



Council Meeting Agenda

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **FULL COUNCIL** on the Monday, September 11, 2023, which will be held at the Roy Underdown Pavilion for the transaction of business as set out in the agenda below.

This meeting is open to members of the public. If you wish to participate you should contact the Clerk at Parish Office via clerk@hambleparishcouncil.gov.uk

Minute reference for the meeting will follow the following format +item number.

AGENDA

1 - Welcome

Chris Jones

Chairs Announcement
Apologies for Absence
Dispensations and Interests

2 - Review and approve the minutes of the last meeting.

Chris Jones

Attachments

[2023-07-10 - Full Council Meeting - Minutes.docx](#)

3 - Public Participation Session

Chris Jones

4 - Co-opting of new Councillor

**Chris Jones, Clerk -
Hamble Parish Council**

Council will consider the applications and make a decision on whether to

Attachments

[Anita Dann Co-option Application Redacted.pdf](#)

[Mark Farwell Co-option Application 0401 001 Redacted.pdf](#)

5 - Cemex Update

**Chris Jones, Clerk -
Hamble Parish Council**

Provide an update on the Cemex application progression over the Summer including:

- HCC response to the Highways Mitigation
- HCC notification of a further consultation period
- feedback from Residents Group
- See email response from HCC:-

Dear Hamble Parish Council,

I write with regards to the planning application CS/22/92277 for the proposed extraction of sand and gravel, with restoration to grazing land and recreation using imported inert restoration materials, the erection of associated plant and infrastructure and the creation of a new footpath and access onto Hamble Lane at Hamble Airfield.

As you will know when I last updated you, we have been seeking clarification from the applicant on several areas related to the proposed scheme including on soils, ecology, restoration, air quality and flooding. It is clear from recent clarification discussions, that some of these areas stray into Regulation 25 (of the Town and Country Planning (Environmental Impact Assessment) Regulations) matters. To ensure due process is followed, and to allow all consultees and interested parties the opportunity to comment, we will be formerly requesting for these matters to be addressed by the applicant.

A formal public consultation will commence as soon as this is received by the Minerals and Waste Planning Authority which is expected next month. This will allow all interested parties to provide comment on the Regulation 25 matters, before we move forward to determine the planning application.

The Regulation 25 consultation will mean that the proposal will not be considered by the Regulatory Committee until later in 2023.

A copy of the Regulation 25 response will be available to view on the planning application webpages.

I am on leave for the next week or so. My colleague, [@Rarok, Jane](#) is also working on the planning application so can assist on any queries.

I will update you again when I know more on timescales.

If you have any further queries on the progression of the planning application, please do not hesitate to contact me or Jane Rarok.

Many thanks,

Lisa

Lisa Kirby-Hawkes MRTPI BSc (Hons) MSc

Development Planning Manager – Development Management and Flood & Water Management
0370 7791259

Email: lisa.kirby.hawkes@hants.gov.uk

Universal Services

The Castle
Winchester
Hampshire
SO23 8UD



Council Meeting

Draft Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes of the **FULL COUNCIL MEETING** of **HAMBLE PARISH COUNCIL**
Meeting held on **Monday 10th July 2023** at **19.00hrs to 21.30hrs** in the **MEETING Roy Underdown Pavilion**

Present: Cllr's - Jones, Dann, Thompson, Cohen, Cross, Hand, Underdown, Venables, Nicholson & Moody.

Apologies: Cllr Lehneis

Staff In Attendance: Clerk, Projects & Assets Manager, Claire Price

MINUTES OF THE MEETING

1. WELCOME

Meeting started at 19.00pm

Dispensations - Cllr Dan, Cllr Moody, Cllr Venables and Cllr Underdown - Cemex and Cllr Cross – Planning

Welcome to new Clerk and thanks to whole of council team who have done a great job in absence of clerk.

Resolved to Approve the minutes of the Special Council Meeting 22nd of May 2023

Proposed Cllr Underdown

Second: Cllr Cohen

2. PUBLIC PARTICIPATION

None

3. FUTURE OF HAMBLE AIRFIELD – CEMEX UPDATE

The Chair reiterated the current position and that nothing much had changed except HCC Highway Authority had now responded regarding mitigations and that if these are secured it would raise no objection to the application. The HCC Planning officer now has all the inputs to write the Committee report but it is unlikely to be submitted until September.

There was further discussion around whether the evidence is sufficient to stand up under judicial review and the various embargoes on timings for using the site. Steve Tilbury, planning consultant, suggested the Parish Council should raise specific concerns about the mitigation package and he would be happy to prepare the letter. This was agreed and his draft letter will be considered at the next Planning Committee.

Cllr Jones confirmed that the Cemex working group has the authority to continue to work but this is the last full council meeting before the Cemex decision.

4. RECOMMENDATIONS FROM COMMITTEES AND WORKING GROUPS

4.1 Assets Committee – the benefits of using the HVO fuel in preference to diesel was outlined by Projects and Assets Manager and he explained this was being implemented. Cllr Cross raised concerns regarding safety aspects of the storage and if the insurance company been informed. These would be confirmed.

4.2 Newsletter Options – Report presented by Cllr Nicholson and Claire Price on behalf of Comms working group. Agreed that options would be further summarised including idea from Cllr Cohen to publish a quarterly edition and findings to be reported at the next full Council meeting.

4.3 Updates from following committees and working groups for new Clerk - Hamble Parish Council

Assets Management Committee - Andy Thompson.

Planning Committee - Ian Underdown

Functions Working Group (FWG), Michelle Nicholson

Youth support, the way forward - Tony Moody

5. GRANT FOR HAMBLE CONSERVATION VOLUNTEERS (HCV)

Projects and Assets Manager requested consideration for a £500 grant for administration work for HCV. After discussion it was agreed that grants cannot be awarded under S137 for administration work.

There was discussion between Cllrs about the relevant form which should be completed or suggesting that HPC consider £500 in next year's budget. The conclusion was that the New Clerk should meet with the group in the forthcoming weeks and get more information about the nature of the grant and report findings at the next relevant meeting.

6. FINANCE, BANK RECONCILIATION AND PAYMENTS FOR MAY & JUNE 2023

The various documents were received and welcomed. No issues were raised.

Proposed Cllr Hand and seconded Cllr Venables

Action for Chair and Clerk to review financial procedures and approvals following audit advice from BDO.

7. EXEMPT BUSINESS

Proposed Cllr Cohen and Seconded Cllr Nicholson

Action Clerk to do an overview of the Council structure and report to full Council (date tbc).

Meeting ended 9.05pm

CHAIR _____

DRAFT MINUTES TO BE SIGNED AT THE NEXT COUNCIL MEETING

Attachments

[Lisa Kirby Hawkes Latest Highways Letter Dated 1st August.pdf](#)
[Lisa Kirby Hawkes - Conditions Letter Dated 1st August.pdf](#)

6 - Community Grants

**Chris Jones, Clerk -
Hamble Parish Council**

Application from Hamble Conservation Volunteers; application amount £500. Papers and financial information to follow

7 - 80th Anniversary D- Day

Simon Hand

A request from both a member of the public and RSnYC to consider the Councils involvement in a 80th D-Day Celebration Event

8 - Recommendations from Committees and Working Groups

**Michelle Nicholson,
Claire Price**

Chair will outline arrangements for Committees and working Groups moving forward and each will put forward any outstanding Recommendations if there are any

Attachments

[HPC Newsletter Options - Sep23 FINAL.pdf](#)
[HPC Newsletter Options - Sept23 FINAL.docx](#)

9 - Accounts and Financial Reports

To approve the monthly cash and bank reconciliation
To approve the monthly list of payments
To receive the financial management reports

Attachments

[August Salaries.pdf](#)
[Balance sheet M5.PDF](#)
[Bank rec 1 M5.PDF](#)
[Bank rec 3 M5.PDF](#)
[Bank rec 4 M5.PDF](#)
[Bank statement M5 \(Aug\).pdf](#)
[Income and expenditure M5.PDF](#)
[Purchase ledger M5.PDF](#)
[Sales ledger M5.PDF](#)
[Bank rec 1 m4.PDF](#)
[Bank rec 3 M4.PDF](#)
[Bank rec 4 M4.PDF](#)
[Bank statement M4 \(July\).pdf](#)
[July salaries.pdf](#)
[Purchase ledger M4.PDF](#)
[Sales ledger M4.PDF](#)

10 - Financial

**Chris Jones, Clerk -
Hamble Parish Council**

Please find attached recent advice from LGPC our Pension Administrator on passing a resolution for members of staff to join the Pension Scheme.

Attachments

[EMP - Factsheets Pensions information - October 2019 - Pensions informat~.docx](#)

In order to be eligible for co-option as a Hamble Parish Councillor you must confirm that:

- ☒ You are 18 years of age or over
- ☒ British citizen or a citizen of the Commonwealth or a citizen of any other member state of the European Union

In addition, you must also be able to satisfy one of the following:

- ☐ I am registered as a local government elector for the Parish; or
- ☐ I have, during the whole of the twelve months preceding the date of my co-option occupied, as owner or tenant, land or other premises in the Parish; or
- ☐ My principal or only place of work during those twelve months has been in the Parish; or
- ☒ I have during the whole of those twelve months resided in the Parish or within 3 miles of it.

