Nicholson

To Update on outstanding HR Matters

16 - Appendices

Attachments

[2024-06-10 - Full Council Meeting - Minutes.docx](#)

[Bank rec 1 M3.pdf](#)

[Bank rec 3 M3.pdf](#)

[Bank rec 4 M3.pdf](#)

[Bank rec 5 M3.pdf](#)

[Cashbook 1 M3.PDF](#)

[Cashbook 3 M3.PDF](#)

[Cashbook 4 M3.PDF](#)

[Cashbook 5 M3.PDF](#)

[Income Expenditure M3.PDF](#)

[Payments List June 2024.PDF](#)

[Purchase Ledger M3.PDF](#)

[Salaries June 2024.pdf](#)

[Sales ledger M3.PDF](#)

[Terms of Reference Sub-Committee.docx](#)

Dated: Friday, 12 July 2024

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton
SO31 4JE. 023 8045 3422.



Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Full Council Meeting** of **HAMBLE PARISH COUNCIL**
Meeting held on **Monday, June 10, 2024** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Chair Chris Jones, Trevor Dann, Ian Underdown, Tony Moody, Simon Hand, Mark Venables

Apologies: Michelle Nicholson, Malcolm Cross

Staff In Attendance: Clerk, Operations Officer Accounts Officer

Partners & Consultants: Claire Price SmartMarketing (Comms)

The minute reference for the meeting is the following format (DD/MM/YYYY) + the minute reference

MINUTES

1 WELCOME

The Chair opened the meeting and welcomed everyone.

There were apologies for absence from Cllr Nicholson and Cllr Cross.

Interests and Dispensations from Cllr Venables, Cllr Dann and Cllr Underdown for Cemex.

Cllr Hand and Cllr Jones for RSrnYC

2 APPROVE MINUTES

It was resolved to agree the minutes of the Annual Council Meeting on 13th May 2024. Proposed by Cllr Underdown and seconded by Cllr Venables.

3 PUBLIC PARTICIPATION.

The Chair of The Hamble Valley Regatta was present to discuss the upcoming event in item 10.

The Chair proposed that item 10 is moved up the agenda to follow immediately after the public participation. Cllr Underdown seconded and all agreed.

The Chair of the Regatta gave some history of the event and outlined the programme for the weekend, he advised that following the extraordinary meeting held by Parish he had addressed all the issues raised and answered those in a document circulated to the Council, which were:-

Satisfactory agreements with all organisations connected with the regatta including communication with the Farmers Market and Police.

- How public order will be ensured throughout the village
- How health, safety & environmental impacts will be ensured
- What measures will be taken to deliver the highest standards of good neighbourliness
- What fees will be sought for the loss of amenity on the foreshore and the inevitable clean up post the event.

Cllr Dann asked about usage of the DDF for both days. The Chair of the Regatta responded that he had explored the use of DDF and also other potential for parking. Cllr Dann then asked about parking on the village green and Cllr Underdown said this was not permitted.

The Chair of the Parish then thanked Chris Staples for removing the abandoned boat on the Council moorings at no cost to the Parish Council.

Resolution is to approve support for Hamble Valley Regatta and use the Southern Quay and DDF

Cllr Underdown proposed (providing the Police do not object) Cllr Dann seconded and all in favour.

The Chair then announced that we were recording the meeting and the member of the public left the meeting

4 CO-OPTION OF NEW COUNCILLORS

The Clerk outlined how the process would work. The Chair said he was keen to progress this very important item and was glad to have had their applications which had been circulated.

Each applicant was given the opportunity to speak and advised Council why they wished to join. They were asked questions by Members.

Both candidates left the room. Cllr Hand said that they both displayed the positive attitude the council are looking for. Cllr Underdown proposed and Cllr Venables seconded and it was resolved to agree that both Chris Cox and Sue Kendall would be co-opted onto Council.

They both signed their declarations in the witness of the Clerk.

Cllr Kendall said she would like to join Planning Committee and the Functions working group, Cllr Cox said he would like to Planning, Assets and the Mount Pleasant Working Group.

At this time it was raised that Cllr Nicholson would join Assets. Cllr Venables suggested that he would now step down from the Planning Committee given that there were new members, this was agreed.

Cllr Underdown Proposed and Cllr Dann seconded and it was unanimously resolved to agree that the above changes to Committees and Working Groups would be implemented.

5 FUTURE OF HAMBLE AIRFIELD - CEMEX

The Chair reiterated the success of the decision for rejection and confirmed this had been ratified and that the Secretary of State was not calling it in.

He outlined what might happen next, which was:-

Cemex Appeal – participating formally in the appeal would cost the Parish a significant sum and they would need a Kings Counsel, without this only the three reasons for rejection will be considered. A view would need to be taken as to whether this is enough.

Resubmit a new application – which would likely include a change in the original application

Nothing to decide today but HPC should be thinking through their approach and whether they would be able to spend £50 -£100k. Cllr Underdown stated this would be decided in a public debate.

There was further discussion about what may happen next and Cllr Venables concluded that this is all hypothesis and we need to wait and see what Cemex decide.

The Chair asked the Clerk to find out the mechanics of how we would go about raising the funds. Gather a list of all the interested parties and who we want to engage with, including elected members and Cllr House. Who are the stakeholders, timeframes and expense.

5.1 NEIGHBOURHOOD PLAN

The Chair then advised that in discussions with Eastleigh Borough Council and our local MP (at the time of the Cemex application) that as a Parish we should consider embarking on a neighbourhood plan as this gives the Parish an opportunity to engage with the community and start to talk about what the village would consider as acceptable, he reiterated that we are well practiced at saying what we don't want and need to focus our energy onto what we do. This also gives the Parish leverage in any future statutory processes.

The Chair suggested that by not doing a neighbourhood we could be setting up the village to have to agree to something they don't consider acceptable and that this should align with the Local Plan for the Borough.

Cllr Kendall then asked where the local plan sat within the neighbourhood plan and how that fits in. It was confirmed that the Borough's Local Plan is not asking of Hamble to add any houses or fulfil a demand that isn't met but without housing development there is no contributions to the Village.

We understand that Permissions would like to speak with the Parish about their plans for the Airfield site.

Cllr Moody left the room at 8.02pm

Claire Price from SmartMarketing mentioned the work she had been doing with Curdrige who had recently embarked on a NBH and any parishes without one can be more vulnerable. The Borough will look at those areas that may not have a Neighbourhood Plan first. Cllr Venables said he did not consider that the village had an appetite for a neighbourhood plan at this time and Claire confirmed that they are resource heavy and require time and commitment from the community

Cllr Moody came back at 8.03pm

Claire went on to advise the areas that are considered and how the engagement process is undertaken. She confirmed it is not cost neutral.

Cllr Underdown then highlighted how much time had been spent by the Council previously and that there was never an agreement reached and Cllr Hand concurred. Cllr Underdown agrees on a process but more of a strategy and not a full neighborhood plan and to please delay until September and Cllr Hand agreed that this should not be done until after the 5th July.

