

Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Full Council** of **HAMBLE PARISH COUNCIL**

Meeting held on **Monday, October 14, 2024** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Chair Chris Jones, Simon Hand, Trevor Dann, Ian Underdown, Michelle Nicholson, Serena Alexander, Sue Kendall, Malcolm Cross, Mark Venables,

Apologies: Nick O'Donnel, Shareen Benton, Tony Moody

Staff In Attendance: Clerk and Finance & Administration Officer

Partners and Consultants: Claire Price Smart Marketing

The minute reference for the meeting is the following format (DD/MM/YYYY) followed by the minute reference

MINUTES

1 WELCOME

The Chair welcomed everyone.

Apologies from Cllr Moody, Cllr O'Donnell and Cllr Benton.

Dispensation for Cemex for Cllr Underdown, Cllr Venables, Cllr Dann and Cllr Alexander.

Interests RSrnYC Cllr Jones, Cllr Hand, Cllr Nicholson, Cllr Alexander. Cllr Alexander Hamble Valley Regatta and Hamble River Sailing Club.

2 APPROVE MINUTES

Resolved to approve the minutes of the Full Council meeting held on 9th September 2024 (and not July as stated on the agenda). Proposed by Cllr Underdown seconded by Cllr Trevor and all in favour

3 PUBLIC PARTICIPATION.

There were three members of the public present. One to discuss electric charging point infrastructure and two in relation to Item 7 Neighbourhood Plan.

There was a presentation from the member of the public about EV Charging which highlighted the current HCC strategy and to ask the Parish for support on communication with the public about demand for this and help seek any funding sources.

Councillors raised a number of questions including capability and capacity of outputs at lamp posts.

The Chair mentioned that Hampshire Highways plan was about to be revised as well as the Local Plan options and appraisals review and this should feed into those.

Cllr Dann added that Hamble is a Conservation area and this needed to be considered within any strategy.

Cllr Venables suggested that the Parish needed to be on the front foot.

Cllr Nicholson mentioned support from Communications group and also to consider Officer time. The Chair suggested that this item should be dealt with by the Planning Committee.

4 COMMITTEES & WORKING GROUPS

4.1 CHAIR UPDATE

The Chair mentioned that the projects list which was later on the agenda needed focus and that any item should have the support of one Councillor to lead.

He congratulated Cllr Underdown and the Planning committee on the letter sent to Highways which had confirmed some conditions had not been followed and had created some very positive dialogue with Officers from Highways and the Clerk and had resulted in some hedging overhanging footpaths being addressed.

He highlighted that it was important in order for the Council to do the very best job for the community that they needed to commit to available training, particularly for the newer Cllrs.

4.2 ASSETS UPDATE

As Cllr Moody was absent and as there had been no Assets meeting there was no update.

4.3 PLANNING UPDATE

Cllr Underdown reiterated the Hampshire Highways issues and success. He confirmed the deadline date for the Cemex appeal is 22nd November 2024

He confirmed that he had undertaken the Footpath Inspections over two days and had been accompanied by the Grounds staff, Clerk and also Cllr Alexander, who added she highly recommended this as it was also a great opportunity to learn the history.

4.4 FUNCTIONS WORKING GROUP UPDATE

Human Resources - The Chair of the Functions Working Group confirmed that after a very successful recruitment drive, they had appointed a Caretaker and Maintenance Operative and was delighted to report he was joining on Monday 21st October.

The Team Building Day for staff had taken place today but there'd not be an opportunity for feedback but the Clerk had confirmed it was very positive.

The Chair confirmed that the Clerk had commenced her CiLCA qualification.

Communications – The latest Mount Pleasant survey results had been received and Claire from SmartMarketing confirmed that there were over 200 which had been sent to the Clerk for including in the Invitation to Tender.

She finally mentioned that following a meeting with the Hamble Peninsular Residents Group that she along with SmartMarketing would start to think about timing for the weekly Cemex updates to restart.

4.5 BHH & LAC

Cllr Cross said there was nothing to report from BHH.

5 STANDING ITEMS

5.1 HEALTH & SAFETY

The Chair confirmed that there were no incidents or accidents to report.

5.2 OPERATIONAL FINANCE

The Chair said this item would be covered under Budgets and Projects.

