

Hamble Parish Council, Parish Office, 2 High Street, Hamble, Southampton SO31 4JE

Virtual Meeting held due to Coronavirus

Minute reference – 08032021+agenda number

Present:

Members:

Cllr Simon Hand, Cllr Sheelagh Cohen, Cllr Andy Thompson (joined at 19.15), Cllr Ian Underdown, Cllr Jo Nesbitt-Bell, Cllr Debbie Rolfe, Cllr Malcolm Cross, Cllr Janine Dajka, Cllr Trevor Dann (joined at 19.07) and Cllr Michelle Nicholson Staff: Clerk

- 1. Welcome
- a. Apologies for absence Cllr Sally Schofield and Cllr Sharon Hayward
- Declaration of interest and approved dispensations Planning Cllr Malcolm Cross
- C. Approve minutes of the Council meeting of Monday, 08 February 2021

 Propose Cllr Cohen Seconded Cllr Cross

 And all agreed to approve the minutes 8th February 2021
- 2. Public Session no public attended

Community Issues

3. Local Elections – timetable

Chair commented on some key issues and in particular the implications of purdah and the need for any members wishing to stand to contact the elections team at EBC.

4. Changes to staffing and the new structure

Cllr Cohen introduced the item and highlighted how the additional Option 3 has come about following staff consultation. Felt that Option 3 presented the most flexible approach and would enable ensure that the Council was well placed to receive assets coming over from EBC in the future as well as developing a small team of people in the community that could also help out when there was extra work. On balance Option 3 helps to build resilience in the service.

The Clerk confirmed that if underspends can be moved into EMR for next year they would be used to fund the Social Media Contract, leaving the budget

Signed

Name Simon Hand



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around £7,000 short in 2021/22, although the final position will be clear at the year end.

Lastly it was agreed that the Head Groundsman would be replace with to Team leader (grounds), that the organisational chart would show the external communications role linked into the organisation and that the parish warden post would remain as "warden" not "ranger" given the other roles carried out by EBC will the title ranger.

Propose Cllr Ian Underdown

Seconded Cllr Hand

Agreed to approve:

The resignation of Jack Emerson Heaney from 13.02.2021 and Jeanette Symes 28.02.2021

Option 3 and its associated costs (with the changes listed above) and their associated costs and to authorise the start of the recruitment process. To appoint HALC or another consultant to provide recruitment services to the

Council at a cost of no more than £900 per post (with a discount for multiple posts) and to commence recruitment as soon as possible.

5. Allocation of Developers Contributions – EBC

This item prompted a discussion about bins and rubbish management more generally and that the audit was needed to inform EBC. Council welcomed the support from EBC for the projects identified for developers' contributions from the Area Committee (EBC)

 Update on Policing – Use of Roy Underdown Pavilion, Meeting with Chief Inspector Cator and the Foreshore Multi Agency Plan

Unanimously agreed to approve

To comment on the Partnership Plan circulated prior to the meeting To welcome the commitment to engagement with communities and partners To approve the use of RUP for Police drop ins until further notice.

Signed

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Risk, Finance and Governance

7. Financial transactions – these could not be approved as the work the accounts would not be started until 9th and 10th March. Information will be circulated as soon as it is available.

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8. Hugo Fox Contract – Support package including telephone support and online training £19.99+vat per month.

Propose Cllr lan Underdown Seconded Cllr Simon Hand Agreed to approve entering into a contract for silver support at a cost of £19.99+vat on a short term basis

9. Annual review of Council policies: Standing Orders, Financial Regulations and Risk Assessment (Standing Orders and Financial Regulations can be found on the website)

Agreed to re-adopt the current standing orders, financial regulations and risk assessment for the Council based on those currently in use. No changes were felt necessary.

Propose Cllr Cohen

Seconded Cllr Cross

- Accessibility Statement
 Unanimously agreed the policy circulated
- 11. Reported Accidents and incidents

Concerns were raised about the speed limit on the High Street and whether it could be made a 10mph and pedestrian priority agreed. Cllr Cross agreed to take the matter up with EBC as a survey etc is needed. The survey should be extended to the whole of the High Street up by the Church.

HCC should be asked to install a more robust feature that is also decorative. The issue of the missing bollard was also raised on Rope Walk. Bollards were installed to stop parking not as a safety feature.

Main meeting ended 20.22

Signed

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Exempt Business

Proposed Cllr Hand

Seconded Cllr Underdown

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following item(s) of business on the grounds that it is/they are likely to involve the disclosure of exempt information as defined in paragraphs 1, 2, 3 of Part 1 of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1st March 2006.

It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

12. Staffing update

The report provided a breakdown of costs linked to item 4. There was no further discussion on the figures other than than were noted..

13. Property Transaction
Propose Cllr Hand Seconded Cllr Underdown
And the terms of the lease were agreed for engrossing.

Signed

Name Simon Hand