Cllr Jones then rounded up by saying that the Parish doesn't have any long term plan and Proposed to approve up to £1000 to do initial community engagement. And to come back to council with the costed proposal to complete a strategic plan which may or may not include a NBH. To engage Claire and others in this process as required. Cllr Underdown seconded, Cllr Dann against and all other Councillors in favour.

6 COMMITTEES & WORKING GROUPS

6.1 CHAIR UPDATE

The Chair sent his congratulations to the RSrNYC on the D-Day event and Richard Konarek and rest of officers did a great job. The Clerk was writing a formal thank you letter.

Also a few highlights including thanks to Clerk, Cllr Nicholson and Cllr Venables on the work in the recent team redesign which involves getting recruitment back up to full head count, collaborating with other parishes on how they are managed. Much better balance between "growing assets" and fixed assets.

He highlighted the ever increasing risk of hiring and retaining staff.

He talked about strategic plan, future planning for bigger things. Creating a schedule outside of the daily maintenance for improvement and events and longer term neighbourhood/strategic plan.

6.2 ASSETS UPDATE

Cllr Moody said aside from Mount Pleasant the main item to draw attention was the recent disposal of the tractor.

6.3 PLANNING UPDATE

Update from the Cllr Underdown, Chair of Planning.

Cllr Underdown mentioned the letters of thanks that had gone out in relation to Cemex including to the previous Clerk Amanda Jobling for setting up the Parish so well at the beginning of the process.

He mentioned that footpaths had been a particular success. But sadly one application that the Council had objected to had resulted in a tree being felled.

He mentioned that a resident had also been in contact to understand why the Council had supported the St Andrews buildings application and this would be picked up at the next Planning meeting.

6.4 FUNCTIONS WORKING GROUP UPDATE

In the absence of the Chair of Functions. The Clerk gave an updated on the Team re-design and structure, highlighting the structure.

Includes two roles that she would like to get council's agreement on. Keeps within budget. Slightly different roles and titles, but keeping the headcount as existing and budget.

Caretaker/maintenance role £24494 per annum

Reception/admin role £23500 pro rata reception

She also confirmed the extension of the core contract with Smart Marketing which has been agreed under a Delegated Decision by the Clerk and had been circulated to members.

Cllr Underdown proposed that Council support the recommendations from the Functions working group to appoint the new roles at the salaries outlined and that Council noted the contract extension for Smart Marketing is already approved this was seconded Cllr Venables and resolved to unanimously agree.

6.5 BHH & LAC

In the absence of Cllr Cross the Clerk gave Council a summary of the highlights of the Hamble Peninsula Sounds project

7 STANDING ITEMS

7.1 HEALTH & SAFETY

Nothing to report

7.2 OPERATIONAL FINANCE

The Clerk and Chair highlighted the current performance against budget.

7.3 RISK REGISTER

The Chair confirmed that we had refreshed the risk around staff retention

8 MOUNT PLEASANT

The Operations Officer confirmed that the minutes from working group had been circulated to all councillors. The Chair then suggested taking these as read he then proposed that Council approve a Sub-Committee with delegated authority comprising of himself, Cllr Moody, Cllr Hand for the Play Park and progress the following:-

- progress the project as described in the Scope of Works (ITT)
- obtain from Eastleigh and spend the money allocated for the project
- direct HPC staff to support the project as required
- modify Specifications and Designs providing that there is no material impact on the overall scheme or the cost.
- work with other committees and workgroups as required to ensure the success of the project (especially comms)

Cllr Underdown seconding the sub-committee and resolved to agree unanimously for this to be set up.

Cllr Underdown asked Cllr Moody to prepare a short paper with his views on a largescale project at the site.

9 INSURANCE

To inform Council that the insurance has been renewed with Zurich Municipal under a delegated decision by the Clerk at an annual premium of £9036.56

This was noted by Council who agreed with this decision.

10 HAMBLE VALLEY REGATTA

This item was covered in Public Participation

11 PROJECTS LIST

Cllr Jones said that he had covered this already in his update in 6.1.

12 ACCOUNTS AND FINANCIAL REPORTS

Cllr Hand proposed and Cllr Dann seconded. All agreed unanimously to approve the month reports and financial information.

13 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Cllr Dann Proposed and Cllr Underdown seconded and all in favour to move to exempt business.

Staff and partners left the meeting.

14 ENCROACHMENT ON COUNCIL LAND

To receive update and agree next steps

Cllr Dann gave an update and the Clerk was asked to progress and report back.

15 OUTSTANDING DEBT

Clerk to Update

The Clerk advised that we are following the process as outlined in our debt recovery policy.

16 COUNCIL LEASES

There was an update by the Clerk following the Assets meeting and these minutes are confidential and not recorded publicly

17 H R UPDATE

There were a series of decisions made in relation to staff matters these minutes are confidential and not recorded publicly

Meeting ended at **21:25**

CHAIR _____

THE OFFICIALS
HAMBLE-LE-RICE PARISH COUNCIL
PARISH COUNCIL OFFICE
MEMORIAL HALL
HAMBLE-LE-RICE
SOUTHAMPTON
SO31 4JE

Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 28 June 2024

Business Current Accounts

Business Current Account Statement	£6,139.25
.....	
Sort Code 20-79-29 • Account No 70978787	

Business Savings Accounts

Business Premium Account	£10,828.91
.....	
Sort Code 20-79-29 • Account No 60854980	

[This is the end of your account summary.](#)



Bank Reconciliation Statement as at 30/06/2024
for Cashbook 1 - Barclays Current A/C 070978787

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
BARCLAYS	28/06/2024		6,139.25
			<u>6,139.25</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			6,139.25
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			6,139.25
		Balance per Cash Book is :-	6,139.25
		Difference is :-	0.00

Signatory 1:

Name H C Robinson Signed [Signature] Date 09/07/24

Signatory 2:

Name Jess James Signed [Signature] Date 09/07/2024

THE OFFICIALS
HAMBLE-LE-RICE PARISH COUNCIL
PARISH COUNCIL OFFICE
MEMORIAL HALL
HAMBLE-LE-RICE
SOUTHAMPTON
SO31 4JE

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Your balances on 28 June 2024

Business Current Accounts

Business Current Account Statement	£6,139.25
------------------------------------	-----------

Sort Code 20-79-29 • Account No 70978787

Business Savings Accounts

Business Premium Account	£10,828.91
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Sort Code 20-79-29 • Account No 60854980

[This is the end of your account summary.](#)

OK

Bank Reconciliation Statement as at 30/06/2024
for Cashbook 3 - Barclays Premium Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
BUSINESS PREMIUM	30/06/2024		10,828.91
			<u>10,828.91</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			10,828.91
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			10,828.91
		Balance per Cash Book is :-	10,828.91
		Difference is :-	0.00

Signatory 1:

Name H C Roberson Signed [Signature] Date 9/7/24

Signatory 2:

Name Jess James Signed [Signature] Date 09/07/2024

Bank Reconciliation Statement as at 30/06/2024
for Cashbook 4 - EBC High Interest Account

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
EBC High Interest	30/06/2024		128,042.48
			<u>128,042.48</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			128,042.48
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			128,042.48
		Balance per Cash Book is :-	128,042.48
		Difference is :-	0.00

