

ASSET MANAGEMENT COMMITTEE
Hamble Parish Council Office
29th August 2017 at 4pm

Present: Cllr Cross (Chairman), Schofield and Underdown

Apologies: Cllr Philips, Cllr Woodall.

Member of the Public present

1. Minutes from meeting 4th July 2017 were agreed.
2. Public session: the member of the public stated that they were in attendance because of the tree survey item. She had raised concerns about trees immediately butting her property and potential damage that was being caused. She also identified that a number of areas were not included in the survey and that this didn't present a comprehensive picture of trees on Council land.
3. The Clerk opened by explaining that the Council had commissioned a survey that identified an approach for the future back in 2015. It was set up on a risk based approach that looked to identify trees that needed work in areas where damage could be most severe. Each year work from the schedule should be carried out to ensure the minimal risk. There had neither been a review of the policy nor the anticipated actions and although the grounds team had undertaken the works identified no further work had happened.
4. The Committee requested that the document be updated so they understood where the gaps were and also to identify those areas missing. They queried why areas were missing and were told that it had been based on the size and age of tree and those areas where there were trees were younger had not been included. Updating the survey was now needed given the time that had elapsed. Approaches to the consultant had not yet resulted in a way forward.
5. Further work was also needed on the council tree policy – to balance the value of our trees from an amenity, biodiversity and residential perspective. It was agreed that the work would come back to a later meeting.
6. Storage shed - Members were updated on work on the storage shed since the last meeting and in particular the fuel storage issue. Options to locate it in a safe compound around the two sheds at CPF had failed as a result of feedback from the fire officer. It would require a separate building 3m away from all others. As a result no further action is proposed at the moment. The small diesel barrel has been relocated and a metal cupboard purchased. Metal racking is needed to complete the fit out of the shed and enable the remainder of the equipment to be moved. A further discussion took place regarding an electrical supply to the storage shed and it was agreed that there should be no extension cable used from the garage store to the new store due to the potential risks.
7. Fire Risk Assessments - Identified the need for training to be sorted as part of the Health and Safety work.

8. PAT Testing - An inventory of all appliances is needed and all equipment to be PAT tested. Company identified and will be completed by the end of Septmeber 2017.
9. Play areas - Discussed the inspection regime for play areas and the potential doubling up of some inspections. Agreed that a recommendation to Council should be made to cease the independent inspection.
10. Foreshore Report - Updated the committee on the work so far and the outstanding issues with included the obstruction on the Dinghy Park slip road and the public slipway. Clerk agreed to write/post notices as needed.
11. Audit of street furniture - The Grounds team had completed an audit of street furniture and identified a number of locations where seats needed to be removed. These included Mount Pleasant and the bus stop near the Police College on Hamble Lane. It was agreed that the parts from the Mount Pleasant seat should be used to re-provide for the Hamble Lane seat given it is widely used. Recommendation to be made to Council.

Signed Chair

Date.....

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