Please note that under Section 80 of the Local Government Act 1972 a person is disqualified from being a parish councillor if he/she:

- Is employed by the Parish Council or holds paid office (other than Chairman, Vice Chairman) under the Parish Council.
- Is employed by an entity controlled by the Parish Council;
- Is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order or a debt relief restrictions order or an interim debt relief restrictions order;
- Has within five years before the day of co-option, or since his/her co-option, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
- Is otherwise disqualified under Part III of the Representation of the People Act 1983 (relating to corrupt or illegal electoral practices and offences relating to donations) or the Audit Commission Act 1998.

Use of personal information: The Parish Council will use your information, including that which you provide on this application form, to assess your suitability to be a parish councillor.

Declaration & Consent

I have read the section entitled 'Use of Personal Information' and by signing this form I consent to the use and disclosure/publication of my information included in this application form in accordance with the GDPR. I declare the information given on this form to be true and correct.

Signature 

Full name Anita Dann

Date 19/07/23



CO-OPTION APPLICATION FORM

Appendix A

Name:	Anita Dann
Address:	[REDACTED]
Telephone Number:	[REDACTED]
Email Address:	[REDACTED]
Why are you applying to become a Parish Councillor?	<p>I have lived in Hamble my whole life and want to help improve the place I live.</p> <p>I am 23 and I believe it is important to have a younger voice on the council to give a different perspective and to represent the other young adults and teenagers living in the Parish.</p> <p>As you may realise, my Father is already a Parish Councillor and I have learnt a lot about the working of the Council from him, and feel I have something very positive to contribute.</p>
What skills and experience can you bring to the role?	<p>I have worked in multiple team based jobs so have great team working skills.</p> <p>I have multiple computing qualifications and work in computer support for my employment so I can offer guidance on computer related technical issues.</p>
What would you like to achieve in your time on the Council?	<p>I would like to achieve change in support for the younger people in our community, so that anti-social behaviour can be reduced.</p>



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Signature 

Full name **Anita Dann**

Date **19/07/23**

Please return this completed form along with Co-option Eligibility form no later than
..... to: **clerk@hambleparishcouncil.gov.uk**. Please include the following in the subject heading – Application for co-option. Or send to the Clerk, Hamble Parish Council, Parish Office, 2 High Street, Hamble SO31 4JE



CO-OPTION APPLICATION FORM

Appendix A

Name:	DR MARK FARWELL
Address:	[REDACTED]
Telephone Number:	[REDACTED]
Email Address:	[REDACTED]
Why are you applying to become a Parish Councillor?	<p>I HAVE LIVED IN HAMBLE SINCE DECEMBER 2015, AND DEVELOPED A FAIRLY WELL DEVELOPED KNOWLEDGE AND UNDERSTANDING OF THE ISSUES THAT IMPACT ON THE LIVES OF LOCAL PEOPLE. TO THAT END, I HAVE BEEN A COMMUNITY ACTIVIST ALL OF MY ADULT LIFE, VOLUNTEERED AT EBC DURING COVID-19, AS ADVOCATE, AND INVOLVED IN MANY COMMUNITY ACTIVITIES, INCLUDING: SECRETARY OF A LOCAL TRUST (COMMUNITY BENEFIT SOCIETY), UNIVERSITY GOVERNOR, REGIONAL SECRETARY OF THE LECTURERS' UNION (UNIVERSITY AND COLLEGE UNION), CHAIR OF SOLENT UNIVERSITY BRANCH, AND FORMER PARLIAMENTARY CANDIDATE (TWICE). HENCE, I HAVE CONSIDERABLE KNOWLEDGE AND PRACTITIONER SKILLS OF GOVERNANCE AND POLICY MAKING. AS PARISH COUNCILLOR I WOULD WORK COLLEGIATELY AND PROFESSIONALLY WITH COUNCILLORS AND COMMUNITIES FOR THE BENEFIT OF ALL.</p>
What skills and experience can you bring to the role?	<p>I HAVE GOOD COMMUNICATION SKILLS AND PROBLEM SOLVING SKILLS, AND THE ABILITY TO LISTEN AND TO EMPATHISE WITH IDEAS AND VALUES THAT ARE AT VARIANCE WITH MY OWN. I ALSO HAVE THE ABILITY TO TRANSLATE PASSION INTO EGALITARIAN FORMS OF COMMUNICATION, DEVELOPED THROUGH PUBLIC SPEAKING AS A TRADE UNION AND COMMUNITY ACTIVIST. I HOLD A DOCTORATE IN GOVERNMENT AND PUBLIC POLICY (REFORM OF PUBLIC SECTOR SERVICES (NHS)). AS A UNIVERSITY GOVERNOR I SIT (SAT) ON THE STRATEGIC PLANNING COMMITTEE, GOVERNANCE COMMITTEE, AND AS A TRADE UNION BRANCH CHAIR I CHAIRED THE JOINT NEGOTIATION AND CONSULTATION COMMITTEE (DETERMINES PAY, TERMS AND CONDITIONS); IN MY ACADEMIC ROLE I AM A MEMBER OF ACADEMIC BOARD WHICH DETERMINES THE ACADEMIC MISSION AND QUALITY STANDARDS OF SOLENT UNIVERSITY DEGREES AND DIPLOMAS. HENCE, I HAVE CONSIDERABLE ADMINISTRATIVE SKILLS.</p>
What would you like to achieve in your time on the Council?	<p>FIRSTLY, I WOULD TO THINK THAT I WOULD LEAVE THE PARISH COUNCIL IN A BETTER PLACE THAN I FOUND IT. HOWEVER, I WOULD LIKE TO MAKE A POSITIVE CONTRIBUTION TO THE GENERAL HEALTH AND WELLBEING OF HAMBLE COMMUNITY; CONTRIBUTE TO THE NEIGHBOURHOOD PLAN; AND PLANNING. AT THE ADMINISTRATIVE LEVEL, I WOULD BRING CONSIDERABLE EXPERTISE TO FINANCE AND GOVERNANCE. FURTHERMORE, I WOULD LIKE TO MAKE A CONTRIBUTION TO GENERAL MAINTENANCE (PARISH) AND TO DEVELOP COMMUNITY ASSETS AND COMMUNITY SOLIDARITY. ABOVE ALL, TO BRING COLLEGIATELY, AND NON PARTISAN DECISION MAKING; AS WELL AS INTEGRITY AND MUTUAL TRUST AND CONFIDENCE, IN ALL AND EVERY ACTIVITY OF THE PARISH COUNCIL. HENCE, I WOULD SEE MYSELF AS A COUNCILLOR AND A COLLEGIATE FRIEND WHO SUPPORTS EMOTIONALLY, AND SHOWS APPRECIATION FOR OTHERS.</p>



CO-OPTION ELIGIBILITY FORM

Appendix A

In order to be eligible for co-option as a Hamble Parish Councillor you must confirm that:

- ☒ You are 18 years of age or over
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In addition, you must also be able to satisfy one of the following:

- ☒ I am registered as a local government elector for the Parish; or
- ☒ I have, during the whole of the twelve months preceding the date of my co-option occupied, as owner or tenant, land or other premises in the Parish; or
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- ☐ I have during the whole of those twelve months resided in the Parish or within 3 miles of it.

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- Is employed by an entity controlled by the Parish Council;
- Is the subject of a bankruptcy restrictions order or an interim bankruptcy restrictions order or a debt relief restrictions order or an interim debt relief restrictions order;
- Has within five years before the day of co-option, or since his/her co-option, been convicted in the UK, Channel Islands or Isle of Man of any offence and has been sentenced to imprisonment (whether suspended or not) for not less than three months without the option of a fine; or
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Signature



Full name DR MARK FARWELL


Date 31 AUGUST 2023



Use of personal information: The Parish Council will use your information, including that which you provide on this application form, to assess your suitability to be a parish councillor.

