

## HAMBLE PARISH COUNCIL

**MEETING** ASSET MANAGEMENT COMMITTEE MINUTES  
**VENUE** Roy Underdown Pavilion, Hamble  
**DATE** Tuesday 04.09 2018  
**TIME** 8.30am

**PRESENT** Councillors: Schofield (Chair), Cohen, Dajka and Thompson  
Clerk, Head of Grounds and Assets and Deputy Clerk  
Members of the public: 0

**1a. Apologies for absence**  
Cllrs Cross

**1b. Declarations of Interest in items on the agenda and dispensations**  
Cllr Cohen Royal Southern Yacht Club and Burial Ground

**1c. Minutes of Asset Management Committee 03.07.2018**

Proposed: Cllr Schofield                      Seconded: Cllr Dajka

**RESOLVED:** that the minutes of the meetings were approved and signed by the Chair.

**2. Public Participation**  
None

**3. Donkey Derby Field Booking Applications**

An application from the RAF Yacht Club for use of the field for parking on 15<sup>th</sup> and 16<sup>th</sup> September was approved.

A report regarding the bookings for 2018 was reviewed. There have been two incidents where vehicles have remained in the Field after the booked allocation has expired. As the planning covenant restricts parking to an absolute maximum of 28 days these incidents could potentially affect bookings for other community groups later in the year.

It was agreed that an article would be published in the Village Magazine explaining the planning covenant, the consequences of over staying and the consequences for the whole community.

As applications for 2019 will be invited shortly the Clerk was asked to arrange a meeting with all users of the Donkey Derby Field to discuss the overstay issues that have arisen, how best to ensure vehicles vacate the Field on time and the importance of event management plans.

**4. Report on Ongoing Issues:**

Members were asked to allocate a budget of £5000 for District Valuers fees in respect work to review the Parish Council's leases.

**RESOLVED:** To agree a budget of £5000 for advice and work by the District Valuer.

Proposed: Cllr Cohen Seconded; Cllr Schofield and all agreed

Westfield Common The Head Groundsman was asked to advise G E Aviation of the works planned to improve the car park at Westfield Common on 10<sup>th</sup> October.

It was agreed to defer the work to replace benches at the Foreshore and College Playing Fields.

It was felt that in future information boards should be split between natural history and historical background of the area. The information board at Westfield Common will be reviewed with Friends of Westfield Common to agree the content for a replacement board.

Camping issues have arisen more frequently this year at Westfield Common it was suggested that the grass is left longer next summer to deter camper, the Friends of Westfield Common will be consulted and any suggestions to manage this issue will be welcome.

*Cllr Thompson left the meeting at 9.15am*

Pay & Display Machines: The various options for replacement pay and display machine for the Foreshore Carp Park were discussed.

**RESOLVED:** To purchase a new machine for payment by debit and credit card only and upgrade the existing machine to accept card payments in addition to cash. An ear marked reserve was already in place for the cost of the new machine and upgrade work.

Proposed: Cllr Cohen Seconded: Cllr Dajka

## 5. Mercury Update

Deputy Clerk updated Members on the preparations for the naming ceremony and the MOBA event. Outlined the position with the building works and the potential handover date which was now about 10 days off. Recognition that there would be a tight turn around between the handover and the ceremony itself. Have deferred taking the books until more progress is made.. It is hoped that the license agreement will be available shortly to enable proper planning to take place.

## 6. Dinghy Park

The Minutes for 14<sup>th</sup> March and 2<sup>nd</sup> May were noted and accepted.

It was agreed to apply a flat rate fee for all Dinghy Park users removing the two scale fee structure. The proposed new charge will be £156 per year which equates to £3 per week.

Discussion will also need to take place regarding with HRSC over the cost associated with their spaces.

Terms and Conditions for Dinghy Park should be amended to state that “users of the DP who have been placed in the sin bin during the previous year will only be allocated a space when all other applications have been allocated”

A Task and Finish Group of consisting of Cllrs Thompson, Underdown and Hand will be formed to look at all the options relating to Mudland Moorings with a view to

reporting back to Council with a range of recommendations before the budget work is concluded in December.

It was agreed the Clerk will draw up terms of reference for the task and finish group.

## 7. Burial Ground report

It was agreed that the Deputy Clerk will meet with Cllr Cohen and Cllr Schofield to review the burial ground regulations following some recent sensitive issues and the completion of the consultation on memorial dimensions.

Once the review is completed an article will be published in the Village Magazine inviting residents to comment.

## 8. Foreshore landscaping

Members were briefed on the issues related to the route running behind the back of the Lifeboat Building where the alleged injury occurred that has now resulted in an insurance claim. The Clerk highlighted the need to discourage people from using the area.

**RESOLVED:** To install fencing and a planting scheme to obstruct the current route.

Proposed: Cllr Schofield

Seconded: Cohen

**Exempt Business** To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed: Cllr Cross      Seconded: Cllr Schofield

**RESOLVED:** that in view of the confidential nature of the business to be discussed the public and press be excluded.

9. The matter to be discussed was as follows: GE Aviation, Personal Injury Claim and leases.