Signatory 1:

Name H C Robson Signed A Coleman Date 9/7/24

Signatory 2:

Name Jess James Signed [Signature] Date 09/07/2024

Bank Reconciliation Statement as at 30/06/2024
for Cashbook 5 - CCLA Deposit Fund

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
CCLA Deposit Fund	30/06/2024		90,000.00
			<u>90,000.00</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			90,000.00
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			90,000.00
		Balance per Cash Book is :-	90,000.00
		Difference is :-	0.00

Signatory 1:

Name H C Robinson Signed [Signature] Date 9/7/24

Signatory 2:

Name Jess James Signed [Signature] Date 09/07/2024

Receipts for Month 3

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Balance Brought Fwd :	29,501.08					29,501.08	
	Banked 03/06/2024	19.65						
	Paypal	19.65		3.28	1142	104	16.37	Clock permit income
	Banked 04/06/2024	22.90						
	Pay & Display Foreshore	22.90		3.82	1140	104	19.08	Pay & Display Foreshore
	Banked 04/06/2024	34.92						
	Pay & Display Foreshore	34.92		5.82	1140	104	29.10	Pay & Display Foreshore
	Banked 04/06/2024	82.52						
	Pay & Display Foreshore	82.52		13.75	1140	104	68.77	Pay & Display Foreshore
	Banked 04/06/2024	175.54						
	Pay & Display Foreshore	175.54		29.26	1140	104	146.28	Pay & Display Foreshore
	Banked 04/06/2024	210.00						
	Sales Recpts Page 2308	210.00	210.00		100			Sales Recpts Page 2308
	Banked 04/06/2024	398.37						
	CCLA	398.37			1090	101	398.37	CCLA investment interest
	Banked 04/06/2024	15,000.00						
Transfer	Barclays Premium Account	15,000.00			205		15,000.00	Transfer from savings
	Banked 04/06/2024	0.35						
	Paypal	0.35		0.06	1142	104	0.29	Clock permit income
	Banked 05/06/2024	42.61						
	Pay & Display Foreshore	42.61		7.10	1140	104	35.51	Pay & Display Foreshore
	Banked 05/06/2024	68.77						
	Pay & Display Foreshore	68.77		11.46	1140	104	57.31	Pay & Display Foreshore
	Banked 05/06/2024	90.00						
	Sales Recpts Page 2309	90.00	90.00		100			Sales Recpts Page 2309
	Banked 06/06/2024	35.83						
	Pay & Display Foreshore	35.83		5.97	1140	104	29.86	Pay & Display Foreshore
	Banked 06/06/2024	413.50						
	Pay & Display Foreshore	413.50		68.92	1140	104	344.58	Pay & Display Foreshore
	Banked 07/06/2024	52.32						
	Pay & Display Foreshore	52.32		8.72	1140	104	43.60	Pay & Display Foreshore
	Banked 10/06/2024	72.64						
	Pay & Display Foreshore	72.64		12.11	1140	104	60.53	Pay & Display Foreshore
	Banked 10/06/2024	407.74						
	Paypal	407.74		67.96	1142	104	11.72	DInghy park income
					1260	301	328.06	DInghy park income
	Banked 11/06/2024	90.34						

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Pay & Display Foreshore	90.34		15.06	1140	104	75.28	Pay & Display Foreshore
	Banked 11/06/2024	167.48						
	Pay & Display Foreshore	167.48		27.91	1140	104	139.57	Pay & Display Foreshore
	Banked 11/06/2024	198.88						
	Pay & Display Foreshore	198.88		33.15	1140	104	165.73	Pay & Display Foreshore
	Banked 12/06/2024	54.08						
	Pay & Display Foreshore	54.08		9.01	1140	104	45.07	Pay & Display Foreshore
	Banked 13/06/2024	76.33						
	Pay & Display Foreshore	76.33		12.72	1140	104	63.61	Pay & Display Foreshore
	Banked 14/06/2024	80.29						
	Pay & Display Foreshore	80.29		13.38	1140	104	66.91	Pay & Display Foreshore
	Banked 14/06/2024	39.30						
	Paypal	39.30		6.55	1142	104	32.75	Clock permits
	Banked 14/06/2024	38.00						
	Sales Recpts Page 2310	38.00	38.00		100			Sales Recpts Page 2310
	Banked 17/06/2024	37.30						
	Pay & Display Foreshore	37.30		6.22	1140	104	31.08	Pay & Display Foreshore
	Banked 18/06/2024	38.52						
	Pay & Display Foreshore	38.52		6.42	1140	104	32.10	Pay & Display Foreshore
	Banked 18/06/2024	63.94						
	Pay & Display Foreshore	63.94		10.66	1140	104	53.28	Pay & Display Foreshore
	Banked 18/06/2024	112.28						
	Pay & Display Foreshore	112.28		18.71	1140	104	93.57	Pay & Display Foreshore
	Banked 18/06/2024	161.48						
	Pay & Display Foreshore	161.48		26.91	1140	104	134.57	Pay & Display Foreshore
	Banked 18/06/2024	183.00						
	Pay & Display Foreshore	183.00		30.50	1140	104	152.50	Pay & Display Foreshore
	Banked 19/06/2024	60.24						
	Pay & Display Foreshore	60.24		10.04	1140	104	50.20	Pay & Display Foreshore
	Banked 19/06/2024	34.39						
	Paypal	34.39		5.73	1142	104	28.66	Clock permit income
	Banked 19/06/2024	600.00						
	Sales Recpts Page 2311	600.00	600.00		100			Sales Recpts Page 2311
	Banked 20/06/2024	87.28						
	Pay & Display Foreshore	87.28		14.55	1140	104	72.73	Pay & Display Foreshore
	Banked 20/06/2024	685.00						

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Barclays, Cheque	685.00			1900	101	685.00	Sheilas Wheels insurance bench
	Banked 21/06/2024	20.00						
	Sales Recpts Page 2312	20.00	20.00		100			Sales Recpts Page 2312
	Banked 21/06/2024	72.64						
	Pay & Display Foreshore	72.64		12.11	1140	104	60.53	Pay & Display Foreshore
	Banked 24/06/2024	132.15						
	Pay & Display Foreshore	132.15		22.02	1140	104	110.13	Pay & Display Foreshore
	Banked 25/06/2024	7.02						
	Pay & Display Foreshore	7.02		1.17	1140	104	5.85	Pay & Display Foreshore
	Banked 25/06/2024	118.18						
	Pay & Display Foreshore	118.18		19.70	1140	104	98.48	Pay & Display Foreshore
	Banked 25/06/2024	187.81						
	Pay & Display Foreshore	187.81		31.30	1140	104	156.51	Pay & Display Foreshore
	Banked 25/06/2024	19.65						
	Paypal	19.65		3.28	1142	104	16.37	Clock permits
	Banked 26/06/2024	103.98						
	Pay & Display Foreshore	103.98		17.33	1140	104	86.65	Pay & Display Foreshore
	Banked 26/06/2024	10,000.00						
transfer	Barclays Premium Account	10,000.00			205		10,000.00	transfer from savings
	Banked 27/06/2024	122.13						
	Pay & Display Foreshore	122.13		20.36	1140	104	101.77	Pay & Display Foreshore
	Banked 27/06/2024	419.00						
	Pay & Display Foreshore	419.00		69.83	1140	104	349.17	Pay & Display Foreshore
	Banked 28/06/2024	124.20						
	Pay & Display Foreshore	124.20		20.70	1140	104	103.50	Pay & Display Foreshore
Total Receipts for Month		31,262.55	958.00	703.55			29,601.00	
Cashbook Totals		<u>60,763.63</u>	<u>958.00</u>	<u>703.55</u>			<u>59,102.08</u>	

