



Council Meeting

Agenda

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

To the **MEMBERS OF FULL COUNCIL**, you are hereby summoned to attend the **Full Council Meeting** on **Monday, March 11, 2024**, at **19:00 - 21:30** in the **Roy Underdown Pavilion** for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format (DD/MM/YYYY)+item number.

AGENDA

1 WELCOME

Announcements
Apologies for Absence
Dispensations and Interests

2 APPROVE MINUTES

To approve the minutes of the meeting 12th February 2024

3 PUBLIC PARTICIPATION SESSION

4 CEMEX UPDATE

To discuss dates if available and any new information

5 RECOMMENDATIONS & UPDATES FROM COMMITTEES AND WORKING GROUPS

To receive updates and any recommendations from each of the Committees and Working Groups

5.1 CHAIR UPDATE

Chair to give a general update

5.2 ASSETS UPDATE

To receive Updates from the Assets Committee

5.3 PLANNING UPDATE

To receive Updates from the Planning Committee

5.4 FUNCTIONS WORKING GROUP

- HR - To inform Council
 - Update on seasonal/temporary member of the Estates team.
 - Update on Training - IOSH & First Aid
- Comms - Update from SmartMarketing

5.5 BHH & LAC

To receive any updates from Local Area Committee and team meetings

6 STANDING ITEMS

6.1 HEALTH & SAFETY

Update as required

6.2 OPERATIONAL FINANCE

Forecast for end of year.

6.3 RISK REGISTER

To stay on the Agenda as required

7 GRANTS - SECTION 137

Grant Request from Citizens Advice Bureau

Grant Request from St Andrews Church

8 MOUNT PLEASANT

To review and agree the Terms of Reference for the Working Group and review the quote(s) for the ceiling and roof and what work should be carried out in the short term, whilst the longer term plan is being assessed.

9 SOLENT SPORTS CPF

To review and decide on the proposal from Solent Sports in relation to College Playing Field and RUP

10 ACCOUNTS AND FINANCIAL REPORTS

- To approve the monthly cash and bank reconciliation
- To receive the monthly list of payments (payments have already been approved as per Auditor advice)
- To receive financial management reports

11 INTERNAL AUDIT

To agree and implement actions from Internal Audit report

12 EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

13 ENCROACHMENT ONTO COUNCIL LAND

To receive Update

14 OUTSTANDING DEBT

To agree on the next step for the outstanding debt

15 H R ISSUES

Chair of Functions Working Group to Update on several HR Matters

Dated: Wednesday, 06 March 2024

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE. 023 8045 3422.