



Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Full Council Meeting** of **HAMBLE PARISH COUNCIL**

Meeting held on **Monday, October 9, 2023** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Chris Jones (Chair) Trevor Dann, Ian Underdown, Andy Thompson, Sheelagh Cohen, Malcolm Cross, Tony Moody, Simon Hand

Apologies: Michelle Nicholson, Mark Venables, Sarah Lehneis, Anita Dann

Staff In Attendance: Clerk, Projects Manager, Claire Price

MINUTES OF MEETING

Minutes reference 09.10.2023+item number

1 WELCOME

The meeting started at 7pm.

There were apologies from Cllr Lehneis, Cllr Nicholson, Cllr Venables and Cllr Dann.

The Chair sent well wishes to Cllr Anita Dann and Cllr Nicholson, who were both unwell.

The Chair mentioned that Cllr Lehneis had sent an email to announce she would be resigning and he would confirm this at the next meeting.

Dispensations and interests Cllr Thompson for Wet Wheels and Cllr Moody, Cllr Dann and Cllr Underdown for Cemex

2 REVIEW AND APPROVE THE MINUTES OF THE LAST MEETING.

There were some typographical and formatting errors in the draft minutes which were approved but will be represented correctly at the next meeting.

Resolved to approve the minutes of the meeting on the 11th September 2023 – Proposed by Cllr Underdown seconded by Cllr Cross and all in favour

3 PUBLIC PARTICIPATION SESSION

There were no members of the public present

4 CEMEX UPDATE

Chair brought Council up to date with current position. Hampshire County Council have not had all the answers from Cemex so nothing new at this stage. There will be a consultation period once answers are published. Regulatory committee is unlikely to happen in November and with no December meeting, likely the earliest would be January. Cllr Cohen added it would more likely be February. There was discussion around timings and elections and the impact of this.

There was further discussion around the best timings for Council to make 'noise'.

Cllr Cohen raised what we would need to keep an eye on planning changes under a new regime.

Cllr Dann raised what might happen if planning is rejected and outlined possible alternatives for the site. Cllr Thompson talked about new developments that may require gravel in the local area. Cllr Jones, added that presently there is no data available on usage of sand and gravel.

Cllr Jones rounded up a watching brief on Cemex, he later added that Steve Tilbury, mentioned that the likely outcome is that the regulatory committee would defer.

5 COMMUNITY GRANTS

The Chair asked members for their consideration on relaxing the current Grant application criteria for grants below a certain value before considering the applications, however, after discussion the members resolved to agree that they did not wish to do this currently and would continue to consider applications on a case by case basis, however, the Clerk was asked to check with Auditors and draft a policy for later consideration.

The Clerk outlined the two applications, the first being Mercury Area Residents Association and Cllr Underdown proposed and Cllr Cohen seconded and Council resolved to award a grant of £190 for a skip to MARA and that the second for Wet Wheels which Cllr Underdown proposed and Cllr Cross seconded that the Council resolved to award £500 to pay for part of 1 days work for taster experiences on the River Hamble (this was £100 less than the application) in accordance with its powers under S137 of the Local Government Act 1972 should incur the following expenditure which is in the opinion of the Council in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

6 REMEMBRANCE SUNDAY

Attendance for the various services were discussed and it was resolved to agree that.

Cllr Cross would attend as the Council representative at the Cenotaph at Hound leaving Royal Victoria.

Cllr Jones will attend both services in Hamble on the Saturday and Sunday

Cllr Dann will attend another service if required.

Three Wreaths have been ordered and donation of £80 has been made.

7 REPORT FROM CHAIR OF COUNCIL AND CHAIRS OF SUB COMMITTEES/WORKING GROUPS

The Chair highlighted the areas for discussion and started with the items from the BHH Team meetings.

The Citizens Advice Bureau current contribution and arrangement were raised and Eastleigh Borough Council had said the Corporate arrangement would not change, therefore, the Parish needed to decide how they would like to take their own agreement forward. Cllr Dann felt it was as worthy a cause as any others discussed this evening. Cllr Cohen said that we needed to find out where else the service could be accessed.

Action for the Clerk to check when funding ends for the current arrangement and when renegotiation needs to take place. This item to go onto the next Full council agenda with a view to asking the CAB to attend.

The Fees and Charges for the Borough car park were raised and Cllr Cross said their charges were just proposals at this stage and there would need to be further discussion with the Parish before any agreement was reached on car parking charges.

Assets - the chair outlined that the Council had a number of leases that required more legal input to better understand the detail. Cllr Thompson added that the Council needed to ensure that the schedules for maintenance were carried out and that better recording was necessary. This applied not only to maintenance within leases but for all Council assets. The Chair confirmed that there was a priority order for our leases, some were more urgent than others including the Pink Ferry, College Playing Field and the Beach Hut Café, he thanked the team for addressing the issues with the decking to ensure the safety of the public.

The fence between the Primary school and Mount pleasant was also currently in discussion and the Clerk was asked to speak to previous Clerk about the fence at Mount Pleasant, Cllr Dann and Cllr Underdown both agreed that they thought the Council had returned this to the owner.

The Chair said the Clerk had done a good job in engaging with Wellers Hedleys, Cllr Underdown mentioned this firm had been used historically by Hamble Parish Council, so may have had previous involvement in some of our leases.

