



## Council Meeting

### Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Assets management Committee meeting** of **HAMBLE PARISH COUNCIL**  
Meeting held on **Monday, November 4, 2024** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Tony Moody, Malcolm Cross, Chris Jones, Ian Underdown, Simon Hand

Observers: Shareen Benton

Apologies: Michelle Nicholson

Staff In Attendance: Clerk, Finance & Administration Officer, Operations & Facilities Officer

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Minute Reference for this meeting is the following format (DD/MM/YYYY) +Minute reference

### **MINUTES**

#### **1 WELCOME**

The chair welcomed everyone.

Apologies from Cllr Nicholson.

3 members of the public in attendance including Cllr Benton as an Observer

Interests Dinghy Park Cllr Underdown

#### **2 MINUTES OF MEETING 29TH JULY 2024**

Resolved to approve the minutes of the Assets management committee meeting held on 29<sup>th</sup> July 2024  
Proposed by Cllr Underdown seconded by Cllr Hand and all in favour.

#### **3 PUBLIC PARTICIPATION**

There were two members of the public present in relation to the Hamble Valley Regatta.

The Chair of The Hamble Valley Regatta presented the positives and things to improve for the event and requested that the next event takes place on 30<sup>th</sup> August 2025.

Cllr Hand asked whether the organisers had contacted the other sailing clubs and yacht clubs in the area which the organiser then confirmed.

Cllr Underdown suggested that the Regatta get involved with Hamble River Sailing Club to organise more water based events.

It was resolved to bring the item Hamble Valley regatta, agenda item 8, up to public participation, agenda item 3. Cllr Hand proposed, Cllr Underdown seconded and all agreed in favour.

Cllr Underdown proposed to agree the date of 30<sup>th</sup> August 2025 for the regatta in principle with arrangements to be agreed at a future date. Cllr Hand seconded and all agreed in favour.

## **4 STANDING ITEMS**

### **4.1 - ASSETS/BUILDINGS**

The multi-use games area at the Roy Underdown Pavilion was discussed in regard to line marking. The Operations & Facilities Officer is going to confirm the costings and bring back to the next Full Council meeting.

CCTV around the village was discussed. There were questions regarding the costs and the priorities of different locations in the village made by Cllr Cross.

No decision was made. This will be taken back to Full Council at a later date with more information on costings.

Cllr Jones who was running late joined the meeting at 19:30.

### **4.2 HEALTH AND SAFETY**

The clerk advised that there had been a theft of some tools. This has been reported to the police and to the insurance company.

## **5 CAROLS IN THE SQUARE- GRANT**

It was resolved to approve the grant of £500 grant towards the PA sound system for the Carols in the Square. Cllr Hand proposed, Cllr Jones seconded and all in favour.

The committee asked for clarification that the contribution from the Parish Council for the PA system was not being requested from another organisation.

## **6 DONKEY DERBY FIELD DATES**

The requests that had been received to date for the Donkey Derby Field and circulated to Committee were agreed. Cllr Underdown proposed, Cllr Jones seconded and all agreed.

## **7 FEES & CHARGES/BUDGET/PROJECTS**

There was a lengthy discussion on the first draft budget, which included £44,000 of monies for maintenance of assets.

The Chair of Council (Cllr Jones) outlined to the committee the priorities and considerations that were required when setting the fees and charges and deciding on how to prioritise projects which would feed into the budget.

The committee then went on to discuss the sponsorship of benches.

It was resolved to agree the below.

For the sole dedication for a new bench: price would be the cost of the bench plus installation

For the sole dedication for a bench already in place on the Northern Quay: the price would be the cost of the bench only (as it is already installed)

For the shared bench or sponsorship: price is the cost of a bench divided by 4 plaques. This is £500 per plaque plus bench maintenance.

The Finance Officer to re-work the fees and charges document based on the bench charges and take to the next Full Council meeting for final approval.

After another discussion about the £40+k, there would be a Recommendation by the Assets Committee to Full Council: Not to support increasing any fees and charges (except benches above). Instead to look to increase the precept to cover costs, providing that there are no grants or other monies available.

Cllrs Jones, Hand, Cross and Underdown agreed. Cllr Moody stated he did not support an increase in precept.

## **8 HAMBLE VALLEY REGATTA**

Item moved to public participation and agreed.

## **9 DINGHY PARK**

The Clerk informed the Committee that the Council are unable to continue issuing Refuse Disposal Notices under the Refuse Disposal Amenity Act using the Borough's powers and after engaging Hampshire Legal Services they could proceed with a Warning Notices along with some changes to their Current T & C's (Terms and Conditions).

## **10 ALLOTMENT REGULATIONS**

The committee discussed the new bee keeping Terms & Conditions under the allotment regulations. The councillors had some queries around the wording, so the Finance Officer will clarify email confirmation to the assets committee. The committee then discussed the Christmas tree terms and conditions. Cllr Underdown proposed, Cllr Cross seconded and it was resolved to agree both sets of T & C's which would form part of the overall Allotment regulations.

## **11 MOUNT PLEASANT**

The invitation for tender for the Mount Pleasant Playpark is out for responses. There have been lots of enquiries but no formal responses in as yet. The final date for submissions is the 19<sup>th</sup> November 2024. Cllrs Underdown, Hand and Alexander will score the tenders with the Clerk and Operations Officer, Cllr Cross and Cllr Benton also volunteered their involvement.

## **12 FORESHORE WORKING GROUP**

The Clerk and Operations & Facilities Officer along with Cllr Kendall met with the Hamble Lifeboat to discuss the foreshore toilets. Hamble Parish Council want to work with the lifeboat to find solutions to some of the ongoing problems with this facility.

The Clerk would be arranging a meeting with Harbour Master shortly

## **13 CHRISTMAS LIGHTS/TREE**

The Operations and Facilities Officer informed the committee that the Christmas tree for the Square will be delivered on the 21<sup>st</sup> November 2024 and the Christmas lights in the village were to be installed on the 27<sup>th</sup> November 2024 ((weather permitting)). The turn on will be the 1<sup>st</sup> December 2024. Cllr Cross asked about trees at Coronation Parade and the Operations & Facilities Officer would look into this.

## **14 VEHICLE UPDATE**

The Clerk informed the committee that the hire of any further vehicles has been put on hold as there is currently no need for a second vehicle. The hire of a ranger type vehicle is not currently available, so this may need to be looked at when the council come to hire a second vehicle.

## **15 EXEMPT BUSINESS**

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the

freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Cllr Jones proposed and Cllr Underdown seconded.

## **16 LEASES**

The clerk updated the committee. There was a proposal put forward, however due to the confidential nature, the minutes of this discussion are recorded separately and not available to the public.

Meeting ended at **21:15**

CHAIR \_\_\_\_\_