Declaration & Consent

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Signature 

Full name DR MARK FARWELL

Date 31 AUGUST 2023

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heading – Application for co-option. Or send to the Clerk, Hamble Parish Council, Parish Office, 2
High Street, Hamble SO31 4JE



SOLENT University**Staff Profile: Academic Year 2022/2023 (16.06.23)****Personal Information**

Name	Dr Mark Farwell
Academic School	Department of Social Sciences and Nursing
Present Appointment	Senior Lecturer in Government and Social Policy

Higher Education Qualifications

Dates	Qualification	Awarding Body
1990	BA (Hons) Government	University of Essex
1994	Cert.Ed	University of Portsmouth (CCOAST)
2007	PhD (Political Sociology)	Nottingham Trent University

Other qualifications/professional body membership/honours

Dates	Honour	Awarding Body
1982	Member	Amnesty International
1998	Member	British International Studies Association
1986	Member	British Sociological Association
2015	Parliamentary Candidate	Chichester Constituency (Labour Party)
2017	Parliamentary Candidate	Chichester Constituency (Labour Party)
2019	Candidate (Selsey South)	Chichester District Council (Labour Party)
1981	Member	CND
2013	Member	Constituency Labour Party (General Committee)
2020	Community Volunteer	Eastleigh Borough Council (Covid-19)
1986	Member	Fabian Society
1983	Member	Greenpeace
2010	Fellow	Higher Education Academy
1987	Branch Chair/Secretary	Labour Party
1981	Member	Liberty (NCCL)
2004	Member	Palestine Solidarity Campaign
1996	Member	Political Studies Association
2023	Candidate (Baffins Ward)	Portsmouth City Council (Labour Party)
2021	Candidate(Paulsgrove Ward)	Portsmouth City Council (Labour Party)
2013	Secretary	Portsmouth Football Club (Pompey Supporters Trust)
2003	Member	Stop the War Coalition
2003	Governor	Solent University (2003-2011)
1982	Member/Chair	University and College Union (Solent UCU)
2016	Regional Secretary	University and College Union (UCU South)
2001	Member (Volunteer)	United Nations (UNV - Online)
2018	External Examiner	University of Bedfordshire (Postgraduate School)
2017	Candidate (Chichester East)	West Sussex County Council (Labour Party)

Teaching Experience

Senior Lecturer in Government and Social Policy at Solent University. (1993 -)

Subject Specialisms:

Comparative Criminology and Professional Practice in Criminal Justice
 Politics and Government (International Relations)
 Sociology and Social Policy

Visiting professor/lecturer at the following universities:

Senior Lecturer in Urban Sociology at San Diego State University. (1996)

Senior Lecturer in Public Administration at the University of Hof, Bayerische
 Beamtenfachhochschule, Bavaria, Germany. (1997-2021)

11 - Exempt Business

Chris Jones

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Lisa Kirby-Hawkes MRTPI BSc (Hons) MSc
Development Planning Manager
Planning Control and Development Management
Universal Services
EII Court West
The Castle
Winchester
Hampshire
SO23 8UD

1st August 2023

Planning Application CS/22/92277 Proposed extraction of sand and gravel at Hamble Airfield – latest Highway Authority consultation response

Introduction

The Parish Council has carefully considered the fourth consultation response provided by the Highway Authority (HA) dated the 29th June 2023 in which it sets out what appears to be its final position in relation to the Cemex planning application for gravel extraction at Hamble Airfield. In this letter we consider the proposed mitigation measures. We have written to you separately with our comments on the HA's proposed conditions.

The HA acknowledges that in relation to the capacity of the Hamble Lane corridor:

...the proposed development traffic would have an unacceptable impact by worsening performance.

It goes on to state that:

Mitigation is therefore necessary in order to offset this impact.

The HA raises 'no objection' to the proposal subject to the applicant entering into a Section 106 agreement to secure the following:

- *A Highway Contribution of £500,000 to mitigate the development impact through the provision of a sustainable travel scheme on Hamble Lane.*
- *A Lorry Routing agreement (stipulating right turn out left turn in)*

The lorry routing requirement is a practical necessity, and the Parish Council has no further comment on that aspect of the response. It is however concerned that the proposal to mitigate the development impact through a contribution towards sustainable travel is deeply flawed. In its consultation response the HA has failed to provide:

- (a) adequate explanation or reasoning to identify the extent of the impact of the development on Hamble Lane or how and why it concludes that this would be 'unacceptable'. For it to reach such a conclusion we assume that the HA must have made its own assessment of the variance between the current situation and the

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situation were development to be permitted without mitigation. If such an assessment exists, it should be available for scrutiny. If it does not exist, then this undermines the requirement for the specified mitigation since there is no way to determine whether it is necessary or adequate by setting it alongside the problem it is designed to solve.

- (b) any explanation of how 'improving walking and cycle access to Hamble Station' would 'potentially off-set the development impact on the Hamble Lane corridor' or justification for accepting a scheme which 'potentially' would not have this impact at all. This relates directly to our point in (a) in that without any explanation of the quantum or nature of the impact to be mitigated it follows that the HA is unable to explain how any package of mitigation would be necessary or acceptable.
- (c) regardless of whether it is considered suitable mitigation, insufficient detail of the works proposed to demonstrate that the contribution would be anything other than a general addition to a HA budget for highway improvements which might, or might not, include active travel works on Hamble Lane. If this is the basis on which the HA seeks a contribution of £500,000 (rather than a greater or lesser sum) then it should make this clear so that the public and you as decision maker can properly assess whether this constitutes suitable mitigation.
- (d) Any explanation as to how the evidence the HA gave to the recent Satchell Lane planning inquiry can be reconciled with this approach to the Hamble Airfield development.

Mitigation Proposals

At no time since the application was submitted has the HA placed on record its own assessment of the effect of this application on traffic movements on Hamble Lane. It has invited you to rely on the transport assessment work carried out by the applicant's consultants. It has also made reference to work commissioned by the County Council (as local planning authority) when the site was allocated in the Hampshire Minerals and Waste Plan 2013 even though this was indisputably based on a much lower number of HGV movements at the site. It is only as a result of the Parish Council's interventions that the HA even asked you to obtain further information from the applicant to address obvious inadequacies in the initial Transport Assessment (TA).

Nor has the HA been able to explain its assertion that HGV movements associated with a gravel extraction operation on the Hamble Lane has been factored into its assessments of traffic flow when preparing its plans for improvements to Hamble Lane (in particular those proposals considered 'essential' in 2018/19) even though the number of HGV movements was not known at the time.

In its latest response the HA provides you with no supporting evidence, no data, and no reasoning to demonstrate to how it has reached the conclusion that the development would have an 'unacceptable impact' on the Hamble Lane. We (and you as decision maker) do not know if their assessment is that is marginally unacceptable or significantly unacceptable or somewhere in between. It has provided no information regarding how, where or why that

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level of impact (whatever they believe it to be) actually arises. It has therefore provided no basis on which you can conclude that any specific mitigation is necessary or justified, or whether what it proposed would be adequate to mitigate the impact of the development.

In its consultation response on the 30th January 2023 the HA indicated that it was minded to consider that active travel and sustainable transport schemes would be “an appropriate form of mitigation for this development given the increase in HGV trips”, but gave no information to support that statement. The HA now seeks a contribution of £500,000 towards a package of measures which is still not explained or described. It provides no analysis as to why £500,000 is an appropriate figure. The response points to the Local Cycling and Walking Infrastructure Plan (LCWIP) for Eastleigh Borough and says that “the route for the scheme” is identified therein. Although it does not give any specific reference the HA appears to be referring to route 338.3 Windhover roundabout – Hamble (p116 of the LCWIP).

In fact the section on route 338.3 in the LCWIP for Eastleigh Borough does not include anything which can be described as a specific or costed scheme. It contains only a number of vaguely described measures, which include several references to the difficulty of implementation and the necessity for third party land acquisition. The content of the LCWIP does not describe or represent a pre-considered mitigation package for the Hamble Airfield development.

We are aware that information now disclosed under a Freedom of Information request suggests a very modest scheme of works might be proposed which has not been discussed or consulted upon with the Parish Council or the local community. This is clearly not an acceptable basis on which to proceed.

Satchell Lane Planning Inquiry

At no point during evidence given to the Satchell Lane planning inquiry in October 2022, in particular in Mr Grantham’s Proof of Evidence and evidence under cross-examination, did the HA suggest that measures to improve cycling and walking might be sufficient to overcome Reason 3 (the impact of the development on traffic congestion on Hamble Lane) of Eastleigh Borough Council’s reasons for refusing that development. It did not propose a contribution towards such improvements as suitable mitigation. Mr Grantham’s evidence endorsed and adopted as HA policy the criteria first stated by the Inspector in the GE Aviation appeal that no further development accessing Hamble Lane should be permitted until:

- (a) *The Hamble Lane Corridor Study is complete;*
- (b) *The package of necessary mitigation measures is fully identified, tested and found to be feasible*
- (c) *Funding sources for the implementation of such works have been identified*

The HA has previously maintained the illogical position that the impact of HGV movements arising from an operation at Hamble Airfield has somehow already appeared in the assessment of traffic on Hamble Lane. Its latest response seems now to accept that this is not the case, by recognising that the effect of the development will be in addition to any

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previously considered traffic levels. This is a welcome change, but it therefore engages the current application with the policy position set out by Mr Grantham, in particular the requirement that a package of necessary mitigation is fully identified, tested and found to be feasible – none of which is currently true and none of which is advanced by the HA's response.

The planning obligation the HA proposes is nothing more than a payment into a general pot which might be used to fund part of a vaguely described scheme which was, in any case never intended to serve this purpose, and which may never be implemented in any coherent way. It is a 'finger in the air' compromise with the applicant. The purpose is to suggest that the HA has taken steps to mitigate the impact of the development and to facilitate the development of an allocated site. It is not what it should be, which is a rigorous assessment of its impact and a requirement for specific and deliverable measures by way of mitigation (if that is possible).

