|  |  |
| --- | --- |
| Date | 14/11/2022 |
| Time | 19:00 - 21:30 |
| Location | Roy Underdown Pavilion, Baron Road, Hamble |
| Present | Clerk - Hamble Parish Council, Sheelagh Cohen, Michelle Nicholson, Ian Underdown, Chris Jones, Tony Ryan, Projects, Andy Thompson, malcolm.cross@eastleigh.gov.uk, Sarah Lehneis, Simon Hand, Trevor Dann, Claire Price. Tony Moody and Mark Venables from item 4. |
| Absent | Malcolm Cross |
| Note Taker | Clerk - Hamble Parish Council |

### Agenda

## 1 - Welcome

## 2 - Minutes

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=VsBz7UrfxUqeOmj80mWBjJcAOZ8E&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Proposed by Cllr Underdown and seconded by Cllr Jones and the Minutes of the October meeting were approved as circulated.

## 3 - Public Participation

## 4 - Co-option and appointment to committees and working groups

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=zNV_qqTC3k2W-rdvdTDaTpcALmcv&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Both candidates were elected including for the groups proposed.
Proposed by Cllr Hand and seconded by Cllr Underdown supported unanimously. They then joined the meeting.

## 5 - Publication of the Hampshire County Council (HCC) Draft Minerals and Waste Plan and the link to the Cemex application

## 6 - Grant application

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=I-4_b7OuxUCxM1EE4SJrZpcAAwks&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Unanimously agreed to support the request for the grant of £250.00 on the grounds stated.

## 7 - Community transport - funding request

[**Task**](https://tasks.office.com/hamblepc.onmicrosoft.com/en-GB/Home/task/RoHw2AAo9EGZFW2l3wCvoZcAKyDW)**:** Concessionary Transport *@Clerk - Hamble Parish Council* 21/11/2022

## 8 - Hamble 2050

[**Task**](https://tasks.office.com/hamblepc.onmicrosoft.com/en-GB/Home/task/q9dhPfHLoESjFcVv7D5AEZcACs-e)**:** Hamble 2050 *@Sheelagh Cohen, Simon Hand, Malcolm Cross, Andy Thompson, Ian Underdown, Sarah Lehneis, Chris Jones, Michelle Nicholson, Trevor Dann, Mark Venables, Tony Moody* 24/11/2022

## 9 - Coronation of King Charles III on May 6th 2023

*Participated:* Operations

## 10 - Recommendation from the Personnel Working Group PWG

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=GesgWdN3d0G1KUloKGJDMZcAE6kc&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Approve the payment of the national pay award - £1925 added to all pay grades from April 2022 with it back dated to then. The payment will be pro rata. There is an additional days leave entitlement in next financial year.

To agree the payment of £50 per week to be on call and £50 per call out.

To agree a change of wording to the current policy to state that performance issues will be dealt with by the chair of Personnel Working Group and a nominee.

All recommendations were taken together, proposed by Cllr Hand and seconded by Cllr Cohen and unanimously agreed.

## 11 - Employee Assistance Package

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=NZHUs31stEmU6AbCYFgD_ZcAA-eP&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** The Council unanimously approved the renewal of the Employee Assistance package at the sum of £1050 +vat

## 12 - Recommendation from Asset Management Committee

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=sRIEYovbVkSwBf3m2RMLEJcAEH2v&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Agreed a policy to restrict future use of the foreshore except for community and parish council events.

## 13 - Monthly reconciliation, payments and invoices

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=YeUCxYdhQEuP26WNYs3HL5cAJ8BI&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Proposed by Cllr Hand and seconded by Cllr Dann and all approved the bank reconciliation for October with a balance of £93286.71 and £50022.00 and the list of payments.

## 14 - EXEMPT

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=TQPOojYWIEqzoicQFBg_t5cAICX1&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** Proposed by Cllr Underdown and seconded by Cllr Hand seconded and all approved move to exempt business

## 15 - Staffing issue

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=dfKmb0s5xE6zgtbyhlJTbJcAPwZL&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** A series of decisions were made in relation to staff - these minutes are confidential and not recorded publicly.

## 16 - Consultants contractual update.

[**Decision**](https://app.boarddecisions.com/web/#/groupdecisions?groupId=3e6c947d-b7b3-41c5-826a-80ecebd24b7f&channelId=19:j5zXft0Lu-MZKu2Nf4HxdTy72YiGaQTnr3lQNlKWd8Q1@thread.tacv2&decisionId=3cB-Zl9iZUG1VXSNAJwYD5cAJkfV&tenant=c650b653-6b45-40aa-9294-1a6b1ea7ab05)**:** The council asked that their thanks is passed to him and confirm that they wish to continue with his appointment. Their concern is that the time allocation is not sufficient and worried that he will be committed at the time we need him.
All approved the renewal of the contract based on the proposal submitted.

## 17 - Meeting ended​ 20.48hrs