

Council Meeting

Draft Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Mount Pleasant Play Park Committee Meeting** of **HAMBLE PARISH COUNCIL**
Meeting held on **Tuesday, July 9, 2024** at **10:00 - 11:30** in the **Roy Underdown Pavilion**

Present: Simon Hand, Chris Jones, Tony Moody

Apologies: None

Staff In Attendance: Clerk

Minute reference for this meeting is following format (DD/MM/YYYY) followed by the minutes item number

MINUTES

1 WELCOME

There were no apologies for absence from the core committee, however, Cllr Nicholson and Smart Marketing who had been invited as guests were absent

There were no Dispensations and Interests

2 APPROVE MINUTES

As this is the first Mount Pleasant Play Park Committee Meeting, there are no minutes for signature.

The Mount Pleasant Working Party Minutes from 19th June 2024 were noted.

3 PUBLIC PARTICIPATION

No public were present

4 AGREE AND APPROVE INVITATION TO TENDER

The Invitation to Tender Document was approved subject to some minor amendments.

Cllr Jones Proposed and Cllr Hand seconded and all in favour to resolve to agree the Invitation to Tender and for this to be uploaded to contracts finder

5 COMMUNICATION/COMMUNITY ENGAGEMENT

Committee instructed the Clerk to work with Smart Marketing and the Functions Working Group to formulate an appropriate community engagement proposal and to progress with this prior to the next committee meeting.

Proposed Cllr Hand and seconded by Cllr Moody seconded and all in favour to resolve to agree that the Clerk and Smart Marketing progress with a community engagement programme

6 REVIEW TERMS OF REFERENCE

It was agreed to take the Terms of Reference back to Full Council on 15th July 2024 for further approval, to add the quorate number and also to agree the Chair.

Meeting ended at **10:33am**

CHAIR _____

DRAFT MINUTES TO BE SIGNED AT THE NEXT COUNCIL MEETING