The Parish Council respectfully reminds you that it is the responsibility of the decision maker to be satisfied that any measures proposed by a statutory consultee would be sufficient to ensure that the impact of the development is properly mitigated, and also to ensure that any proposed planning obligations satisfy the necessary legal tests as set out in the CIL Regulations 2010.

Those tests, as you know, are that any proposed planning obligation is:

- (a) necessary to make the development acceptable in planning terms;*
- (b) directly related to the development; and*
- (c) fairly and reasonably related in scale and kind to the development*

Based on the information you have from the HA we do not believe that it is possible for you to demonstrate that limb (a) and limb (c) of the regulations are met and we urge you to rectify these inadequacies with the HA before proceeding further. The fact that the HA and the applicant have agreed obligations to put before you, with the basis and necessity for those obligations kept obscure from any evaluation, does not satisfy the requirement for transparent decision making.

Our view, based on the HA's own prior statements, and in particular the evidence it gave to the Satchell Lane planning inquiry, is that the mitigation proposed by the HA is manifestly inadequate. It would have little or no impact on traffic flows on Hamble Lane, and therefore it would do nothing to address the 'unacceptable impact' of the movements of HGVs on Hamble Lane. The vague and uncertain proposals put forward are the inevitable result of their lack of detailed assessment or consistent application of their own previous assessments of traffic conditions on Hamble Lane.

Equally significant for you as decision maker is the fact that the HA has provided you with no objective basis for determining whether our view, the applicant's view or the HA's position is correct. You are simply invited to 'sign off' the consultees response which it admits has

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

been provided on the basis that this is an allocated site and that it should therefore seek to support an application.

National Highways

The Parish Council also draws your attention to failure of National Highways to secure the compulsory purchase order necessary to undertake works to Junction 8 of the M27 and the Windhover Roundabout. That scheme is now in abeyance whilst National Highways considers its options with no indication of whether or when it might be implemented. It is undoubtedly delayed by a number of years.

In its consultation response on the 30th January 2023 the HA cited the National Highways scheme as material to its evaluation of the impact of the development on Hamble Lane. It said:

“The scheme is anticipated to start in Autumn 2023 and will alleviate the impact of the development on these two junctions.”

Given that the National Highways scheme is now highly unlikely to be implemented, at least during what would be the first years of the Hamble Airfield operation, it is essential (on the HA’s own submissions) that this impact be properly reassessed and taken into account. There is no evidence that this has been done.

Conclusion

The fundamental problem with the HA’s consultation response and proposals is that it has provided no reasoned justification as to why they are either necessary or sufficient to constitute appropriate mitigation of the impact of this proposed development. Their effectiveness cannot be evaluated since there is nothing to evaluate them against. To the extent that they can be understood at all, the measures proposed are vague and there is no certainty that they would be delivered, let alone that they would have a relevant impact. Such works have not been considered as an option for mitigating other development proposals on the Hamble Lane corridor.

The HA has also failed to take account of the outcome of the J8/M27 CPO inquiry which means that works on which it was relying to reduce the impact of the development will not now take place.

Taken together it is clear that the HA advice to you remains incomplete and inadequate for decision making purposes and we urge you to require them to fulfil their responsibilities as a statutory consultee before any decision is taken.

Yours sincerely

Helen Robinson

Clerk
Hamble Parish Council

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Ben Clifton – Strategic Highways Manager HCC

All members of the Regulatory Committee

Executive Members – Adult Health and Care, Childrens Services, Universal Services,
Hampshire 2050 and Corporate Services, HR, Performance, Communications and Inclusion
and Diversity.

Cllr Tonia Craig – Chair Local Area Committee

Paul Holmes MP

Lisa Kirby-Hawkes MRTPI BSc (Hons) MSc
Development Planning Manager
Planning Control and Development Management
Universal Services
EII Court West
The Castle
Winchester
Hampshire
SO23 8UD

1st August 2023

Dear Lisa

Planning Application CS/22/92277 Proposed extraction of sand and gravel at Hamble Airfield – Conditions proposed by Highway Authority

The Parish Council has considered the conditions proposed by the Highway Authority in its consultation response of the 29th June 2023. Without prejudice to our objections to the application as a whole, we would ask you to consider our proposed amendments to those conditions. We believe these would make them more effective and precise – something which would be of benefit to all parties. The Parish Council will comment on any full set of proposed conditions as soon as it has the opportunity to do so.

We fully support the condition which provides a ‘safeguarding’ period at the start and finish of the school day but it relates, of course, to the current school day. It is possible, if unlikely, that the governors might amend the school start or finish time whilst the site is in operation and therefore that the safeguarding hours might also need to be altered. We would therefore suggest that this is provided for somewhere in the conditions.

The wording of the condition as proposed by the highway authority is shown in italicised text. The Parish Council’s suggested wording is shown in bold text.

• *No HGVs to leave the site between the hours of 0800 and 0900 or 1430 and 1530 Monday to Friday.*

No HGV (which shall be defined for the purpose of all conditions as any vehicle of 7.5 tonnes or more unladen weight) shall enter the site or leave the site or otherwise make use of the site access between the hours of 08.00 and 09.00 or between the hours of 14.30 and 15.30 on any day that the site is permitted to operate unless that day is a Saturday.

The operator shall ensure that this limitation on access and egress is published on its website and is incorporated into its terms and conditions for sales or collections of material from the site.

Reason: In the interests of highway safety

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

• Plans and particulars showing the detailed proposals for the site access works (including junction radii and visibility splays) shall be submitted to and approved by the Local Planning Authority in writing before the development commences. The works must be implemented to completion certificate standard prior to the site becoming operational.

Plans and particulars showing the detailed design of site access works (including junction radii, visibility splays and pedestrian crossing arrangement) shall be submitted to and approved by the local planning authority in writing before development commences. The site access shall be constructed in accordance with the design approved by the local planning authority and certified as safe by the highway authority prior to the site becoming operational and shall be maintained in that condition throughout the operation of the site.

Reason: In the interests of highway safety.

• A maximum of 144 HGV movements per day (72 in and 72 out) may enter or leave the site on any working day. Records of vehicle movements to and from the site and the times of entry and departure shall be kept and made available for inspection at the request of the Waste Planning Authority. An HGV is defined for the purposes of this permission as a commercial vehicle over 7.5 tonnes unladen weight.

The number of HGV movements across the site access shall not exceed a total of 144 in the course of any operating day of which no more than 72 shall be vehicles entering the site. A record of every vehicle movement (of whatever type) to and from the site recording the date, time in and time out, vehicle registration and journey purpose shall be maintained which shall be complete and accurate and made available immediately at the request of the local planning authority, the waste planning authority or Hamble Parish Council.

Reason: In the interests of local amenity

• No excavation of minerals shall take place until such time as the first 20m metres of the haul road measured from the highway has been surfaced with concrete or tarmac and facilities have been provided to clean the wheels of lorries leaving the site. Details of the facilities and the arrangements for drainage from the wheel-cleaning facilities (if appropriate) shall be submitted for the approval of the Local Planning Authority in writing. No lorry shall leave the site unless its wheels have been cleaned sufficiently to prevent mud and spoil being carried on to the highway.

No excavation shall take place until such time until at least the first 20m of the haul road measured from the closest edge of the highway has been constructed with a permanent surface of concrete or tarmac and facilities have been provided to effectively clean the wheels of lorries leaving the site. Details of the facilities and the arrangement for drainage from the wheel-cleaning facilities (if drainage is required) shall be submitted for the approval of the local planning authority in writing. No lorry shall leave the site unless its wheels have been cleaned effectively such that no mud and spoil is carried on to or deposited on the highway.

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Reason: In the interests of highway safety.

- *All loaded vehicles entering or leaving the site shall be sheeted and/or netted to prevent material escaping from the vehicles and being deposited on the highway.*

Any loaded vehicle entering or leaving the site shall be effectively sheeted and/or netted to prevent any part of its carried load escaping from the vehicle and being deposited on the highway.

Reason: In the interests of highway safety and public amenity.

