

Annual Council Meeting – 9th May 2022

Minutes

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Minute reference for the meeting will follow the following format
09052022 + item number.

Present: Cllr Cohen, Cross, Dann, Hand, Lehneis, Nicholson, Rolfe,
Palmer, Thompson and Underdown

Staff: Clerk, Project Manager and Comms consultant

1. Election of Chairman:

Councillor Simon Hand opened the meeting to deal with the election for the Chair. Cllr Thompson nominated Cllr Hand. A further nomination came from Councillor Cross for Cllr Jones. Cllr Dann seconded the nomination for Cllr Hand and seven supported his re-election. Cllr Nicholson seconded Cllr Jones and two councillors voted for Cllr Jones.

Cllr Simon Hand was duly elected Chair for 2022/23 and signed the Acceptance of Office declaration.

2. Welcome

a. Apologies for absence – Cllr Ryan

b. Declaration of interest and approved dispensations; none declared
and

c. To approve minutes of previous Council Meeting – 11th April 2022.

Proposed by Cllr Underdown and seconded by Councillor Nicholson and all approved the minutes of 11th April 2022.

3. Public Participation - none

4. Election of Vice-Chair:

Cllr Cross nominated Cllr Jones and Cllr Dann nominated Cllr Underdown. Cllr Cohen seconded Cllr Jones and 6 supported his election. Cllr Thompson seconded the nomination of Cllr Underdown and three voted in support of Cllr Underdown. Cllr Jones was duly elected Vice Chair for the period 2022/23.

Signed

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Cllr Jones signed the Acceptance of Office declaration.

Cllr Hand thanked Cllr Cohen for her support to him and to the Council in the of Vice Chair.

5. Annual Governance Review - To approve the following:

a. Membership of Committees, Working Parties, dates of meetings and nominees to external organisations for the municipal year (2022-23);

b. Dates and times of meetings up to the Annual Council Meeting 2023; items A and B were consolidated into a single document that was Proposed by Cllr Underdown and seconded by Cllr Cross and all agreed it.

c. Financial Regulations

d. Standing Orders

e. Media Policy and Communications Policy

f. Complaints and Compliments Policy

g. Equality and Diversity Statement

h. Asset Register

i. Insurance Cover

Items c – i were proposed by Cllr Underdown and seconded Cllr Cross and all approved them as circulated.

Outside organisations and bodies

Cllr Palmer outlined the work of the Community Safety Working Group and the links to the Police Scrutiny Group. The Terms of Reference should be amended if the Neighbourhood Watch is not progressed.

Cllr Underdown confirmed he is the Chairman of Henville Trust which provide grants to people aged 24 and under linked to educational needs.

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It was agreed that representation should remain as it is for the period 2022-26 but that the Clerk should seek to explore the current nomination arrangements and request them to be updated and to raise the Council's concerns around transparency with the trustees.

6. Contracts for 2022/23 Community Issues – noted.

7. Agenda for the Annual Parish Meeting – 12th May 2022 – Hamble Aerospace, 7 – 9pm

The process and numbers were discussed and agreed in principle.

8. Grant Applications – Eastleigh Citizens Advice Bureau for £850.00

To fund the project to provide outreach services – 24 users last year from Hamble with 7 from Netley, 1 from Bursledon and 1 from Chandlers Ford. Council agreed to provide them with £500 but underwrite the full cost if we haven't been able to secure alternative funding by September 2022. Proposed by Cllr Hand and seconded Cllr Underdown and all approved.

9. Community Resilience First Responder Volunteers (Pilot Project) – Eastleigh Borough Council Partnership. Council welcomed the opportunity to be involved and will support the advertising of the roles. Several Councillors expressed an interest in being involved.

Committees and Working Groups.

10. Project Updates

Plaque for the Foreshore for the previous donors will be moved at the end of the week. The Bench for the Plaque for Jack Jarvis needs to be identified.

Work on the fascia's will be completed by the end of June.

Water butts and bowsers have been approved and will be installed at the Foreshore (subject to Planning) and at College Playing Fields

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Handles being added to RUP.

Contract for the Memorial plaque for the Jubilee celebration now placed. Site meeting to take place Friday morning to agree the location of the structure on the Foreshore. Bin replacements also starting at the Foreshore including bottle disposal and a dog poop stations. Bins will double the refuse capacity and enable sorting of mixed waste, glass and paper.

Mudland moorings - Robin to lead from the end of May.

11. Recommendations from Committees and Working Groups and delegated decisions

a. Asset Management Committee – Policy on use of land for commercial purposes – outlined the committee’s recommendation to consult the community of the future use of the area. Could be linked to the wider vision for the village by 2050. The Council agreed the approach.

Finance and Risk Management

12. Changes to fees and charges for 2022/23

Agreed to remove the erroneous charges for children’s burials, and introduce a charge of £20 for metal detector permits and Pensions and Identity charges. Proposed by Cllr Hand and seconded by Cllr Lehneis and all agreed.

13. Approve list of payments and reconciliation for April 2022

The list wasn’t available – although the year end work was complete and circulated to councillors. The reconciliation and payments list for March 2022 were signed.

14. Transfers and precept.

The transfers of money was noted ahead of the precept payment of £127,301.35 which came in on 29th April 2022.

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Meeting ended 20.42

Signed

Date