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
03/06/2024	Paypal	3C PAY UK	0.35			4105	104	0.35	Paypal bank charges
04/06/2024	Barclays	TRANS	9.74		1.62	4105	101	8.12	Bank charges 15/4-12/5
05/06/2024	Flowbird Smart City UK Ltd	UI00008716	10.08	10.08		500			Transaction fee 01/04/24-30/04
05/06/2024	J Humphrey Associates	4462	48.00	48.00		500			Payroll services May 2024
05/06/2024	Inspired Projects (southern) L	0097	55.00	55.00		500			lock/door hinge f/s toilet
05/06/2024	Classic Fire & Security Ltd	48070	94.24	94.24		500			2kg extinguisher CO2 refill
05/06/2024	HAMPSHIRE COUNTY COUNCIL	58288649	96.84	96.84		500			jumbo roll/antibac wash tablet
05/06/2024	Inspired Projects (southern) L	0098	115.00	115.00		500			supply/install guttering RUP
05/06/2024	Inspired Projects (southern) L	325.00	325.00	325.00		500			new tap at f/s toilets
05/06/2024	Inspired Projects (southern) L	0096	620.00	620.00		500			Mount Pleas materials timbers
05/06/2024	Steven West	VISA	325.00			1200	202	325.00	Football refund
05/06/2024	DESIGN & PRINT	2405/48	639.00	639.00		500			2000 A4 newsletters June 2024
05/06/2024	CLOUDY GROUP LTD	INV-03823	664.56	664.56		500			IT support June 2024
05/06/2024	S Tilbury Consulting Ltd	24-042	2,400.00	2,400.00		500			planning advice Hamble airfiel
05/06/2024	ZURICH MUNICIPAL	533839395	9,036.56	9,036.56		500			Policy 01/06/24-31/05/25
07/06/2024	EASTLEIGH BOROUGH COUNCIL	2010/00953	70.00	70.00		500			Licensing Act Annual Fee
14/06/2024	Emma Abrahams	13/06/2024	97.50	97.50		500			June newsletter delivery
14/06/2024	Tom Jobling	04/06/2024	97.50	97.50		500			Postcard delivery
14/06/2024	Tom Jobling	12/05/2024	97.50	97.50		500			Delivery of June newsletters
14/06/2024	Mitchell Robinson	01/06/2024	97.50	97.50		500			June newsletter delivery
14/06/2024	Domestic Darlings - Susan Mehe	26920	960.00	960.00		500			Cleaning May 24 f/s RUP
17/06/2024	Barclaycard Commercial	DD	30.35		5.06	4013	101	25.29	Barclaycard DD June 2024
17/06/2024	BRITISH GAS BUSINESS	7825532	65.79	65.79		500			gas bill RUP jun 24
21/06/2024	TELEFONICA UK LTD	30919258	137.70	137.70		500			phone bill June 2024
21/06/2024	Rod Gaskin Ltd	187129	5.26	5.26		500			2x pin
21/06/2024	Safetec Direct	Inv675784	51.65	51.65		500			polo shirtx2 cargo trousers x2
21/06/2024	EASTLEIGH BOROUGH COUNCIL	02963000	60.48	60.48		500			Emptying of dog waste bins May
21/06/2024	TUDOR ENVIRONMENTAL	IN0322291	109.44	109.44		500			paint, gloves, eyewear
21/06/2024	EWS Plumbing	17/06/2024	395.59	395.59		500			RUP, Allot, toilet, water heat
21/06/2024	Abrahams Electrical Services	HP-202	561.58	561.58		500			Foreshore electrical work (2)
21/06/2024	Smart MarketingManagement Limi	3264	1,251.80	1,251.80		500			Marketing comms support May 24
24/06/2024	Everflow Utilities	3372333	225.07	225.07		500			water bill July 2024
24/06/2024	RENTOKIL	35099662	314.16	314.16		500			Hygiene bins 12/06/24-11/09/24
26/06/2024	Amazon.co.uk	GB43FRQDA	11.65	11.65		500			50ft expandable hose
26/06/2024	Hampshire Pension	PENSION	2,970.46			526		2,970.46	Hampshire Pension May 2024
26/06/2024	HMRC PAYE/NIC	SALARIES	3,358.88			525		3,358.88	HMRC PAYE/NIC May 2024

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
26/06/2024	HMRC VAT	BACS	16,983.44				105	16,983.44	HMRC VAT March 2024
27/06/2024	John Deere Bank	DD	540.92		90.15	4360	108	450.77	EV hire June 2024
28/06/2024	BRITISH GAS BUSINESS	7913969	115.15	115.15		500			electric bill RUP
28/06/2024	BRITISH GAS BUSINESS	7914034	49.33	49.33		500			electric bill the quay
28/06/2024	BRITISH GAS BUSINESS	7916154	56.14	56.14		500			electric bill MP
28/06/2024	Salaries	SALARIES	11,470.17				520	11,470.17	Salaries June 2024
Total Payments for Month			54,624.38	18,935.07	96.83			35,592.48	
Balance Carried Fwd			6,139.25						
Cashbook Totals			<u>60,763.63</u>	<u>18,935.07</u>	<u>96.83</u>			<u>41,731.73</u>	

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		35,684.37					35,684.37	
Banked	03/06/2024	144.54						
Interest		144.54			1090	101	144.54	Interest received
Total Receipts for Month		144.54	0.00	0.00			144.54	
Cashbook Totals		<u>35,828.91</u>	<u>0.00</u>	<u>0.00</u>			<u>35,828.91</u>	

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
04/06/2024	Barclays Current A/C 070978787	Transfer	15,000.00			200		15,000.00	Transfer from savings
26/06/2024	Barclays Current A/C 070978787	transfer	10,000.00			200		10,000.00	transfer from savings
Total Payments for Month			25,000.00	0.00	0.00			25,000.00	
Balance Carried Fwd			10,828.91						
Cashbook Totals			<u>35,828.91</u>	0.00	0.00			<u>35,828.91</u>	

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		128,042.48					128,042.48	
	Banked	0.00						
			0.00					0.00
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>128,042.48</u>	<u>0.00</u>	<u>0.00</u>			<u>128,042.48</u>	

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		128,042.48						
	Cashbook Totals		<u>128,042.48</u>	0.00	0.00			<u>128,042.48</u>	

