

## HAMBLE PARISH COUNCIL

**MEETING** ASSET MANAGEMENT COMMITTEE MINUTES  
**VENUE** The Mercury, Hamble  
**DATE** Tuesday 08.01. 2019  
**TIME** 8.30am

**PRESENT** Councillors: Schofield (Chair), Dajka, Thompson, Underdown and Cross  
Cllr Cohen arrived at 9.23am  
Deputy Clerk  
Clerk arrived at 9.  
Apologies: Cllr Cohen  
Members of the public: 0

1.

**a. Apologies for absence**

None

**b. Declarations of Interest in items on the agenda and dispensations**

Cllr Underdown declared the following interests:

- A river mooring (not owned by Hamble Parish Council)
- Dinghy Park permit holder

**c. Membership of River Hamble Forum**

**d. Minutes of Asset Management Committee 04.12.2018**

Proposed: Cllr Cross

Seconded: Cllr Schofield

**RESOLVED:** that the minutes of the meetings were approved and signed by the Chair.

Cllr Schofield advised the addition calculation in the table of bookings for the Donkey Derby Field is incorrect and needs to be amended.

- e.** The Terms of Reference were verbally updated to confirm Cllr Underdown's appointment as an additional member of the Asset Management Committee.

**2. Public Participation**

None in attendance.

**3. Grounds Team Update**

The report from the Head Groundsman and noted.

It was confirmed that snowdrops had been planted in the cemetery and along Lovers Lane.

The Committee requested that the Head Groundsman look into the provision of some Autumn bulbs and wildflower seeds.

The Committee is keen to support a community litter pick.

The Keep Britain Tidy 'Great British Spring Clean' takes place from 22<sup>nd</sup> March until 23<sup>rd</sup> April 2019. The Committee requested that the Head Groundsman approach Hamble Conservation Volunteers to find out if they plan to take part in this event so the Committee can consider what support can be offered.

**4. St Andrews Cemetery**

Some minor amendments to the draft Cemetery Regulations and Burial Policy were suggested and these will be taken to the next Council meeting for approval. The Grave Owners advice document will be amended to reflect the recent decision to amend the Exclusive Right period to 20 years.

The Committee noted the information from the Ministry of Justice confirming the cemetery area belonging to St Andrews Church has not been officially closed and the Parish council has not taken over responsibility for the maintenance and upkeep of this area. Cllr Underdown also confirmed that interments have taken place in the front cemetery area in the recent past.

The Committee noted the land registry boundary information confirming the area around the War Memorial belongs to St Andrews Church and not the Parish Council.

## **5. Parking Charge Change**

The recommendation to change the tariff at the Foreshore car park for the period of 5 – 10 hours from £6 to £10 was accepted.

## **6. Mudland Moorings Working Group Report**

The Committee considered the report and clarified some points with the members of the Working Group attending the meeting particularly around the laying of the chains.

The Committee asked the Clerk to seek advice from the Harbour Master and report back.

### **Exempt Business**

Proposed: Cllr Thompson

Seconded: Cllr Underdown

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that they are likely to involve the disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

The Schedule 12A categories have been amended and are now subject to the public interest test, in accordance with the Freedom of Information Act 2000. This came into effect on 1 March 2006.

It is considered that the following items are exempt from disclosure and that the public interest in not disclosing the information outweighs the public interest in disclosing the information.

Items Discussed:

Cemetery Management, Leases and the Roy Underdown Pavilion.

Cllr Thompson left at 10.00am

*Exempt Business concluded at 10:20am and the public meeting resumed.*

## **7. The Clerks Report**

The Clerk read through her report and answered queries raised by members of the Committee.

The requested changes to the Donkey Derby Field allocation for Hamble River Sailing Club were accepted.

Hamble River Sailing Club's request for a change to the location of dinghy park spaces for the optimist rack was considered. The various proposed locations were discussed

in depth and whilst the Committee supported the request in principle each of the locations could have implications for other users, members of the public or residents.

The Committee felt the impact of the Optimist rack may be too prominent in the spaces closest to the slipway and interfere with views of the river. The Committee suggested that alternative locations were investigated including the sin bin area. As the allocation of spaces begins very soon there will not be enough time to fully investigate alternative locations ready for the 2019 allocation.

The Committee agreed to ring fence 23 spaces for Hamble River Sailing Club prior to the allocation of spaces. Of the 23 spaces members agreed it would invite Hamble River Sailing Club to apply for the cost of the spaces to be waived for:

6 spaces for the optimist racks

4 spaces for the safety boats

3 for the Fevers.

The further 10 spaces/permits will be charged at the standard permit cost for 2019/20.

In return for the waiver of costs the Council will ask Hamble River Sailing Club to provide opportunities for children to get onto the water. Last year the Council made a financial Grant to The Friends of Hamble School for the school children to get onto the water. The waiver of the permit costs would be seen as the Parish Council's contribution to this work. The Council may also approach Hamble River Sailing Club to work with a youth outreach provider to offer taster sessions for stand-up paddle boarding during the summer holiday period.

Notice of termination of the public facilities cleaning contract with effect from 31<sup>st</sup> January 2019 was accepted by the Committee.

The Committee asked the Clerk to obtain detailed costings, to replace the key operated locks for its public buildings with digital locks, for further consideration.

The present position of the inquiries in to the scanning of legal documentation was noted. Further information and costings are to be presented to the Committee when available.

**The meeting closed at 11.30am**