Yours sincerely

Helen Robinson

Clerk
Hamble Parish Council

Cc Ben Clifton – Strategic Highways Manager HCC
All members of the Regulatory Committee
Executive Members – Adult Health and Care, Childrens Services, Universal Services,
Hampshire 2050 and Corporate Services, HR, Performance, Communications and Inclusion
and Diversity.
Cllr Tonia Craig – Chair Local Area Committee
Paul Holmes MP

Option 1: Hybrid online and print approach (recommended by the Comms Working Group)

Dates / approach	Option	Content Cost (Smart Marketing)*	Print Cost	Distribution Cost **	Cost per Issue	Annual Print & Distribution Cost	Advantages	Disadvantages
Transition Period: Oct23-Mar24	Full copies of newsletters (8 pp) to be available at 5 - 8 central hubs around the village (c. 500 copies)*** Shortened 'highlight' copies (4pp) delivered door-to-door (c.2,000 copies) - Highlight copies to include excerpts of articles which can then be read in full online (plus a QR code for easy access) - Encourage residents and businesses to sign up to an online version of the newsletter (to be distributed by email subscription via PDF and social media) - Retain 10 issues per year	£ 200.00	£ 755.00	£ 390.00	£ 1,345.00	£ 6,725.00 (applicable for transition period only - 5 months)	- print cost is reduced - all residents have access to excerpts of articles, although they will be unable to read the full content without online access - provides an interim measure to introduce e-delivery & hub options to the community, without restricting access to information	- delivery cost and organisational difficulties remain - some residents without access to the internet will be unable to view full articles - environmental impact is lessened but remains
After Mar24	Hybrid online and reduced print with fully online newsletter with e-delivery (via email subscription and HPC social media channels) Shortened 'highlight' copies (4pp) replacing the full copies at distribution hubs (c.500 copies for print) - Highlight copies to include excerpts of articles which can then be read in full online (plus a QR code for easy access) - Encourage residents and businesses to sign up to an online version of the newsletter (to be distributed by email subscription via PDF and social media) - Retain 10 issues per year - No door to door delivery - Estates team to deliver to distribution hubs (est. 2 hrs work included in costing)	£ 200.00	£ 160.00	£ 40.00	£ 400.00	£ 4,000.00 (ongoing cost per annum thereafter)	- print and delivery costs are greatly reduced - environmental impact is greatly reduced - organisational and resource issues related to delivery are eliminated	- moving to a hub distribution approach is likely to have a significant impact on the amount of residents that read the newsletter. While we can promote e-delivery, the emphasis is on the resident to sign up - and experience to date tells us that this may take some time to gain traction

Option 2: Continue to print and hand deliver, but with one issue per quarter

Dates / approach	Option	Content Cost (Smart Marketing)*	Print Cost	Distribution Cost **	Cost per Issue	Annual Print & Distribution cost	Advantages	Disadvantages
After March 2024 - Permanent Alternative	Reduce frequency of printed newsletter to quarterly (vs 10 issues per year) Full copies of newsletters (8 pp) to be delivered door to door (c. 2,000 copies) BUT only 4 times per year - focus predominantly on Council news (leaving the Scene to cover most of the community updates) - continue to deliver door-to-door (using current delivery partners) - supplementary editions can be published when needed (i.e., Hamble Airfield application updates) - news to be posted on HPC social feeds and HPC website as and when relevant so residents do not need to wait for the next quarterly newsletter for timely Council updates	£ 200.00	£ 625.00	£ 390.00	£ 1,215.00	£ 4,860	- annual costs are reduced - environmental impact is halved - content production time is reduced	- a less frequent newsletter will mean we may have to be more discerning with the community content we include - which could harm the ability of community groups to promote their events, which tend to operate on a monthly frequency - organisational issues with delivery may increase because we are offering fewer opportunities to earn and therefore 'volunteers' may be less willing to help

Option 3: Continue to print and hand deliver (10 x issues per year) but with shortened content (2pp 'highlight' copies)

Dates / approach	Option	Content Cost (Smart Marketing)*	Print Cost	Distribution Cost **	Cost per Issue	Annual Print & Distribution cost	Advantages	Disadvantages
After March 2024 - Permanent Alternative	Shortened 'highlight' copies (2pp) delivered door-to-door (c.2,000 copies) - Highlight copies to include excerpts of articles which can then be read in full online (plus a QR code for easy access) - Encourage residents and businesses to sign up to an online version of the newsletter (to be distributed by email subscription via PDF and social media) - Retain 10 issues per year	£ 200.00	£ 215.00	£ 390.00	£ 805	£ 8,050	- print cost is reduced - all residents have access to excerpts of articles, although they will be unable to read the full content without online access - optionally, to address environmental concerns, we could upgrade to recycled paper, for an additional c.£250 per newsletter	- delivery cost and organisational difficulties remain - some residents without access to the internet will be unable to view full articles - environmental impact is lessened but remains - annual overall cost remains high

For comparison: Current arrangement - to print and hand deliver (8pp | 10 x issues per year)

Dates / approach	Option	Content Cost (Smart Marketing)*	Print Cost	Distribution Cost **	Cost per Issue	Annual Print & Distribution cost	Advantages	Disadvantages
Current model	Retain current newsletter arrangement: - 8pp 10 issues per year (combined July/Aug and Dec/Jan issues) - delivered to every household - introduce more 'editorial' content (like the Summer in Hamble piece) and review the design so that it is a little less corporate - continue to use current delivery volunteers and local print company (Design & Print)	£ 200.00	£ 625.00	£ 390.00	£ 1,215	£ 12,150	- At present, this is the most effective way to reach everyone in the community, and we know from our previous newsletter surveys that regular community comms is appreciated by residents. - given the current Hamble Airfield application and the uncertainty that this has caused throughout the village, it is important that our comms methods reach as many residents as possible.	- current costs remain unchanged - and we have a financial exposure to variable paper cost increases (which have been significant in the last 12 months) - the environmental impact remains unchanged - operational difficulties in arranging delivery would continue - but equally, we would still be able to offer local people a source of income through delivery - while not strictly a disadvantage, we would need to review how we present some of the community content - it doesn't seem to be a good use of council tax precept to include community articles which have already been printed a month earlier in the Scene

* Smart Marketing's content costs for newsletter production are taken into account in the annual contract for comms support services (£9,995 per annum)

** Where applicable, a cost has been assigned for the Estates Team's time in distributing the newsletters to central hubs around the village (c. 2 hrs allotted per newsletter)

*** Recommended distribution hubs: Follands, Priory Centre, Parish Office, Mercury Hub, Hamble Club, 2 x Co-Ops, Jenny's Café

Notes: Printing and distribution costs estimated based on costs as of July 2023. Please consider that the budget above may vary due to fluctuating paper costs.

Hamble Newsletter Options, September 2023

Summary

- **Hamble Parish Council currently spends over £12,000 per annum on printing and distributing 10 issues annually** of the village newsletter to 2,000 homes throughout Hamble. The Council has challenged the Comms Working Group to reduce the cost of this activity from July 2023.
- **Following the HPC newsletter review in November 2021, a number of residents raised questions about the environmental impact** of a printed newsletter.
 - 10 issues equates to 240,000 sheets of paper per annum.
 - 240,000 sheets of paper is the equivalent of 14,400kgs of CO2.
 - To offset 14,400kgs of CO2 approximately 575 trees would need to be planted.
- **In addition to the cost and environmental impact, consistent hand-delivery of newsletters throughout the village has been a challenge.**
 - This is due to a lack of 'volunteers' for the small paid monthly role; and variable availability of volunteers to deliver in a timely manner.
- **There are some issues relating to content:**
 - Many community contributors also publish their articles in the Scene magazine – so HPC is essentially incurring costs in the publication of material which has already been published elsewhere.
 - Repetitive content can also be an issue with community contributions.

Audience and Income Sensitivities to Consider

- Hamble's demographic includes a significant older population who may not be comfortable with electronic documents, or who may not have access to email/websites on a computer or tablet.
- Some community contributors may not be keen to submit content to an online-only newsletter, and so we need to consider how best to share community information.
- We are likely to lose advertising income if the newsletter migrates to a solely online publication (c.£175 per month).

Options to Consider

- Attached (Excel or PDF) is a list of options for the Council to consider in relation to the future delivery of the newsletter. None of the options listed would stop the Council from producing ad-hoc 2-4-page special edition newssheets, which could be printed/delivered by hand alongside the regular newsletter.

Future Content Plans

- **Community website content:** We also propose to create a community blog area on the HPC website, where all community content can be found.
 - This can include full articles from the HPC Rangers remarks, Hamble Historical Society, Ladies Flower Group, etc.
 - This section could also include recruitment ads and space for local businesses to promote special offers for local residents etc. (as a community service to those local businesses)
- **Content review to appeal to a wider audience:** Finally, we recommend a subtle review of newsletter content – introducing more editorial (such as the recent Summer in Hamble piece) and making the general design less ‘corporate’ to appeal to a wider demographic audience across all generations in Hamble.

Payment Summary (Part 1) Landscape

Tax Month : 5 Week : 22 Payment Frequency: Monthly

E'ee Ref	Employee Name	Total Gross	Taxable Gross	Pre-Tax Payment	Pre-Tax Ded'n	Student/Postgrad Loan	PAYE	Employee NIC	Employee Pension*	SSP	Parental Payments	Post-Tax Payment	Post-Tax Ded'n	B/F	C/F	Net Pay
4	R Clarke															
25	A Fejzo															
26	M Cowley															
27	R Mason															
28	L Bradbury Knight															
30	J James															
31	HC Robinson															
7	Employees	15233.81	14727.33	15233.81	36.16	0.00	1709.00	872.02	470.32	0.00	0.00	0.00	0.00	0.00	0.00	12146.31

*Please note this value does not include any contribution made to a salary sacrifice pension scheme.