Receipts for Month 3

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		90,000.00					90,000.00	
	Banked	0.00						
			0.00					0.00
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		<u>90,000.00</u>	<u>0.00</u>	<u>0.00</u>			<u>90,000.00</u>	

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		90,000.00						
	Cashbook Totals		90,000.00	0.00	0.00			90,000.00	

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
100 Staff Costs						
4000 Gross Salaries	186,305	43,537	200,000	156,463		156,463
4001 Ers NIC Contributions	16,949	4,086	37,000	32,914		32,914
4002 Ers Pension Costs	25,309	7,721	25,000	17,279		17,279
4006 Protective Clothing & Equip.	360	0	0	0		0
Staff Costs :- Indirect Expenditure	228,923	55,344	262,000	206,656	0	206,656
Net Expenditure	(228,923)	(55,344)	(262,000)	(206,656)		
101 Administration						
1076 Precept	278,565	146,411	292,823	146,412		
1090 Interest Received	5,941	539	100	(439)		
1115 Admin Fee - Use of HPC Facilit	282	154	200	46		
1240 Garden Licences	4	0	0	0		
1900 Miscellaneous Income	343	685	0	(685)		
Administration :- Income	285,135	147,790	293,123	145,333		
4003 Payroll Costs	580	120	520	400		400
4005 Health & Safety	1,842	0	0	0		0
4008 Contractor Costs	1,981	2,400	1,000	(1,400)		(1,400)
4010 Staff Training	2,501	360	3,000	2,640		2,640
4011 Staff Travelling	11	0	50	50		50
4012 Miscellaneous Staff Costs	50	0	0	0		0
4013 Office Refreshments	190	25	300	275		275
4015 Advertising	0	0	50	50		50
4016 Clerk's Casual Expenditure	1,346	0	1,000	1,000		1,000
4025 Stationery	288	95	300	205		205
4030 Postage	64	0	50	50		50
4035 Publications	2,172	0	0	0		0
4040 Subscriptions	4,825	1,159	1,200	41		41
4041 Office Rent	5,866	1,590	6,000	4,410		4,410
4045 Photocopy Costs	360	118	480	362		362
4052 Water Rates	200	0	0	0		0
4060 Telephone	1,378	344	1,900	1,556		1,556
4062 Software Costs	10,464	7,139	11,000	3,861		3,861
4065 Insurance	7,452	9,056	8,500	(556)		(556)
4070 Premises Licence	70	0	70	70		70
4081 Refuse/Litter	64	0	0	0		0
4095 New Office Equipment	144	83	50	(33)		(33)
4101 Cleaning Materials	33	0	0	0		0
4105 Bank Charges	193	27	220	193		193

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
4111 Legal Fees	504	0	0	0		0
4112 Audit Fees	2,278	(1,492)	0	1,492		1,492
4115 Accountancy Fees	1,843	35	2,000	1,965		1,965
4202 Misc. Members Costs	4	0	0	0		0
4220 Election Costs	0	24	4,860	4,836		4,836
4253 V Mag Contract Editorship	6,250	1,703	10,000	8,297		8,297
4254 Newsletter delivery	3,348	1,522	4,290	2,768		2,768
4330 Tractor Maintenance	(82)	0	0	0		0
4335 Tractor & Machinery Fuel	(1)	0	0	0		0
4360 Vehicle Hire	957	0	0	0		0
4375 Noticeboards & Signs	229	25	200	175		175
4650 Refunds	100	0	0	0		0
4999 Prior Year Corrections	(3,942)	0	0	0		0
Administration :- Indirect Expenditure	53,561	24,334	57,040	32,706	0	32,706
Net Income over Expenditure	231,574	123,455	236,083	112,628		
6000 plus Transfer from EMR	40,083	0				
Movement to/(from) Gen Reserve	271,657	123,455				
<u>102 Civic & Archives</u>						
1326 Bench sponsorship	4,576	408	0	(408)		
Civic & Archives :- Income	4,576	408	0	(408)		
4105 Bank Charges	1	0	0	0		0
4203 Festive Decorations	815	0	400	400		400
4205 Civic Costs	296	0	300	300		300
4210 Festive Lighting	4,580	0	8,000	8,000		8,000
4211 Park Sport contribution	666	0	700	700		700
4212 Youth Outreach	3,500	3,751	3,500	(251)		(251)
4315 Memorial Seats and Benches	1,151	74	0	(74)		(74)
4375 Noticeboards & Signs	32	0	0	0		0
Civic & Archives :- Indirect Expenditure	11,041	3,825	12,900	9,076	0	9,076
Net Income over Expenditure	(6,465)	(3,416)	(12,900)	(9,484)		
<u>103 Publications</u>						
1130 V Mag Adverts	3,065	570	2,500	1,930		
Publications :- Income	3,065	570	2,500	1,930		
4250 V Mag Printing	5,888	2,409	7,000	4,591		4,591
Publications :- Indirect Expenditure	5,888	2,409	7,000	4,591	0	4,591
Net Income over Expenditure	(2,823)	(1,839)	(4,500)	(2,661)		

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
104 Car Parking						
1140 Car Park Income	45,010	9,339	45,000	35,661		
1142 Clock Permits	2,922	317	5,600	5,283		
Car Parking :- Income	47,931	9,657	50,600	40,943		
4017 3C Payments	96	34	1,000	966		966
4018 RingGo Service Charges	0	0	500	500		500
4105 Bank Charges	7	1	0	(1)		(1)
4271 Car Park Maintenance	2	344	2,000	1,656		1,656
4273 Printing Clock Permits	843	0	1,050	1,050		1,050
Car Parking :- Indirect Expenditure	948	378	4,550	4,172	0	4,172
Net Income over Expenditure	46,984	9,278	46,050	36,772		
105 St. Andrews Cemetery						
1150 Burial Fees	11,510	300	5,000	4,700		
1151 Memorial Fees	3,075	100	1,700	1,600		
1152 Grant Exclusive Rights	4,600	600	1,000	400		
St. Andrews Cemetery :- Income	19,185	1,000	7,700	6,700		
Net Income	19,185	1,000	7,700	6,700		
107 Grant Expenditure						
4280 Grants S 137	2,500	0	3,000	3,000		3,000
4285 Grants Permitted	500	0	0	0		0
Grant Expenditure :- Indirect Expenditure	3,000	0	3,000	3,000	0	3,000
Net Expenditure	(3,000)	0	(3,000)	(3,000)		
108 Grounds Maintenance						
1906 Sales - obsolete grounds equip	91	6,000	0	(6,000)		
Grounds Maintenance :- Income	91	6,000	0	(6,000)		
4006 Protective Clothing & Equip.	206	367	500	133		133
4081 Refuse/Litter	7,199	(333)	4,500	4,833		4,833
4090 Safety Equipment	151	0	0	0		0
4100 Cleaning and Hygiene	238	0	0	0		0
4325 Machinery Maintenance	298	0	350	350		350
4330 Tractor Maintenance	1,319	0	1,000	1,000		1,000
4335 Tractor & Machinery Fuel	0	0	0	0		0
4336 Ground Fuel	3,969	0	1,700	1,700		1,700

