|  |  |
| --- | --- |
| Date | 05/09/2022 |
| Time | 19:00 - 21:30 |
| Location | Roy Underdown Pavilion, Baron Road, Hamble |
| Present | Clerk - Hamble Parish Council, Andy Thompson, Ian Underdown, Sheelagh Cohen, Sarah Lehneis, Projects |
| Absent | Simon Hand, Malcolm Cross |
| Note Taker | Clerk - Hamble Parish Council |

### Agenda

## 1 - Public session

Apologies for absence: Cllr Hand.  
Interests or dispensations: Pink Ferry and mooring - Cllr Underdown.   
Minutes of the last meeting were not included in the pack so were deferred for approval until the following meeting.

## 2 - Assets Project List

To approve the list of projects for the Committee including those in Eastleigh Borough Councils Community Investment Programme and the Estate Projects.  
  
The Committee accepted the list of projects that had been supplied and agreed they should form the list of priorities going to Council on the 12th of September 2022. The item wasn't voted on formally.

## 3 - Foreshore Benches Final 3 Areas

Bench replacement - outstanding works.  
The Committee were taken through the three locations where we still need to have benches replaced.  The areas were as follows:  
Three benches adjoining the slipway (area1) - These have been purchased and will need to be installed.  
  
Four benches adjoining the north side of the Beach Hut Cafe (area 2) - Again the benches have been purchased and need installation.  
  
Three benches between the grassed area and the beach (area 3) - these have not been purchased and will cost £6,625 inc vat/delivery.  
  
A price has also been given to realign the benches on the grassed area for a price of £360.00.  
  
An estimate for the installation of all ten has come in at £24,500 without VAT.  Given this the committee asked that further quotes are received before going further.  
  
We were also asked to check whether the new seats should be oiled this year and when the other seats will be addressed.  Job for the Conservation volunteers.  
  
Proposed by Cllr Underdown and seconded by Cllr Cohen and all agreed the purchase of the additional three seats for area three at a cost of £6,625 from Townscape and approval to realignment of the benches in the grassed area at a cost of £360.00 (no VAT) using Inspire.

## 4 - Foreshore Repairs

Repairs are needed at the far end of the southern foreshore along with measures to restrict vehicle access.  
Two options were considered by the committee:  
Option 1 Repairs to the paving setts and creation of a raised planters plus the installation of 4 x bollards at a cost of £7,800 inc vat  
Option 2 - Repair the paving setts + install of 4 x bollards at a cost of £5,490 inc vat  
  
Agreed on option 2 at £5,490 with Wren Construction Ltd and to commence the contract as soon as possible. . Also agreed a site visit to look the best solution to restricting access in the future.  
Proposed by Cllr Underdown seconded by Cllr Lehneis and all agreed.

## 5 - Outdoor Fitness - Adult Playground

Replace hedged area outside of RUP with a fitness area. This is to give an idea of how we can design what we want.  
Explore sponsorship and find out how successful they have been in other locations in deterring anti-social behaviour.  
Report back to the next meeting.

## 6 - Fire Risk Assessment

Only 2 points identified.  
Confirmed the two items that had been identified - smoke detector in RUP and training for Staff which is planned for the end of the month.

## 7 - Sanitary Bins for Toilets

Installation of Sanitary bins in public toilets at the Foreshore and RUP. Total of seven bins needed.  Have received a price of £78.42 per month (emptying every 2 weeks at the Foreshore over the summer and once a month at quieter times) or £941.00 + Vat.  
Agreed to enter a monthly contract with Rentokil Initial proposed by Cllr Cohen and seconded Cllr Lehneis and all agreed. Council will be informed of a new contract as needed under financial regulations.

## 8 - Way finder project

To approve the location of the Way finder marker on land held or leased by Hamble Parish Council.   
Agreed in principle but concerned about future costs of maintenance.  Want to reserve the right to remove if they are in poor condition.  Also need to ensure that the positioning of the way marker in the dinghy park needs to be exactly as indicated as the site is tight and used by a number of people.  
The Committee approved the location subject to the issues flagged.  
Proposed by Cllr Underdown and seconded Cllr Thompson and all agreed.

## 9 - Changes to Allotment terms and conditions

It is proposed ahead of the annual renewal process to include two changes to the agreement.  The first is that the allotment plots should only be used for personal and domestic consumption with commercial cultivation prohibited and secondly that allotment holders should not interfere with or make additions to any common parts including gates, fencing or other structures.  Nor should any unauthorised signage be erected within or on any perimeter of the allotments.   
Changes agreed - Proposed Underdown and seconded Cllr Cohen and all approved.

## 10 - Quotation and Tender Policy

The document had not opened for all councillors.  It was agreed in principle subject to reviewing the drafting.

## 11 - Signage at the Roy Underdown Pavilion (RUP), College Playing Fields

The Community Safety Working Group have requested additional signage at RUP to help reduce anti-social behaviour.   
No response was received on this issue, so it was deferred.

## 12 - Exempt Business

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act. The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006. It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information

## 13 - Leases

Report setting out a number of issues was received relating to two council leases and seeking funding for the appointment of professional services from existing Ear Marked Reserves. meeting ends at 8.40pm