Detailed Balance Sheet - Excluding Stock Movement

Month 5 Date 31/08/2023

<u>A/c</u>	<u>Description</u>	<u>Actual</u>	
	<u>Current Assets</u>		
100	Trade Debtors	11,898	
105	VAT Control A/C	2,019	
106	VAT/ 20/21 Payment	329	
150	Deposits Held	(200)	
200	Barclays Bank A/C	7,127	
205	Barclays Premium Account	35,103	
220	EBC High Interest Account	122,790	
	Total Current Assets	179,066	
	<u>Current Liabilities</u>		
500	Trade Creditors	18,522	
520	Net Pay Control	(12,341)	
525	PAYE/NIC Control	10,901	
526	HCC Pension Control	6,595	
565	Deposits	50	
566	Football Deposit	1,175	
570	Allotment Key Deposits	40	
571	Allotment Plot Deposit	35	
	Total Current Liabilities	24,976	
	Net Current Assets		154,090
	Total Assets less Current Liabilities		154,090
	<u>Represented by :-</u>		
300	Current Year Fund	46,836	
310	General Reserves	36,170	
322	EMR Election	1,000	
326	EMR Cemetery Plan	5,000	
331	EMR Dinghy Park Improvements	5,000	
332	EMR Mount Pleasant & RUP	30,000	
336	EMR VALUATION ADVICE	11,000	
337	EMR LEGAL COSTS	12,691	
339	EMR Information Boards	6,392	
	Total Equity		154,090

Date: 07/09/2023

Hamble-le-Rice Parish Council Current Year

Page 1

Time: 15:24

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 1 - Barclays Current A/C 070978787**

User: JJ

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
BARCLAYS	31/08/2023		6,902.89
			0.00
			0.00
			<u>6,902.89</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			0.00
			<u>6,902.89</u>
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			0.00
			<u>6,902.89</u>
		Balance per Cash Book is :-	7,127.33
		Difference Excluding Adjustments is :-	-224.44
<u>Adjustments to Reconciliation</u>			
06/12/2022 Canon Find invoice		-224.44	
			-224.44
		Unreconciled Difference is :-	<u>0.00</u>

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 3 - Barclays Premium Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
BUSINESS PREMIUM	31/08/2023		35,102.79
			<u>35,102.79</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			35,102.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			35,102.79
		Balance per Cash Book is :-	35,102.79
		Difference is :-	0.00

Date: 07/09/2023

Hamble-le-Rice Parish Council Current Year

Page 1


Time: 15:27

**Bank Reconciliation Statement as at 31/08/2023
for Cashbook 4 - EBC High Interest Account**


User: JJ

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
EBC High Interest	31/08/2023	1	122,789.92
			<u>122,789.92</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			122,789.92
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			122,789.92
		Balance per Cash Book is :-	122,789.92
		Difference is :-	0.00

MG 031821 F1VI345A 709F30DAI00157 40300 B 48265



THE OFFICIALS
HAMBLE-LE-RICE PARISH COUNCIL
PARISH COUNCIL OFFICE
MEMORIAL HALL
HAMBLE-LE-RICE
SOUTHAMPTON
SO31 4JE



Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345 .

Your balances on 31 August 2023

Business Current Accounts

Business Current Account Statement	£6,902.89
------------------------------------	-----------

Sort Code 20-79-29 • Account No 70978787

Business Savings Accounts

Business Premium Account	£35,102.79
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Sort Code 20-79-29 • Account No 60854980

[This is the end of your account summary.](#)

Summary Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
100	Staff Costs							
	Expenditure	0	73,606	279,880	206,274		206,274	26.3%
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(73,606)</u>					
101	Administration							
	Income	33	139,742	278,615	138,873			50.2%
	Expenditure	1,234	27,852	53,478	25,626		25,626	52.1%
	Net Income over Expenditure	<u>(1,201)</u>	<u>111,890</u>	<u>225,137</u>	<u>113,247</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(1,201)</u>	<u>111,890</u>					
102	Civic & Archives							
	Income	0	467	0	(467)			0.0%
	Expenditure	0	5,015	9,720	4,705		4,705	51.6%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(4,548)</u>					
103	Publications							
	Income	0	700	2,500	1,800			28.0%
	Expenditure	0	855	8,800	7,945		7,945	9.7%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(155)</u>					
104	Car Parking							
	Income	4,077	19,756	40,000	20,244			49.4%
	Expenditure	860	895	5,150	4,255		4,255	17.4%
	Movement to/(from) Gen Reserve	<u>3,217</u>	<u>18,861</u>					
105	St. Andrews Cemetery							
	Income	5,350	12,255	7,700	(4,555)			159.2%
	Expenditure	0	0	500	500		500	0.0%
	Movement to/(from) Gen Reserve	<u>5,350</u>	<u>12,255</u>					
107	Grant Expenditure							
	Expenditure	0	500	3,000	2,500		2,500	16.7%
108	Grounds Maintenance							
	Income	0	0	400	400			0.0%
	Expenditure	2,993	8,712	24,150	15,438		15,438	36.1%
	Net Income over Expenditure	<u>(2,993)</u>	<u>(8,712)</u>	<u>(23,750)</u>	<u>(15,038)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(2,993)</u>	<u>(8,712)</u>					
110	Office							
	Income	0	1	0	(1)			0.0%
	Expenditure	920	1,189	100	(1,089)		(1,089)	1189.3%
	Movement to/(from) Gen Reserve	<u>(920)</u>	<u>(1,188)</u>					
111	Commercial Assets/leases							
	Expenditure	0	468	0	(468)		(468)	0.0%
201	Mt. Pleasant Rec. Ground							
	Income	675	5,043	5,000	(43)			100.9%
	Expenditure	780	1,413	850	(563)		(563)	166.2%
	Movement to/(from) Gen Reserve	<u>(105)</u>	<u>3,630</u>					
202	College Playing Fields							
	Income	0	1,200	1,400	200			85.7%
	Expenditure	475	3,309	3,100	(209)		(209)	106.7%
	Movement to/(from) Gen Reserve	<u>(475)</u>	<u>(2,109)</u>					

Summary Income & Expenditure by Budget Heading 31/08/2023

Month No: 5

Cost Centre Report

		Actual Current	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
205	Allotments							
	Income	816	886	1,850	964			47.9%
	Expenditure	245	291	1,115	824		824	26.1%
	Movement to/(from) Gen Reserve	<u>571</u>	<u>595</u>					
301	Foreshore Dinghy Park							
	Income	0	689	37,800	37,111			1.8%
	Expenditure	0	2,005	700	(1,305)		(1,305)	286.4%
	Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,316)</u>					
302	Foreshore (General)							
	Income	0	2,615	7,700	5,085			34.0%
	Expenditure	1,662	4,961	1,100	(3,861)		(3,861)	451.0%
	Net Income over Expenditure	<u>(1,662)</u>	<u>(2,346)</u>	<u>6,600</u>	<u>8,946</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>(1,662)</u>	<u>(2,346)</u>					
303	Foreshore Public Toilets							
	Expenditure	332	1,774	7,900	6,126		6,126	22.5%
304	RUP Committee Room							
	Income	0	25	0	(25)			0.0%
	Expenditure	860	860	0	(860)		(860)	0.0%
	Movement to/(from) Gen Reserve	<u>(860)</u>	<u>(835)</u>					
306	RUP Pavillion							
	Income	180	1,569	2,000	431			78.5%
	Expenditure	656	4,201	16,300	12,099		12,099	25.8%
	Movement to/(from) Gen Reserve	<u>(476)</u>	<u>(2,632)</u>					
307	Mount Pleasant Pavilion							
	Expenditure	0	128	0	(128)		(128)	0.0%
308	Community Hub/Library							
	Expenditure	0	77	0	(77)		(77)	0.0%
<hr/>								
	Grand Totals:- Income	11,131	184,947	384,965	200,018			48.0%
	Expenditure	11,017	138,111	415,843	277,732	0	277,732	33.2%
	Net Income over Expenditure	<u>114</u>	<u>46,836</u>	<u>(30,878)</u>	<u>(77,714)</u>			
	plus Transfer from EMR	0	0					
	Movement to/(from) Gen Reserve	<u>114</u>	<u>46,836</u>					