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
4350 New Tools Costs	395	0	250	250		250
4360 Vehicle Hire	11,261	1,352	17,000	15,648		15,648
4370 Dog Bin Emptying	514	101	500	399		399
4380 Repairs & Maintenance	120	0	0	0		0
4381 Property Maintenance	15	0	0	0		0
4382 Grounds Maintenance	(756)	0	0	0		0
4387 Trees Management	1,396	1,241	3,500	2,259		2,259
Grounds Maintenance :- Indirect Expenditure	26,327	2,728	29,300	26,572	0	26,572
Net Income over Expenditure	(26,235)	3,272	(29,300)	(32,572)		
110 Office						
1908 Sale of obsolete office equip	1	0	0	0		
Office :- Income	1	0	0	0		
4078 Alarm	242	0	0	0		0
4095 New Office Equipment	62	0	0	0		0
4550 Office Alarm	222	0	0	0		0
Office :- Indirect Expenditure	526	0	0	0	0	0
Net Income over Expenditure	(525)	0	0	0		
201 Mt. Pleasant Rec. Ground						
1200 Pitch Hire	4,906	525	5,000	4,475		
Mt. Pleasant Rec. Ground :- Income	4,906	525	5,000	4,475		
4050 Electricity	59	0	0	0		0
4381 Property Maintenance	192	0	0	0		0
4383 Play Equipment Maintenance	99	0	250	250		250
4384 Sports Equipment Maintenance	61	32	100	68		68
Mt. Pleasant Rec. Ground :- Indirect Expenditure	410	32	350	318	0	318
Net Income over Expenditure	4,496	493	4,650	4,157		
202 College Playing Fields						
1200 Pitch Hire	1,670	55	1,200	1,145		
College Playing Fields :- Income	1,670	55	1,200	1,145		
4078 Alarm	45	0	0	0		0
4355 RUP Committee Room	92	0	0	0		0
4381 Property Maintenance	603	0	0	0		0
4382 Grounds Maintenance	2,313	1,021	3,500	2,479		2,479

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
4384 Sports Equipment Maintenance	285	0	0	0		0
4388 Community Orchard	20	0	0	0		0
College Playing Fields :- Indirect Expenditure	3,358	1,021	3,500	2,479	0	2,479
Net Income over Expenditure	(1,688)	(966)	(2,300)	(1,334)		
<u>205 Allotments</u>						
1250 Allotment Rental Income	1,936	0	2,200	2,200		
1251 Key Deposits	8	0	0	0		
Allotments :- Income	1,944	0	2,200	2,200		
4052 Water Rates	101	0	0	0		0
4105 Bank Charges	1	0	0	0		0
4382 Grounds Maintenance	164	0	0	0		0
4450 Allotment Land Rent HCC	80	0	40	40		40
Allotments :- Indirect Expenditure	346	0	40	40	0	40
Net Income over Expenditure	1,598	0	2,160	2,160		
<u>301 Foreshore Dinghy Park</u>						
1260 Dinghy Park Income	26,122	1,890	40,635	38,745		
Foreshore Dinghy Park :- Income	26,122	1,890	40,635	38,745		
4105 Bank Charges	0	4	0	(4)		(4)
4382 Grounds Maintenance	560	0	0	0		0
4501 Dinghy Stickers	91	55	300	245		245
4650 Refunds	154	0	0	0		0
Foreshore Dinghy Park :- Indirect Expenditure	805	59	300	241	0	241
Net Income over Expenditure	25,317	1,831	40,335	38,504		
<u>302 Foreshore (General)</u>						
1141 Electricity use - Foreshore	20	60	0	(60)		
1143 Foreshore Events	720	756	1,000	244		
1144 Street Furniture Renewal - Inc	408	0	0	0		
1321 Angelfish (Soton) Ltd Rent	2,648	812	3,400	2,588		
1323 Angelfish Waste Contribution	1,033	180	720	540		
1326 Bench sponsorship	508	0	500	500		
1900 Miscellaneous Income	584	0	0	0		
Foreshore (General) :- Income	5,922	1,808	5,620	3,812		
4050 Electricity	145	0	0	0		0

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
4271 Car Park Maintenance	2,154	38	0	(38)		(38)
4375 Noticeboards & Signs	195	0	0	0		0
4380 Repairs & Maintenance	3,524	3,142	1,000	(2,142)		(2,142)
4381 Property Maintenance	165	8	0	(8)		(8)
4382 Grounds Maintenance	866	563	500	(63)		(63)
Foreshore (General) :- Indirect Expenditure	7,048	3,750	1,500	(2,250)	0	(2,250)
Net Income over Expenditure	(1,126)	(1,942)	4,120	6,062		
<u>303 Foreshore Public Toilets</u>						
4096 Consumables for FS toilets	312	297	600	303		303
4100 Cleaning and Hygiene	1,058	0	0	0		0
4380 Repairs & Maintenance	825	0	1,000	1,000		1,000
4382 Grounds Maintenance	11	0	0	0		0
Foreshore Public Toilets :- Indirect Expenditure	2,206	297	1,600	1,303	0	1,303
Net Expenditure	(2,206)	(297)	(1,600)	(1,303)		
<u>304 RUP Committee Room</u>						
4100 Cleaning and Hygiene	860	0	0	0		0
RUP Committee Room :- Indirect Expenditure	860	0	0	0	0	0
Net Expenditure	(860)	0	0	0		
<u>305 Westfield Common</u>						
4382 Grounds Maintenance	725	0	0	0		0
Westfield Common :- Indirect Expenditure	725	0	0	0	0	0
Net Expenditure	(725)	0	0	0		
<u>306 RUP Pavillion</u>						
1202 Committee Room Hire	2,737	198	2,000	1,802		
1203 Pavilion Hire	25	250	0	(250)		
RUP Pavillion :- Income	2,762	448	2,000	1,552		
4005 Health & Safety	3	0	500	500		500
4050 Electricity	3,905	663	6,000	5,337		5,337
4051 Gas	3,088	686	7,800	7,114		7,114
4052 Water Rates	1,077	999	1,200	201		201
4075 CCTV	274	0	600	600		600
4078 Alarm	370	0	400	400		400

