



Council Meeting

Agenda

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

To the **MEMBERS OF FULL COUNCIL**, you are hereby summoned to attend the **Full Council Meeting** on **Monday, January 8, 2024**, at **19:00 - 21:30** in the **Roy Underdown Pavilion** for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format +item number.

AGENDA

1 WELCOME

Announcements
Apologies for Absence
Dispensations and Interests

2 APPROVE MINUTES

To approve the minutes of the meeting 9th October 2023

3 PUBLIC PARTICIPATION SESSION

4 CEMEX UPDATE

To discuss the latest response to Reg 25 and next steps

5 TREES AND PARISH LAND

To discuss and agree a register of trees on the edge of Parish land example Copse lane, survey and record for monitoring purposes

6 RECOMMENDATIONS & UPDATES FROM COMMITTEES AND WORKING GROUPS

To receive updates and any recommendations from each of the Committees and Working Groups i

6.1 CHAIR UPDATE

6.2 ASSETS UPDATE

To agree new Chair

6.3 PLANNING UPDATE

6.4 FUNCTIONS WORKING GROUP

6.5 BHH & LAC

7 STANDING ITEMS

7.1 HEALTH & SAFETY

7.2 OPERATIONAL FINANCE

Forecast for end of year

7.3 RISK REGISTER

8 ACCOUNTS AND FINANCIAL REPORTS

To approve the monthly cash and bank reconciliation

To approve the monthly list of payments
To receive financial management reports

9 BUDGETS/FEES & CHARGES

To agree the budget and precept. Agree Fees & Charges, in particular Car Parking due to TRO, Foreshore in relation to Charity request and Cemeteries charging recommendations.

10 FINANCIAL RISKS

To discuss investment of Parish monies.

11 EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

12 UNLAWFUL OCCUPATION OF COUNCIL LAND

To review Draft Letter

13 RESPONSIBILITIES OF A LEASE

Decision on next stage regarding a lease agreement

14 ENCROACHMENT ONTO COUNCIL LAND

Clerk to update

15 HUMAN RESOURCES

Update on HR matters

16 OUTSTANDING DEBT

Council to review an outstanding debt

Dated: Wednesday, 03 January 2024

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE. 023 8045 3422.