Bought Ledger 1 for Month No 5

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
07/08/2023	INV-5219		ENGRAVING	E020	150.00	30.00	180.00	4375	101	150.00	Vinyls for vehicles
04/08/2023	58264660		HCC	H04	36.54	7.31	43.85	4096	303	36.54	JUmbo roll
02/08/2023	INV-24392		DOMESTIC DARLINGS	DD02	920.00	184.00	1,104.00	4100	110	920.00	Cleaning July
01/08/2023	1019213		RAREDMAN	RARED	119.58	23.92	143.50	4380	303	119.58	Work on foreshore toilets
07/08/2023	02791790		EBC	E02	46.76	9.35	56.11	4370	108	46.76	Emptying of dog waste bins
01/08/2023	INV-5077		CLOUD IT	CLO8	583.20	116.64	699.84	4040	101	583.20	IT services Aug
02/08/2023	3611674403		HCC	H04	435.00	87.00	522.00	4360	108	435.00	HK70BNV hire charges
03/08/2023	SGC/1914		SOUTHERN GROUND	SGC030	475.00	95.00	570.00	4382	202	475.00	Line marking
17/08/2023	40476994		KEOGHS	KEO	0.00	33.82	33.82			0.00	..**VAT Only Inv
18/08/2023	3910039749		HCC	H04	40.00	0.00	40.00	4450	205	40.00	Allotment rent 22/23
23/08/2023	3611684069		HCC	H04	843.00	168.60	1,011.60	4273	104	843.00	Parking permits 2024
21/08/2023	5430233		BGAS	B04	50.04	2.50	52.54	4051	306	50.04	Gas bill May-Aug
15/08/2023	INV-0057		INSPIRED PROJECTS	I02	780.00	0.00	780.00	4382	201	780.00	Gate posts MP &concrete in
05/06/2023	02660318		EBC	E02	46.76	9.35	56.11	4370	108	46.76	Empty dog waste bins May 2023
24/08/2023	TPC10920		DCK	DCK	225.00	45.00	270.00	4115	101	225.00	Preparing VAT exemption calc
25/08/2023	INV-5222		CLOUD IT	CLO8	4.34	0.00	4.34	4062	101	4.34	office 365 m-to-m licence
25/08/2023	34810161		RENTOKIL	R03	351.80	70.36	422.16	4100	303	175.90	waste transfer- RUP
								4100	306	175.90	waste transfer- RUP
29/08/2023	02794632		EBC	E02	58.45	11.69	70.14	4370	108	58.45	Dog waste bins Aug 23
15/07/2023	2010-11891		BBITS	BBITS	150.00	30.00	180.00	4062	205	150.00	Annual licence allotment app
25/08/2023	4064		J HUMPHRY ASSOC	HU01	35.00	7.00	42.00	4003	101	35.00	Payroll services August
29/08/2023	UI00002433		FLOWBIRD	FB01	14.67	2.93	17.60	4018	104	14.67	Transaction fee 01/07/23-31/07
29/08/2023	UK164312		FLOWBIRD	FB01	1,662.04	332.41	1,994.45	4271	302	1,662.04	Maintenance of P&D machines
31/08/2023	188032		PITTER SELF DRIVE LT	PI01	468.00	93.60	561.60	4360	108	468.00	Truck rental August 23
31/08/2023	INV-24650		DOMESTIC DARLINGS	DD02	860.00	172.00	1,032.00	4100	304	860.00	Cleaning August 2023
12/07/2023	665075		SPEEDYFUEL	SPF	1,681.68	336.34	2,018.02	4336	108	1,681.68	Crown white HVO- Bulk 1001L
TOTAL INVOICES					10,036.86	1,868.82	11,905.68			10,036.86	

Sales Ledger 1 for Month No 5

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Customer A/c Name	Customer A/c	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
28/07/2023	I2110887	B MATTHEWS	BM01	1,000.00	0.00	1,000.00	1150	105	1,000.00	Invoice No:-I2110887
10/08/2023	21-10872	JONATHAN TERRY	T04	550.00	0.00	550.00	1152	105	550.00	Invoice No:-21-10872
10/08/2023	21-10873	JONATHAN TERRY	T04	1,000.00	0.00	1,000.00	1150	105	1,000.00	Invoice No:-21-10873
15/08/2023	21-10875	JONATHAN TERRY	T04	550.00	0.00	550.00	1152	105	550.00	Invoice No:-21-10875
30/08/2023	21-10876	B MATTHEWS	BM01	400.00	0.00	400.00	1151	105	400.00	Invoice No:-21-10876
28/07/2023	I2110888	B MATTHEWS	BM01	1,000.00	0.00	1,000.00	1150	105	1,000.00	Invoice No:-I2110888
14/08/2023	I2110889	AFC PAXTON	AFCPAX	150.00	0.00	150.00	1200	201	150.00	Invoice No:-I2110889
15/08/2023	I2110890	ABOVE BAR FC	ABFC	75.00	0.00	75.00	1200	201	75.00	Invoice No:-I2110890
17/08/2023	I2110891	FPR GROUP	FPRGUP	140.00	0.00	140.00	1203	306	140.00	Invoice No:-I2110891
23/08/2023	I2110892	HAMBLE CLUB YOUTH	HCY01	30.00	0.00	30.00	1200	201	30.00	Invoice No:-I2110892
23/08/2023	I2110893	SLIMMING WORLD	SLWO	40.00	0.00	40.00	1202	306	40.00	Invoice No:-I2110893
30/08/2023	I2110894	AFC NETLEY	AF02	375.00	0.00	375.00	1200	201	375.00	Invoice No:-I2110894
TOTAL INVOICES				5,310.00	0.00	5,310.00			5,310.00	

**Bank Reconciliation Statement as at 31/07/2023
for Cashbook 1 - Barclays Current A/C 070978787**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
BARCLAYS	31/07/2023		7,343.17
			0.00
			0.00
			<u>7,343.17</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			7,343.17
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			7,343.17
		Balance per Cash Book is :-	7,567.61
		Difference Excluding Adjustments is :-	-224.44
<u>Adjustments to Reconciliation</u>			
06/12/2022 Canon Find invoice		-224.44	
			<u>-224.44</u>
		Unreconciled Difference is :-	<u>0.00</u>

**Bank Reconciliation Statement as at 31/07/2023
for Cashbook 3 - Barclays Premium Account**

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
BUSINESS PREMIUM	31/07/2023		50,102.79
			<u>50,102.79</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			50,102.79
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			50,102.79
		Balance per Cash Book is :-	50,102.79
		Difference is :-	0.00

Date: 18/08/2023

Hamble-le-Rice Parish Council Current Year

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Time: 14:21

**Bank Reconciliation Statement as at 31/07/2023
for Cashbook 4 - EBC High Interest Account**

User: JJ

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
EBC High Interest	31/05/2023	1	122,789.92
			<u>122,789.92</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			122,789.92
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			122,789.92
		Balance per Cash Book is :-	122,789.92
		Difference is :-	0.00

MG 033685 F1VI529A 709F30EAH00162 40300 B 08993



THE OFFICIALS
HAMBLE-LE-RICE PARISH COUNCIL
PARISH COUNCIL OFFICE
MEMORIAL HALL
HAMBLE-LE-RICE
SOUTHAMPTON
SO31 4JE



Your Business accounts – at a glance

Up-to-date account information

To get your current balances or find out about other accounts you have that aren't listed here, log on to online banking (if you're registered), or call us on 0345 605 2345.

Your balances on 31 July 2023

Business Current Accounts

Business Current Account Statement	£7,343.17
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Sort Code 20-79-29 • Account No 70978787

Business Savings Accounts

Business Premium Account	£50,102.79
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Sort Code 20-79-29 • Account No 60854980

[This is the end of your account summary.](#)

July

Date: 31/07/2023
Time: 12:21:56

Hamble-le-Rice Parish Council

Payment Summary (Part 1) Landscape

Tax Month : 4 Week : 17 Payment Frequency: Monthly

E'ee Ref	Employee Name	Total Gross	Taxable Gross	Pre-Tax Payment	Pre-Tax Ded'n	Student/Postgrad Loan	PAYE	Employee NIC	Employee Pension*	SSP	Parental Payments	Post-Tax Payment	Post-Tax Ded'n	B/F	C/F	Net Pay
4	R Clarke															
25	A Fejzo															
26	M Cowley															
27	R Mason															
28	L Bradbury Knight															
30	J James															
31	HC Robinson															
7	Employees	14235.39	13731.81	14235.39	36.16	0.00	1485.60	752.21	467.42	0.00	0.00	0.00	0.00	0.00	0.00	11494.00

*Please note this value does not include any contribution made to a salary sacrifice pension scheme.