Detailed Income & Expenditure by Budget Heading 30/06/2024

Month No: 3

Cost Centre Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
4081 Refuse/Litter	0	343	0	(343)		(343)
4100 Cleaning and Hygiene	6,983	2,405	9,200	6,795		6,795
4101 Cleaning Materials	771	109	0	(109)		(109)
4105 Bank Charges	2	0	0	0		0
4370 Dog Bin Emptying	94	0	0	0		0
4380 Repairs & Maintenance	411	0	0	0		0
4381 Property Maintenance	2,347	2,214	1,500	(714)		(714)
4382 Grounds Maintenance	2,700	39	0	(39)		(39)
4384 Sports Equipment Maintenance	0	64	0	(64)		(64)
4650 Refunds	100	0	0	0		0
RUP Pavillion :- Indirect Expenditure	22,125	7,521	27,200	19,679	0	19,679
Net Income over Expenditure	(19,363)	(7,073)	(25,200)	(18,127)		
<u>307 Mount Pleasant Pavilion</u>						
4005 Health & Safety	8	0	0	0		0
4100 Cleaning and Hygiene	1,070	0	0	0		0
4381 Property Maintenance	483	149	0	(149)		(149)
Mount Pleasant Pavilion :- Indirect Expenditure	1,561	149	0	(149)	0	(149)
Net Expenditure	(1,561)	(149)	0	149		
<u>308 Community Hub/Library</u>						
4394 Coffee Machine Expenditure	77	0	0	0		0
Community Hub/Library :- Direct Expenditure	77	0	0	0	0	0
Net Expenditure	(77)	0	0	0		
Grand Totals:- Income	403,311	170,151	410,578	240,427		
Expenditure	369,735	101,847	410,280	308,433	0	308,433
Net Income over Expenditure	33,575	68,303	298	(68,005)		
plus Transfer from EMR	40,083	0				
Movement to/(from) Gen Reserve	73,659	68,303				

List of Payments made between 01/06/2024 and 30/06/2024

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
03/06/2024	Paypal	3C PAY UK	0.35		Paypal bank charges
04/06/2024	Barclays	TRANS	9.74		Bank charges 15/4-12/5
05/06/2024	Flowbird Smart City UK Ltd	UI00008716	10.08		Transaction fee 01/04/24-30/04
05/06/2024	J Humphrey Associates	4462	48.00		Payroll services May 2024
05/06/2024	Inspired Projects (southern) L	0097	55.00		lock/door hinge f/s toilet
05/06/2024	Classic Fire & Security Ltd	48070	94.24		2kg extinguisher CO2 refill
05/06/2024	HAMPSHIRE COUNTY COUNCIL	58288649	96.84		jumbo roll/antibac wash tablet
05/06/2024	Inspired Projects (southern) L	0098	115.00		supply/install guttering RUP
05/06/2024	Inspired Projects (southern) L	325.00	325.00		new tap at f/s toilets
05/06/2024	Inspired Projects (southern) L	0096	620.00		Mount Pleas materials timbers
05/06/2024	Steven West	VISA	325.00		Football refund
05/06/2024	DESIGN & PRINT	2405/48	639.00		2000 A4 newsletters June 2024
05/06/2024	CLOUDY GROUP LTD	INV-03823	664.56		IT support June 2024
05/06/2024	S Tilbury Consulting Ltd	24-042	2,400.00		planning advice Hamble airfiel
05/06/2024	ZURICH MUNICIPAL	533839395	9,036.56		Policy 01/06/24-31/05/25
07/06/2024	EASTLEIGH BOROUGH COUNCIL	2010/00953	70.00		Licensing Act Annual Fee
14/06/2024	Emma Abrahams	13/06/2024	97.50		June newsletter delivery
14/06/2024	Tom Jobling	04/06/2024	97.50		Postcard delivery
14/06/2024	Tom Jobling	12/05/2024	97.50		Delivery of June newsletters
14/06/2024	Mitchell Robinson	01/06/2024	97.50		June newsletter delivery
14/06/2024	Domestic Darlings - Susan Mehe	26920	960.00		Cleaning May 24 f/s RUP
17/06/2024	Barclaycard Commercial	DD	30.35		Barclaycard DD June 2024
17/06/2024	BRITISH GAS BUSINESS	7825532	65.79		gas bill RUP jun 24
21/06/2024	TELEFONICA UK LTD	30919258	137.70		phone bill June 2024
21/06/2024	Rod Gaskin Ltd	187129	5.26		2x pin
21/06/2024	Safetec Direct	Inv675784	51.65		polo shirtx2 cargo trousers x2
21/06/2024	EASTLEIGH BOROUGH COUNCIL	02963000	60.48		Emptying of dog waste bins May
21/06/2024	TUDOR ENVIRONMENTAL	IN0322291	109.44		paint, gloves, eyewear
21/06/2024	EWS Plumbing	17/06/2024	395.59		RUP, Allot, toilet, water heat
21/06/2024	Abrahams Electrical Services	HP-202	561.58		Foreshore electrical work (2)
21/06/2024	Smart MarketingManagement Limi	3264	1,251.80		Marketing comms support May 24
24/06/2024	Everflow Utilities	3372333	225.07		water bill July 2024
24/06/2024	RENTOKIL	35099662	314.16		Hygiene bins 12/06/24-11/09/24
26/06/2024	Amazon.co.uk	GB43FRQDAB	11.65		50ft expandable hose
26/06/2024	Hampshire Pension	PENSION	2,970.46		Hampshire Pension May 2024
26/06/2024	HMRC PAYE/NIC	SALARIES	3,358.88		HMRC PAYE/NIC May 2024
26/06/2024	HMRC VAT	BACS	16,983.44		HMRC VAT March 2024
27/06/2024	John Deere Bank	DD	540.92		EV hire June 2024
28/06/2024	BRITISH GAS BUSINESS	7913969	115.15		electric bill RUP
28/06/2024	BRITISH GAS BUSINESS	7914034	49.33		eleectric bill the quay
28/06/2024	BRITISH GAS BUSINESS	7916154	56.14		electric bill MP
28/06/2024	Salaries	SALARIES	11,470.17		Salaries June 2024
Total Payments			54,624.38		

