

Minutes Asset Management Committee 4th July 2022

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minutes reference 04072022 agenda item number

Present: Cllr Cohen, Cross, Hand (Chair), Lehneis, Jones, and Underdown

Officers: Clerk and Project Manager

At the start of the meeting the Cllr Thompson (in his absence) was proposed as the Chair for the committee for the next 12 month by Cllr Underdown and this was seconded by Cllr Cross. All members of the Committee agreed and he was duly elected.

Cllr Hand Chaired the meeting in the absence of Cllr Thompson.

1. Welcome

a) Apologies for absence. Cllr Thompson

b) Expressions of interest:

Cllr Underdown – Dinghy Storage Park

c) Approve minutes of 3rd May 2022 –

The minutes were Proposed by Cllr Underdown and seconded by Cllr Cross and approved by the committee (Cllr Cohen and Lehneis were on the committee so were

2. Public Participation Session – no one was in attendance

3. Community Issues

Consultation draft from the Communications WG on the commercial use of the Foreshore was considered. Councilors wanted a number of changes to be made to make sure that it was clear that negotiations had not commenced and that a key criterion for HPC in considering future use was the impact on other traders. In the light of this the clerk was asked to update the questions and recirculate them.

4. Beach Hut Café – Request for improvements from

Leaseholder - Agreed that in the absence of a formal letter or him attending the meeting that we would defer the item.

5. Projects Update.

a) Link – Project Prioritisation - To Do (office.com) – Project Manager took the committee through the list of current projects to update them on progress. The following decisions were made:

AMC to confirm the appointment of Geko for miscellaneous works at the Foreshore at a cost of £3,000+ £600 VAT . this represents an additional sum for the relocation of the Life buoy.

Proposed by Cllr Underdown and seconded by Cllr Cross and all approved.

6. Existing Projects.

- a) Water butts
- b) RUP Facia & Painting
- c) Waste bin – Dog poop installations

The Project Manager was able to confirm that the water butts had been installed and the work on the facia were due to start on the 05.07.2022. The waste bins had been received and would be installed.

7. New Projects.

- a) Bench seats foreshore (x7) - £2,200 per bench

Townscape had confirmed that they had seven Baltimore benches in stock at this years price (quote number B10866). New stock would be sold at a higher figure. Given this the decision was made to recommend to Council to purchase the seven benches and place them in storage until the cost of installation could be agreed. Funding would also be sought from EBC.

Cllr Hand proposed, and Cllr Underdown seconded, and all agreed a recommendation to Council. Funding of the purchase would come from the reserves.

- b) Picnic benches (x4) - £19,200 inclusive of VAT – It was decided not to pursue the purchase of picnic benches at this stage – partly due to cost and partly due to uncertainty about the provision and timing of the public art benches.

- c) Line markers - purchase one line marker but take a recommendation to Council for an earmarked reserve for all the small projects to Council.

- d) Alarm System Mess Room - in the small projects list

8. Post project review and lessons learnt

a) Foreshore bin store

The Committee welcomed the review that had been carried out and the lessons learnt. Specially in relation to The Bugle Public House. The committee was advised that the Council had previously decided to only provide waste storage for the Councils tenants. Any decision to depart from this would need to be reconsidered. The Clerk was asked to investigate and report back. Not with standing that the project to install a further bin adjoining the Lifeboat station would be investigated to provide additional storage for staff.

b) Annual Requirements –

- Tree survey.
3 quotes obtained the lowest is Kiss Tree Surgeons for the price of £980.00 which the Clerk would approve. The committee asked for clarification on whether the survey would build on the digital maps already purchased previously?
- Fire risk assessment quotes –
Classic Fires to undertake the work for the sum of £1295.
Proposed Cllr Hand and Seconded Cllr Underdown and agreed the works would be commissioned ahead of the 19th July.
- Service contract foreshore toilet doors –
Proposed Cllr Underdown and Cllr Cross seconded, and all agreed the quote from Healthmatic for the sum of £1450.00 + VAT.

9. Exempt Business

Proposed by Cllr Hand and seconded Cllr Underdown and all agreed to move into exempt business.