



Council Meeting

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **Full Council Meeting** of **HAMBLE PARISH COUNCIL**

Meeting held on **Monday, September 11, 2023** at **19:00 - 21:30** in the **Roy Underdown Pavilion**

Present: Clerk - Hamble Parish Council, Projects, Chris Jones, Trevor Dann, Ian Underdown, Michelle Nicholson, Malcolm Cross, Simon Hand, Tony Moody, Andy Thompson

Apologies: Sarah Lehneis, Sheelagh Cohen, Mark Venables

Staff In Attendance: Clerk & Claire Price

MINUTES

1 WELCOME

Meeting started at 19.01pm

Chairs Announcement – he asked that the Council to join him in a minutes silence in recognition of the late Chris Ayres for his long service to with the Estates team for Hamble Parish Council. Recognition was given to the former Clerk for her support of Chris during his illness.

Cllr Trevor Dann arrived at 19.05pm

A small plaque to sit with the oak trees planted for the late Cllr Tony Ryan was proposed by Cllr Underdown and seconded by Cllr Cross and all in favour

Chair announced formally the appointment of Helen Robinson as Clerk replacing Amanda Jobling who left in May. He welcomed the new Clerk and thanked the previous Clerk.

Dispensations and interests Cllr Moody, Cllr Dann and Cllr Underdown for Cemex

2 REVIEW AND APPROVE THE MINUTES OF THE LAST MEETING.

Resolved to approve the minutes of the meeting on the 10th July 2023 – Proposed by Cllr Hand and seconded by Cllr Underdown

3 PUBLIC PARTICIPATION SESSION

No members of the public were present

4 CO-OPTING OF NEW COUNCILLOR

The Chair thanked the candidates for their applications and explained the process of co-opting.

Cllr Dann stepped out of the room whilst voting took place.

Cllr Nicholson arrived at 19.35pm, she therefore, abstained in the co-option vote

Resolved to agree by majority that Anita Dann be appointed.

abstention Cllr Thompson

Cllr Hand proposed and Seconded Cllr Moody

Chair welcomed Anita Dann to the Council and she signed the Declaration in the presence of the Clerk

5 CEMEX UPDATE

Given the long break the Chair outlined and updated where in the process we were to date and in particular the response from Lisa Kirby-Hawkes which had been circulated with the agenda.

He mentioned Steve Tilbury's continued involvement and appointment and that a meeting will be set up with him to help understand the email and what Hamble Parish Councils next steps are.

He explained that HCC will want to have an answer to this process and it will go to the regulatory committee at the earliest in November, however, given the email and the public consultation this date will likely move.

Discussion took place regarding the Residents group and their recent FOI requests from HCC and in particular the mitigations and the detail of the Highways work. There is another session with the Residents Group on Thursday, so by the end of next week the Council will have input from Steve and input from the Residents group and a decision on when to re-start the co-ordination group meetings.

Cllr Underdown requested that we have clarification and a direct answer to the letter sent by HPC on 31st August.

Chair will circulate an update and try and set up a meeting.

Cllr Underdown suggested that at present our message to the public is that we are waiting for HCC and their request to Cemex.

6 COMMUNITY GRANTS

The Clerk outlined the application that had been provided by Hamble Conservation Volunteers and the Chair mentioned that Cllr Cohen had sent her support to this application in her absence. Cllr Underdown proposed and Cllr Dann seconded that the Council resolved to award a grant of £500 for insurance and tools to Hamble Conservation Volunteers in accordance with its powers under S137 and S139 of the Local Government Act 1972 should incur the following expenditure which is in the opinion of the Council in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.

7 80TH ANNIVERSARY D- DAY

Cllr Hand outlined that the RSrNYC had approached him to ask the Councils intention for the 80th D Day Anniversary given events for the 70th and they would like to lead on arranging an event.

Cllr Thompson outlined that the last event had taken officers and Cllrs an inordinate amount of time to arrange and Cllr Underdown concurred. The Clerk mentioned that there had been a further request by email from a member of the public to arrange an event.

Cllr Underdown Proposed and seconded by Cllr Thompson and it was resolved unanimously to welcome the RSrNYC to lead arranging the event but to decline active participation although the Council would offer support.

8 RECOMMENDATIONS FROM COMMITTEES AND WORKING GROUPS

The Chair will outline arrangements for Committees and working Groups as he would like to get the Council to a more proactive position, he, the Vice Chair and Clerk are meeting this week to try and map out how to do this. This will include confirming Terms of Reference and members in particular the Functions Working Group. Cllr Nicholson suggested a 90 day review period.

There was no update from either Planning or Assets, so we moved to the Newsletter, Cllr Nicholson gave a brief update and Claire talked through the table that had been provided. Cllr Nicholson said that the proposal from the Comms groups was that we vote for Option 1.

Cllr Underdown said that he does not want to vote for Option 1 although it was the best of the options offered and wants to remain with what we do as it was a good means of communication with all parishioners and worth the cost. Cllr Hand said that he agreed with this position and outlined why.

The conclusion was not quite in line with the recommendations outlined in the working group paper. It was resolved to carry on as we are with printed/hand-delivered copies, but to also introduce an electronic version (alongside the paper copies) and track how many people are actively viewing content online. Cllr Nicholson added that we should measure the amount of e-news sign-ups, as this will give us an indication of the level of interest in an online version.

The Chair asked the newly co-opted Cllr Anita Dann of her thoughts on Newsletter in relation to our younger audiences.

Cllr Cross left the room at 20.29pm and reentered at 20.31pm

Cllr Nicholson Proposed and Cllr Thompson Seconded.

Resolved to agree, however, 3 against and 4 in favour

9 ACCOUNTS AND FINANCIAL REPORTS

To approve the monthly cash and bank reconciliation

To approve the monthly list of payments

To receive the financial management reports

The various documents were received and welcomed. No issues were raised.

Proposed Cllr Hand and seconded by Cllr Thompson

10 FINANCIAL

LGPC the Pension Administrator requested that the Council send an updated resolution for their file on which members of staff can join the Council.

Resolved to agree that all staff are offered the pension scheme.

Proposed by Cllr Jones and seconded by Cllr Underdown and all in favour

11 EXEMPT BUSINESS

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Proposed Cllr Jones and seconded Cllr Hand to move to exempt business

12 INCIDENT RELATED TO A LEASE

The Clerk updated the Council on the legal advice received and the preferred course of action at this immediate time based on information received from the Solicitor.

The detail of what was agreed is contained in Exempt Minutes.

It was resolved and unanimously agreed by all Council that we proceed with this immediate course of action. Proposed by Cllr Thompson, seconded by Cllr Jones

Meeting ended at **21:02**

CHAIR _____

DRAFT MINUTES TO BE SIGNED AT THE NEXT COUNCIL MEETING