Cllr Thompson then raised the Mount Pleasant scheme and the good work done by the Projects Manager in producing some schematics for a new building, pavilion/changing rooms and play area. He then mentioned the ring fenced Community Infrastructure Programme money from the Borough Council and that this should be put on the agenda for the next Assets meeting. Cllr Underdown, suggested that any work should be fact finding only and it would be for the new elected Council to continue this work next year. Cllr Moody said he would like to be involved and Cllr Thompson added that there could be funding available for certain elements and gave an example of play equipment for visually impaired children.

Planning - Cllr Underdown led with the RAFYC footpath maintenance responsibilities with Eastleigh Borough Council to which we are still awaiting a common statement. Recent RAF letters state they have no responsibility. Cllr Dann, discussed a suggested statement for use until we have a common statement. Cllr Cohen raised concerns and suggested an alternative statement. Cllr Cross outlined that this has now been published in Eastleigh's minutes and will be progressed.

Cllr Underdown then highlighted the Local Plan which is currently at the first stage which includes standard information, so the Parish wouldn't be commenting until there is more detail to make clear recommendations. The Conservation area appraisal is still being chased and the Parish are awaiting guidance from Eastleigh, he highlighted the need for this in relation to current planning applications.

Cllr Underdown advised that the Committee is still pursuing footpaths and now has a helpful contact with Andy Atken which could help access grants.

Chair mentioned that the annual footpath checks were due and being coordinated by Cllr Thompson and Cllr Underdown, so if anyone wanted to help with these please make them aware.

Functions Group – the Chair mentioned that due to Cllr Nicholson's absence there may be less of an update, however, Claire would brief on the Comms element. Claire's team were doing work on behind the scenes set up for the website to run alongside the newsletter in readiness for moving towards more online and building up contacts to move over to online for those who wish to. The team had also been working on parking clocks and updating the community and business contacts which is particularly important with Cemex. Cllr Moody said that the Face Book posts are excellent and congratulated Claire's team.

The Chair then moved to adjusting and confirming the committees and Cllr Trevor Dann confirmed that Cllr Anita Dann had requested, in her absence, that she would like to be put forward to join both the Planning Committee and the Functions Working Group. Cllr Underdown proposed and Cllr Thompson seconded and it was resolved to agree that Cllr Anita Dann joins both the planning committee and Comms working group, all members with the exception of Cllr Moody (who abstained) were in favour

8 PARISH COUNCIL LEASES

The Chair suggested that the Council should consider the decommissioning of the Mudland Moorings. Cllr Underdown confirmed that it was important that this is the wording used and that the decommission is for a temporary period. The Chair confirmed he would suggest to decommission for 2024 as a temporary measure in order not to incur Harbour Dues for 2024.

Cllr Underdown and Cllr Hand mentioned they thought that the Pink Ferry had one mooring and that the Council should serve notice for this, if this was the case. The Clerk would check.

Cllr Hand proposed and Cllr Cohen seconded and it was resolved to agree by majority that the Mudland Moorings be decommissioned for 2024. Cllr Moody Abstained.

9 END OF YEAR AUDIT

The Clerk pointed out the small note with the current Annual Government Annual Return and that this was now published on the Parish Council's website, Cllr Cohen congratulated all the staff who had been involved in this.

Cllr Underdown Proposed and Cllr Dann seconded and it was resolved to agree the AGAR and accompanying invoice.

10 ACCOUNTS AND FINANCIAL REPORTS

To approve the monthly cash and bank reconciliation

To approve the monthly list of payments

To receive the Financial management reports

The various documents were received and welcomed. No issues were raised.

Proposed Cllr Hand and seconded Cllr Thompson and all in favour to agree the accounts

There was discussion around the security as well as the interest rate received from the savings accounts held by the Council and the Clerk was asked to further investigate the current savings accounts and interest rates and any associated risks.

11 BUDGET 2024/2025

Chair briefed on work that had been done so far by the team and asked members for consideration and proposals. Cllr Moody mentioned the need to include a budget for the Lifeboat toilets, there was further discussion around the original fittings and also current maintenance. Cllr Thompson added that most public toilets in the West Country charge or ask for a donation. Cllr Cohen further added that many overseas also use credit cards for use.

Cllr Trevor Dann then suggested that consideration for provision for any liabilities within any of the leases be included.

The Chair then mentioned Mount Pleasant and in particular car parking charges which had been previously discussed at Assets Committee and Cllr Thompson added parking charges go hand in hand with any larger scale development at Mount Pleasant and not as an isolated item. Mount Pleasant will be put as an item at the next Assets Committee meeting.

Chair added, the Council should compile a comprehensive list which could be spent against at such time as money became available ie grants but also a short list which they are committed to spend on

The first draft budget was almost ready and Council should feed in any input ahead of the next meeting.

12 EXEMPT BUSINESS

Proposed Cllr Underdown and seconded Cllr Cohen and resolved to agree to move to exempt business

13 UNLAWFUL OCCUPATION OF COUNCIL LAND

The Clerk outlined the current situation. An initial letter will be drafted and next steps will be discussed following this.

Meeting ended at **21:05**

CHAIR _____