6 COMMUNITY GRANTS

Resolved to Approve the grant for the Mercury Area Residents Association of £207 for the annual clearance of the area and hire of a skip. Cllr Hand Proposed and Seconded Cllr Nicholson and all in favour

7 NEIGHBOURHOOD/PARISH PLAN

Following the campaign over the use of Hamble Airfield, some interest has been expressed in certain areas of the village to develop a Parish Plan to capture what would be the interests and the priorities for the development of Hamble in the future. The Chair presented to Council a strategy which included Objectives, Approach and next steps.

HPC will support the first consultation step to determine with evidence what the level of support is. This step has already been approved by the Council and may cost up to £1000.

HPC understands that if there is sufficient support and we decide to proceed with the plan it may cost a further £10k over 18 months, although we would expect this to be offset by grants and would need further approval.

Cllr Underdown said he wasn't opposed to a plan but we understand the new Government planning intentions which feed into the Local Plan and also until we have confirmation as to whether Cemex are appealing he felt any more progression should be paused.

8 MOUNT PLEASANT SUB-COMMITTEE

Cllr Hand left the meeting at 19.51pm and returned at 19.52pm

Claire from Smart Marketing advised that the main feedback from the survey had been that a natural play park was most desired and that the favourite piece of equipment was the zip line. She also mentioned that the age range had come back as school years 1-3 and this may require some additional comms as when the park at Bartletts Park had been installed the vision was for this to appeal to the younger audiences, however, this was not not the case.

The Clerk asked for a thanks be noted to Cllr Benton and Cllr Alexander for their help with getting surveys.

The Clerk also confirmed that the Invitation to Tender was live on contracts finder.

9 FORESHORE WORKING GROUP

The Chair confirmed that the first meeting had taken place and the minutes of this had been circulated but would not be noted today as there was a minor amendment.

The Terms of Reference were resolved to agree by Cllr Underdown and Cllr Alexander seconded. The Co-Chairing of this group by Cllr Dann and Cllr Kendall was then resolved to agree and proposed by Cllr Nicholson seconded by Cllr Jones and all in favour

10 BUDGET PLANNING & PROJECTS 25/26

The Chair talked about the overall budget and that the Clerk and Finance & Administration Officer had made a start on looking at the headlines. There was discussion about the Income & Expenditure report and the Chair said he felt that good progress had been made to get it to this point. There was discussion about additional columns and the merits of these. It was reiterated that now the Finance element of the Functions working group were meeting more regularly, they would feed information back to Council.

He talked about the need to budget for ongoing maintenance of Assets and outlined the duty of the Parish to properly maintain them, he gave examples of lines in the 'cages', the Mount Pleasant Pavilion and that the Clerk needed to understand priorities in order to inform the budget. Cllr Cross talked about the CIPs list and how monies can be requested from the Borough for certain projects.

Cllr Underdown added that when looking at Assets, we needed to ensure that tenants were upholding their responsibilities within our leases.

11 V E DAY

The RSrnYC had approached Council in relation to a VE Day celebration following their organization of the 80 D-Day event. The Clerk had met with them and they had asked for the support of the Council in relation to this but are happy to lead on the event in collaboration with the Council, however, it was considered that Council should gauge feedback from the community and also other businesses as to understand the appetite for this before agreeing to anything.

12 CONTINUING APPOINTMENT OF AUDITOR

The letter had been circulated prior to the meeting and confirmed that Lightatouch is completely independent of Council. Cllr Nicholson Proposed and Cllr Underdown seconded and all in favour to agree the continuing appointment of the Auditor

13 ACCOUNTS AND FINANCIAL REPORTS

Resolved: Cllr Venables proposed and Cllr Kendall seconded and it was resolved to agree the Monthly accounts and financial information for July and August

14 EXEMPT BUSINESS

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. the schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. this came into effect on 1st March 2006. it is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Cllr Underdown Proposed and Cllr Venables seconded and all in favour to move to Exempt Business

15 ENCROACHMENT ON COUNCIL LAND

Cllr Dann updated Council

16 COUNCIL LEASES

There was a resolution agreed by Council but due to the confidential nature of this item, the minutes are recorded separately and are not available to the public.

17 ROW 5

The Chair deferred this item, however, as previously arranged a background/history video would be shown to members at the close of the meeting.

18 H R UPDATE

Cllr Nicholson gave an update and due to the confidential nature, the minutes of this discussion are recorded separately and not available to the public.

Meeting ended at **21:03**

CHAIR _____