

## Minutes of meeting of Asset Management Committee

Monday 5<sup>th</sup> July 2021 – Roy Underdown Pavilion at 7pm

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Present: Councillor Hand, Jones, Thompson (Chair) and Underdown  
Clerk and Projects Manager

### 1. Welcome

a. Apologies for absence – Cllr. Malcolm Cross

b. Expressions of interest –

Cllr Underdown - Dinghy Park and Mooring with the Pink Ferry

Cllr Hand - Mooring with the Harbour Board

c. Minutes of the last Meeting – Proposed Cllr Underdown  
Seconded Cllr Hand and all agreed the Minutes of the 7<sup>th</sup>  
November 2020

### 2. Public Session – Two residents attended the meeting – one from Spitfire Way and the other from The Quay.

Resident addressed the Committee and asked that secure windows should be installed and the CCTV upgraded to enable the Police to prosecute those that are causing Anti-Social Behaviour(ASB) in and around the Roy Underdown Pavilion (RUP). If RUP is to continue to be used then there needs to be Police and Parish Patrols. Also asked to have confirmation clarification of how bookings for the Multi Use Games Area and Tennis court are managed.

Is the Roy Underdown Pavilion address recognised as a formal facility with the Police? HPC should consider measures that will help safeguard facilities and also neighbours.

Another resident addressed the Committee regarding the movement of the bin store at the Foreshore. Raised concerns about the visual impact of the proposed location and the size and volume of the new store.

3. Terms of Reference and ways of working –

The Terms of Reference were Proposed by Cllr Underdown and Seconded Cllr Jones and all agreed to approve them.

4. Data Collation – Anti-social Behaviour

Information will be provided to the Committee and to the Police on a monthly basis. Also asked whether we can publish a list of ASB so people understand what it is. Home Office definition to be sent out.

5. Foreshore Bin relocation project update

Queries raised about the extent of the works proposed in the quote and the issues arising from the works.

Agreed a list of options for site mitigations to address the concerns raised by the local resident. These options would be discussed with the resident and if agreement is reached the order would be placed having agreed it under delegated powers of the Chair of Assets and Council along with the Clerk.

6. Allotment Working Group – Terms of Reference and Work Plan

Concern were considered. Concerns were raised that the nature of the group with two community representatives would not be representative of the of all allotment holders. Concerns were raised based on experience at the Dinghy Storage Park Working Group. Recognising the concerns raised it was agreed to continue seek representatives but to keep the situation under review. The terms of reference were Proposed by Cllr Thompson and seconded by Cllr Jones and were agreed.

7. Southern Quay Working Group – new membership

Cllr Jones to join the Group and Janine Dajka would continue to serve on the group as a community representative.

8. Waste and Bins Working Group

It was agreed that the Group would focus on concluding the Audit for all bins across the parish. A meeting of the group would be convened before the next meeting.

9. Dinghy Park Working Group

Report back on the way forward in September.

10. Greening Hamble Working Group

Terms of reference for the Group to Council.

11. Expenditure: -

Expenditure on the following items was Proposed by Cllr Underdown and Seconded Cllr Thompson and approved with the

exception of the Mudland Mooring. Further work was requested on this.

- RUP – window replacement update
- RUP - Security measures and CCTV
- Mudland Mooring – Task and Finish
- Bookings and asset management software
- Flowbird Maintenance charge
- Tree survey at Heather Gardens
- Hamble River Sailing Club – Use of Foreshore and Donkey Derby Field

### Exempt business

12. To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1<sup>st</sup> March 2006.

It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Propose Cllr Hand seconded Cllr Underdown.

13. Leases

Authorised legal costs for the provision of the license for use of the bin store by the the Beach Hut on terms set out in the report.

Expenditure on the legal agreement as set out was proposed by Cllr Thompson and Seconded Cllr Hand and all agreed.

Meeting ended at 20.34