Bought Ledger 1 for Month No 4

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
01/07/2023	INV-4863		CLOUD IT	CLO8	583.20	116.64	699.84	4062	101	583.20	IT support July 2023
01/07/2023	01/07/2023		DANIEL COWLEY	DAN0	162.50	32.50	195.00	4254	101	162.50	Newsletter delivery- July
04/07/2023	04072023		TOM JOBLING	TOM0	97.50	0.00	97.50	4254	101	97.50	July newsletter delivery
07/07/2023	3611662934		HCC	H04	462.00	90.00	552.00	4111	101	462.00	legal services- land registry
03/07/2023	02688255		EBC	E02	46.76	9.35	56.11	4370	302	46.76	Dog waste bin emptying
03/07/2023	02718480		EBC	E02	358.15	0.00	358.15	4081	201	358.15	Trade refuse collection
03/07/2023	02719010		EBC	E02	1,359.80	0.00	1,359.80	4081	302	1,359.80	Trade refuse collection
11/07/2023	58252413		HCC	H04	57.12	11.42	68.54	4380	303	57.12	Soap dispensers
17/07/2023	1019132		RAREDMAN	RARED	99.92	19.98	119.90	4381	306	99.92	Plumbing disabled toilet RUP
17/07/2023	UI0001212		FLOWBIRD	FB01	12.60	2.52	15.12	4018	104	12.60	Transaction fee 01/05-31/05
13/07/2023	MEM245157-1		SLCC	S036	357.00	0.00	357.00	4010	101	357.00	Joining&membership fee Robinso
06/07/2023	3611662755		HCC	H04	435.00	87.00	522.00	4360	108	435.00	HK70BNV June hire charges
07/07/2023	664839		SPEEDYFUEL	SPF	1,680.00	336.00	2,016.00	4336	108	1,680.00	HVO fuel
01/04/2023	4811/2023/24		ICCM	IC01	95.00	0.00	95.00	4040	101	95.00	Parish Membership
18/07/2023	UI00001247		FLOWBIRD	FB01	1,032.00	206.40	1,238.40	4271	302	1,032.00	Foreshore card machines/wifi
20/07/2023	INV-D-01814		CLOUD IT	CLO8	31.99	6.40	38.39	4040	101	31.99	.uk domain name renewal
19/07/2023	INV-D-01811		CLOUD IT	CLO8	85.00	17.00	102.00	4010	101	85.00	Decisions training
20/07/2023	OASI0071190		ORIGIN	OR01	603.46	120.69	724.15	4381	202	603.46	Paint for lines
25/07/2023	INV-5200		ENGRAVING	E020	90.85	18.17	109.02	4501	301	90.85	Dinghy park stickers
26/07/2023	1019187		RAREDMAN	RARED	648.48	129.70	778.18	4380	303	648.48	Toilets in foreshore
25/07/2023	4017		J HUMPHRY ASSOC	HU01	35.00	7.00	42.00	4003	101	35.00	July payroll services
30/07/2023	INV-2634		SMART MARK	SMM1	666.40	133.28	799.68	4035	101	666.40	marketing and comms support
19/07/2023	75		TUCKER & MUNDAY	TU01	550.00	110.00	660.00	4381	302	550.00	Slipway cleaning July
27/07/2023	UI00001755		FLOWBIRD	FB01	22.65	4.53	27.18	4018	104	22.65	Trans fee 01/06-30/06
27/07/2023	47277		CLASSIC FIRE	CF01	221.90	44.38	266.28	4550	110	221.90	fire extinguisher service
31/07/2023	187417		PITTER SELF DRIVE LT	PI01	468.00	93.60	561.60	4360	111	468.00	Truck rental
24/07/2023	INV-4839		HVMH	H003	1,534.00	0.00	1,534.00	4041	101	1,534.00	Office rent/electricity
24/07/2023	02790939		EBC	E02	3,500.00	0.00	3,500.00	4212	102	3,500.00	Youth options contribution

Bought Ledger 1 for Month No 4				Order by Invoices Entered							
Nominal Ledger Analysis											
Invoice Date	Invoice Number	Order No	Supplier A/c Name	Supplier A/c Code	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
27/07/2023	0000304116		HUCK NETS	HN01	121.36	24.27	145.63	4384	201	60.68	Tennis net
								4384	202	60.68	Tennis net
26/06/2023	UI000000582		FLOWBIRD	FB01	7.84	1.57	9.41	4271	101	7.84	Transaction fee April
TOTAL INVOICES					15,425.48	1,622.40	17,047.88			15,425.48	

08/09/2023

Hamble-le-Rice Parish Council Current Year

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09:46

SALES LEDGER INVOICE LISTING

User: JJ

Sales Ledger 1 for Month No 4

Order by Invoices Entered

Nominal Ledger Analysis

Invoice Date	Invoice Number	Customer A/c Name	Customer A/c	Net Value	VAT	Invoice Total	A/C	Centre	Amount	Analysis Description
31/07/2023	21-10874	B MATTHEWS	BM01	-1,000.00	0.00	-1,000.00	1150	105	-1,000.00	Invoice No:-21-10874
03/07/2023	I2110883	LEADERS	L010	125.00	25.00	150.00	1130	103	125.00	Invoice No:-I2110883
20/07/2023	I2110885	HAMPSHIRE FARMERS MA	HF01	470.00	64.00	534.00	1143	302	300.00	Invoice No:-I2110885
							1141	302	20.00	Invoice No:-I2110885
							150	0	150.00	Invoice No:-I2110885
24/07/2023	I2110886	AFC NETLEY	AF02	750.00	0.00	750.00	1200	201	750.00	Invoice No:-I2110886
06/07/2023	21-10868	B MATTHEWS	BM01	950.00	0.00	950.00	1150	105	950.00	Invoice No:-21-10868
12/07/2023	21-10869	FPR GROUP	FPRGUP	105.00	0.00	105.00	1202	306	105.00	Invoice No:-21-10869
20/07/2023	21-10870	B MATTHEWS	BM01	850.00	0.00	850.00	1152	105	850.00	Invoice No:-21-10870
24/07/2023	21-10871	FPR GROUP	FPRGUP	140.00	0.00	140.00	1202	306	140.00	Invoice No:-21-10871
TOTAL INVOICES				2,390.00	89.00	2,479.00			2,390.00	

Town or Parish Councils – Local Government Pension Scheme (LGPS)

Information for Town and Parish Councils when deciding to join employee(s) to the LGPS

Town and Parish Councils are able to use the LGPS as a pension scheme for their employees, but they do not have to do so. Under the LGPS regulations they are known as designating employers which means they can choose whether or not to use the LGPS as a pension scheme for their staff and who they will agree to allow to join the scheme.

Admitting an employee in the scheme

In order for a Town or Parish Council to admit someone into the Hampshire Pension Fund, they would need to pass a resolution to this effect and send a copy of the resolution to the Fund. The resolution can name individual employees or group of employees, name specific roles that they will allow to join the scheme or allow all employees to join the scheme. Before completing a starter form for any new employee, the Town or Parish Council will need to either:

- check that they have already passed a resolution to join any employee to the scheme and that Pensions Services hold a copy of the resolution, or
- check that they have a resolution to join a named employee to the scheme and send a copy of the resolution to Pensions Services.

Employee contribution rate

Employee contribution rates for the LGPS are determined nationally and the amount that the employee will contribute will depend on their annual salary. The current contribution tables can be found on our website www.hants.gov.uk/hampshire-services/pensions

Employer contribution rate

Town and Parish Councils are pooled together for the purposes of determining a common employer contribution rate, which is stated as a % of pensionable pay. The rates which apply to all TPCs from the 2019 valuation are shown below:

1 April 2020	18.9%
1 April 2021	20.2%
1 April 2022	21.4%

There were no deficit contributions certified for TPCs at the 2019 valuation, however the group will have to pay a share of any deficit which arises between 1 April 2019 and the next valuation date. This share would be paid by each TPC in proportion to their liabilities and would be stated as a fixed cash amount rather than a % of pensionable pay.

Employer responsibilities

The LGPS is a statutory pension scheme; the regulatory regime is complex and carries responsibilities on the employer to comply with these statutory rules. Employers must maintain proper records and inform Pension Services of any changes to employee information. They must pay pension contributions to the Fund within a given timeframe and

must provide Pensions Services with an annual return every April which details the contributions paid by each active member in the scheme. Full details of employer responsibilities and timescales for providing information can be found in the Administration Strategy, which is available on our website.

Exiting the Fund

When the TPC no longer has an employee who contributes to the LGPS (i.e. the member leaves the TPC, or opts out, and is not immediately replaced by someone else who will contribute to the LGPS), the LGPS regulations require the Fund actuary to carry out an exit valuation. Any deficit (shortfall of assets to liabilities) identified as part of this exit is payable immediately. The actuarial and legal costs of the exit valuation will also be payable by the TPC.

Due to the covenant of TPCs, the Fund will consider spreading the payment of an exit deficit over a reasonable period.

However, it is possible to defer the exit valuation if the TPC is intending to offer the LGPS to a new employee in the future. This is known as a suspension notice and is valid for up to three years from the date the last member stops contributing. Any deficit payments which are due must still be made during the period of suspension and would be recalculated at the next valuation. The suspension notice will be formally made by the Fund to the TPC and therefore can only be entered into with the agreement with the Fund.

Training and Support

Pension Services offer training and support to new employers, and full details will be provided in the welcome email sent once the TPC has been set up as an active employer. The employer section of the Pension Services website contains an employer manual and employer forms, as well as technical information for employers.

We regularly run bitesize sessions aimed at new employers. The sessions aim to let you know some of the basic information you need to know as an employer in the LGPS such as how to work out pensionable pay.

Contact details

Please see our website www.hants.gov.uk/hampshire-services/pensions for more information on the LGPS and supporting information for scheme employers.

If you are considering designating a role or employee as eligible for the LGPS, please contact the Employer Services team at pensions.employer@hants.gov.uk

INCIDENT RELATED TO A LEASE

Dated: Friday, 08 September 2023

Signed: Helen Robinson, Clerk,

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton
SO31 4JE. 023 8045 3422.