

**Monday, 13 June 2022**

Minutes reference 13062022+item number

Present: Cllr Cross, Dann, Hand (Chair), Jones, Lehneis, Ryan and Underdown.  
Cllr Nicholson joined remotely. <sup>1</sup>

Staff: Clerk, Project Manager and Communication Lead.

1. Welcome

- a. Apologies for absence – Cllr Cohen, Palmer, Rolfe, and Thompson
- b. Declaration of interest and approved dispensations – Cllr Underdown and Cllr Dann for Cemex
- c. Approve Minutes of the Council meeting of Monday, 09 May 2022.  
Propose: Cllr Underdown Second: Cllr Cross and all agreed

2. Public Session – no members of the public

**Community Issues**

3. Cemex Update – Discussion focused on recent correspondence between the Council and Hampshire County Council (HCC) regarding the outstanding comments on the Transport Assessment. It is hoped that Eastleigh Borough Council (EBC) will also be contacting them shortly to try to press the issue further.

The community group has held its first meeting and thanked the Council for being able to use the Roy Underdown Pavilion. Council is keen to support them where we can and to stay engaged with them.

4. Grant application from Speed Aware – Cllr Palmer and Eastleigh Citizens Advice outreach – update.

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<sup>1</sup> <https://commonslibrary.parliament.uk/will-online-council-meetings-be-extended-beyond-6-may/> The rules governing virtual Parish Council meetings were temporarily changed during Covid-19 (4 April 2020 - 6 May 2021) and have now been repealed.

It was agreed that Speed Watch will be asked to resubmit a grant claim with updated information, and this would be considered at the appropriate time. The update of CAB was noted.

Agreed to invite the CEO for Eastleigh CAB to the September meeting.

5. Annual Parish Meeting – Vision for Hamble 2050 – feedback and next steps  
The principles set out in the paper were broadly agreed. Further work was requested between the Communications Working Group and the Cllr Jones and Cohen. Agreed the final paper to come back to September's meeting.
6. Eastleigh Borough Council public art and way finder project – update  
The report and update were noted along with the adoption of the Oystercatcher. Council was reassured that the work has progressed since the consultation exercise.
7. Eastleigh Borough Council Community Investment Projects list.  
Good progress has been made delivering on a number of these projects. Councillors were asked to come forward with other projects they wanted to explore so that an updated list could be sent to EBC before September. This also needs to align with our own list. We will review the CIP in July and December each year.
8. Community Emergency Response Volunteers – update and next steps  
The advert will go out in the next newsletter.
9. Allotment charges – request to freeze increase  
Agreed that the notified increase would proceed but there will be a review of the fee escalator for future years. Part of that review will assess the running costs of the site.

### **Recommendations from Committees**

10. Request from the Asset Management Committee to the Communications Working Group to assist in consulting the community on the use of the Foreshore for commercial use.

It was agreed that they would assist with the project and come back with proposals.

### **Finance, Risk and Governance**

11. Annual Audit Report  
Councillors received the Audit report (including the explanation of changes to the AGAR from the original circulated to Councillors in June) and the management response and actions. The recommendations were proposed

by Cllr Underdown and seconded by Cllr Hand and all approved the report and the steps outlined.

The Clerk was also asked where she had got to with appointing a new auditor. The work had been put on hold, but a proposal would come back by September for consideration.

12. Annual Governance and Accountability Return

- a. The Clerk asked Councillors to accept the annual governance statement that set as out the measures taken by the Clerk (RFO) to safeguard resources during the last year. It was proposed by Cllr Hand and Seconded by Cllr Ryan, and all approved the Annual Governance Statement on page 4 of the Annual Governance and Accountability return 2021/2.
- b. The Clerk then asked the Council to review and approve the Accounting Statement including the adjustments made by the auditor on her visit. The Accounting statement on page 5 Annual Governance and Accountability return 2021/2 was proposed by Cllr Jones and seconded by Cllr Ryan and all approved.

The commencement of the Notice of Public Rights would commence on Monday 20<sup>th</sup> June 2022. This was proposed by Cllr Hand and seconded by Cllr Underdown and all agreed.

13. Financial transactions

- a. Approve Payment list June 22 – Proposed Ryan and seconded Dann and all approved.
- b. Reconciliation for May 22 – figure was £168,407.82 and was signed by the Chair  
Council raised concerns that the sales invoices showed a large uncollected sum. The Clerk confirmed that work was needed to sort out which were outstanding and to come back to the next meeting with detailed information on the recovery process.

14. Accidents and incidents

Members were briefed on the recent claim due to damage to a vehicle leaving the car park. The matter has been referred to the insurer including the smalls claim partition that has been received.

Meeting ended 20.48