Bought Ledger 1 for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
30/05/2024	INV-3264		SMART MARK	SMM1	1,043.17	208.63	1,251.80	4253	101	1,043.17	Marketing comms support May 24
14/06/2024	HP-202		ABRAHAMS ELECTRICAL	ABRAELEC	561.00	0.00	561.00	4380	302	561.00	Electric unit reapirs f/s
14/06/2024	3372333		EVERFLOW	EVF1	225.07	0.00	225.07	4052	306	225.07	water bill July 2024
14/06/2024	7916154		BGAS	B04	53.47	2.67	56.14	4050	306	53.47	electric bill MP
14/06/2024	7914034		BGAS	B04	46.98	2.35	49.33	4050	306	46.98	eleetric bill the quay
14/06/2024	7913969		BGAS	B04	109.67	5.48	115.15	4050	306	109.67	electric bill RUP
03/06/2024	7825532		BGAS	B04	62.66	3.13	65.79	4051	306	62.66	gas bill RUP jun 24
18/06/2024	INV-5629		ENGRAVING	E020	30.00	6.00	36.00	4381	306	30.00	printed vinyl sticker OOH sign
17/06/2024	17/06/2024		EWS PLUMBING	EWS1	395.59	0.00	395.59	4382	302	395.59	RUP, Allot, toilet, water heat
11/06/2024	02965330		EBC	E02	3,750.50	0.00	3,750.50	4212	102	3,750.50	24/25 Youth options contributi
05/06/2024	2408800097206		CANON	C07	79.89	15.98	95.87	4045	101	79.89	Canon rent 01/06-31/08
05/06/2024	2408800097205		CANON	C07	32.36	6.47	38.83	4045	101	32.36	canon printing 01/03-31/05
07/06/2024	30919258		TELEFONICA	TE01	114.75	22.95	137.70	4060	101	114.75	phone bill June 2024
12/06/2024	INV675784		SAFETEC	ST01	43.04	8.61	51.65	4006	108	43.04	polo shirtx2 cargo trousers x2
11/06/2024	1505400414		TRADE UK (B&Q)	T02	73.33	14.67	88.00	4382	302	73.33	Woodstain 2.5l x2
04/06/2024	IN0322291		TUDOR	T010	91.20	18.24	109.44	4006	108	39.60	paint, gloves, eyewear
								4382	202	51.60	paint, gloves, eyewear
04/06/2024	02963000		EBC	E02	50.40	10.08	60.48	4370	108	50.40	Emptying of dog waste bins May
01/06/2024	01/06/2024		MITCHELL ROBINSON	MROBINSON	97.50	0.00	97.50	4254	101	97.50	June newsletter delivery
04/06/2024	04/06/2024		TOM JOBLING	TOM0	97.50	0.00	97.50	4254	101	97.50	Delivery of June newsletters
13/06/2024	13/06/2024		ABRAHAMS	EABR	97.50	0.00	97.50	4254	101	97.50	June newsletter delivery
01/06/2024	INV-D-03823		CLOUD IT	CLO8	553.80	110.76	664.56	4062	101	553.80	IT support June 2024
30/05/2024	UK167272		FLOWBIRD	FB01	462.00	92.40	554.40	4062	101	462.00	CWT software update
28/06/2024	58292907		HCC	H04	91.16	18.23	109.39	4096	303	91.16	jumbo roll, soap, refuse sacks
28/06/2024	OAS10112370		ORIGIN	OR01	585.00	117.00	702.00	4382	202	585.00	line paint 10lt x20
28/06/2024	28/06/2024		F WHITAKER VERYARD	FWHV	97.50	0.00	97.50	4254	101	97.50	Newsletter delivery July 2024
28/06/2024	INV-2406/37		DESIGN & PRINT	D04	885.00	0.00	885.00	4250	103	885.00	2000 A4 newsletters July 24
27/06/2024	IN0327509		TUDOR	T010	7.50	1.50	9.00	4382	202	7.50	clear nylon cable ties x100

Bought Ledger 1 for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
27/06/2024	47		TUCKER & MUNDAY	TU01	1,200.00	0.00	1,200.00	4380	302	1,200.00	4x slipway clean May and June
24/06/2024	4506		J HUMPHRY ASSOC	HU01	40.00	8.00	48.00	4003	101	40.00	payroll services for June 2024
25/06/2024	141502		ROD GASKIN LTD	RG01	4.38	0.88	5.26	4382	202	4.38	2x pin
20/06/2024	UI00009551		FLOWBIRD	FB01	10.57	2.11	12.68	4017	104	10.57	Transaction fee 01/05-31/05
01/04/2024	SM29455		RIALTAS	RIALTAS	110.00	22.00	132.00	4062	101	110.00	allot softw support&maint lice
25/06/2024	GB43FRQDABEI		AMAZON	AMAZON	9.71	1.94	11.65	4382	202	9.71	50ft expandable hose
30/06/2024	INV-27178		DOMESTIC DARLINGS	DD02	780.00	156.00	936.00	4100	306	780.00	cleaning June 2024
14/06/2024	HP-202(A)		ABRAHAMS ELECTRICAL	ABRAELEC	0.58	0.00	0.58	4380	302	0.58	Foreshore electrical work (2)
TOTAL INVOICES					<u>11,892.78</u>	<u>856.08</u>	<u>12,748.86</u>			<u>11,892.78</u>	

Hamble-le-Rice Parish Council
Payment Summary (Part 1) Landscape

Tax Month : 3 Week : 12 Payment Frequency: Monthly

E'ee Ref	Employee Name	Total Gross	Taxable Gross	Pre-Tax Payment	Pre-Tax Ded'n	Student/Postgrad Loan	PAYE	Employee NIC	Employee Pension*	SSP	Parental Payments	Post-Tax Payment	Post-Tax Ded'n	B/F	C/F	Net Pay
25	A Fejzo	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
26	M Cowley	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
30	J James	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
31	HC Robinson	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
32	EL Abrahams	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
34	C Garley	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	Employees	<u>14729.05</u>	<u>13817.93</u>	<u>14729.05</u>	<u>0.00</u>	<u>0.00</u>	<u>1594.40</u>	<u>753.36</u>	<u>911.12</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>11470.17</u>

*Please note this value does not include any contribution made to a salary sacrifice pension scheme.

Sales Ledger 1 for Month No 3

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Customer A/c Name	Customer A/c	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
13/06/2024	21-10953	QIOPTIQ	QIOP1	20.00	0.00	20.00	1202	306	20.00	Invoice No:-21-10953
13/06/2024	21-10954	CREATIVE KIDZ	CRKI1	38.00	0.00	38.00	1202	306	38.00	Invoice No:-21-10954
17/06/2024	21-10955	JONATHAN TERRY	T04	600.00	0.00	600.00	1150	105	300.00	Invoice No:-21-10955
							1152	105	300.00	Invoice No:-21-10955
30/06/2024	21-10959	ANGELFISH	A08	812.00	0.00	812.00	1321	302	812.00	Invoice No:-21-10959
30/06/2024	I2110929	ANGELFISH	A08	180.00	36.00	216.00	1323	302	180.00	Invoice No:-I2110929
TOTAL INVOICES				<u>1,650.00</u>	<u>36.00</u>	<u>1,686.00</u>			<u>1,650.00</u>	

Mount Pleasant Playground Sub-Committee

Terms of Reference

Membership

The Sub-Committee will comprise of 3 members who have been appointed at the full council on 10th June 2024 for the life of this project. Additional councillors with relevant professional experience may be co-opted as needed.

There must be two members present to be quorate.

Members must declare interests and representation of special interest groups.

Objective

The purpose of this sub committee is to progress the Play Park renovation and spend £120K from EBC and if needed the money in reserves of £30k (this was previously Ear Marked). This committee runs parallel to the Mount Pleasant Working Group which has been formulated to make recommendations for the whole Mount Pleasant site.

Aims

To provide a safe and fit for purpose play park for children to enjoy outdoor play and a place for families to visit.

To engage with the community and ensure we are offering the facilities that meet their needs.

Meetings

The Group will arrange meetings as and when necessary to progress the play park project. Agendas will be circulated 3 days prior to the meeting and minutes will be recorded and made available.

Accountability

The sub-committee has had budgetary powers delegated to it to spend the £120,616 on the Play Park at Mount Pleasant.

Key Areas of Work

To plan and fully cost a refurbishment of the play park in consultation with stakeholders ie the Primary School and users.

Prepare and agree Invitation to Tender, Scope of works and timeline, Publish on Contracts Finder, Evaluate Tenders, Shortlist & Award Tender, authorise work to commence and see project through to snagging and completion. Agree payment schedule.

CONFIDENTIALITY

All members must preserve confidentiality of personnel discussions held at meetings, and particularly that of 'exempt business', when the sub-committee decides that "publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings

WAYS OF WORKING

The Committee will produce regular updates to Council on progress with the delivery of the work programme.