

## Council Meeting

### Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Assets Management Committee** of **HAMBLE PARISH COUNCIL**  
Meeting held on **Monday, February 5, 2024** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Andy Thompson, Ian Underdown, Malcolm Cross, Simon Hand

Observers: Michelle Nicholson, Tony Moody

Apologies: Chris Jones

Staff In Attendance: Projects Manager, Accounts Officer, Clerk (virtually- via Teams)

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## MINUTES

### 1 WELCOME

Apologies for absence and dispensations/interests.

Cllr Thompson (Chair) welcomes the committee and 2 guest councillors, Cllr Moody and Cllr Nicholson.

In addition, he welcomed 2 members of the public.

Interests:

Cllr Underdown for the Dinghy Park.

Cllr Hand for Royal Southern Yacht Club. (RSrNYC)

### 2 MINUTES FROM MEETING ON 4TH DECEMBER

Resolved to agree minutes from 4<sup>th</sup> December 2023, Cllr Underdown proposed, Cllr Hand seconded, all agreed.

### 3 PUBLIC PARTICIPATION.

Two members of the public attended to discuss the Skate Park at Mount Pleasant.

Cameron Burnett and Frank Perren:

- They advised that prior to Covid it was being looked into but put on hold.
- They had submitted a plan for a new park to both HPC and EBC.
- They feel the current facility is too small for the times and needs to be bigger to allow for skate boards and BMX.
- The facility needs to be more accessible.
- If it is a good facility, younger people are happy to travel for a good skate park.
- The car park needs to be made bigger, as weekends with football taking place, there is no room to park.
- It does not need to be concrete; prefab is better as it is longer lasting and cheaper.
- British biking could be involved in financing if it met the criteria.
- They are both happy to help and consult in a future build including fund raising efforts.
- They mentioned a fence to be put up to protect from footballs.

Cllr Thompson mentioned that the council will shortly be looking at Mount Pleasant project including the skate park.

Projects manager asked to take details for future contact. Advised that we cannot currently give a time scale.

Cllr Underdown asked if there is a way to set up rules as to who should use the skate park and when. He was advised that this would not be successful.

Cllr Thompson thanked them for their time and their input was appreciated.

#### **4 CEMETERY**

The policy has been updated for better clarification with respect to triple fee factor by Accounts Officer.

The new pricing structure was agreed.

#### **5 DONKEY DERBY FIELD**

Discussion on new fees and charges. Accounts officer to look for deeds.

No agreement on a non-village charge at this time.

To come back with charging costs if the deed agrees.

Council agreed to following dates for use of Donkey Derby Field:

- 10<sup>th</sup> and 11<sup>th</sup> February 2024 – Hamble River Sailing Club
- 20<sup>th</sup> and 21<sup>st</sup> April 2024 – Hamble River Sailing Club
- 6<sup>th</sup> June 2024 – Royal Southern Yacht Club
- 22<sup>nd</sup> June 2024 – WetWheels

Accounts Officer to check 15<sup>th</sup> July with Royal Southern Yacht Club if one day is enough for the event. To check if RSrNYC need all the days for the rest of the events.

## **6 FORESHORE CARPARK PRICES.**

Agree prices for foreshore car park 2024/2025 applicable from 1<sup>st</sup> April 2024.

The proposed price increase was approved.

1 hour £1.00

2 hours £2.50

3 to 5 hours £5.00

6 to 10 hours £13.00

Cllr Hand proposed, Cllr Underdown seconded, all agreed.

## **7 DINGHY PARK**

Decisions on fees and charges and maintenance of the Dinghy Park.

Proposal to mark the Dinghy Park with plastic discs or line marking. This was rejected. It was advised to use stickers on the rails and for the Estates Team to repaint the numbers on the current discs on the ground.

Maintenance is needed on a tree root near the pumping station. This work was carried out by the Estates Team previously.

The pricing for 2025 was approved. This will rise to £215.00 per year as of the 1<sup>st</sup> March 2025.

Cllr Thompson proposed, Cllr Cross seconded, all agreed.

Cllr Underdown did not take part in discussion or vote.

## **8 TRANSPORT**

It was proposed that we return the Transit Tipper as it is not being used. It was also proposed to price up and sell the tractor and attachments. The council can increase the number of vehicles in line with restructure if required.

A new larger electric vehicle (Sparky 2) arrives on 1<sup>st</sup> March 2024. Cllr Cross proposed, Cllr Underdown seconded.

## **9 ASSETS REGISTER REALIGNMENT**

We need to update the value of Hamble Parish Council buildings as current under insured. Decision to appoint chartered surveyor. Updates to Asset Register.

Council was advised of update to assets register. The full register will publish no later than 31<sup>st</sup> March 2024. Work continues to ensure the accuracy of this prior to the audit.

Request made for the properties owned by the council to be revalued as this has not been done for many years. Owing to the amount requested for this, it was advised that it should go to Full Council with a request to add additional quotes.

## **10 HEALTH & SAFETY**

To approve the updated health and safety policy. Accounts officer/Projects manager to look at a visitors' book for the office. WorkNest to update Health and Safety policy with current Hamble Parish Council logo.

## **11 EXEMPT BUSINESS (IF REQUIRED)**

To consider passing a resolution under section 100a(4) of the local government act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of part 1 of schedule 12a of the act. The schedule 12a categories have been amended and are now subject to the public interest test, in accordance with the freedom of information act 2000. This came into effect on 1<sup>st</sup> March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Cllr Hand proposed, Cllr Underdown seconded, all agreed.

## **12 SOLENT SPORTS – COLLEGE PLAYING FIELDS (CPF)**

Proposal from Steve Fletcher re Leasing CPF was discussed. Recommended that the applicant submits a full business case so that HPC Assets Committee and Full Council can assess the community benefits and HPC's strategic and financial benefit of a 5-year leasing arrangement. To be progressed after review of a business case and leasing criteria.

See separate notes in Exempt minutes.

Meeting ended at **21:30**

CHAIR \_\_\_\_\_