

Hamble-le-Rice Parish Council

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON TUESDAY 26th MAY 2015 AT THE ROY UNDERDOWN PAVILION, COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM

Present

Cllr I Underdown – Chairman
Cllr S Hand - Vice Chairman
Cllr M Atkinson
Cllr S Cohen
Cllr M Cross
Cllr M Davies (until 8.01pm)
Cllr A Fish
Cllr C Fish
Cllr E Lear
Cllr W Pepper
Cllr M Venables

In attendance

Brendan Gibbs – Clerk to the Council
Jackie Bevis – Assistant Clerk
Judy Hickman - Minutes Secretary
1 Parishioner

To elect a Chairman for the municipal year 2015-16

Cllr Hand nominated Cllr Underdown. No other nominations were made. Cllr Hand proposed, Cllr Lear seconded, all agreed and IT WAS RESOLVED to elect Cllr Underdown as Chairman for the municipal year 2015-16.

175/52/15

To receive the Chairman's Declaration of Acceptance of Office

Cllr Underdown took the chair and signed the declaration of acceptance of office.

176/52/15

To receive apologies for absence

Apologies had been received from Cllr Hamel. Cllr Davies gave apologies as he had to leave the meeting early due to personal reasons.

177/52/15

To receive Declarations of Interest

Cllr Cohen declared membership of the Royal Southern Yacht Club. Cllr Lear declared an interest in Planning. Cllr Hand declared dispensations relating to the Dinghy Park and Foreshore. Cllr Underdown declared dispensations in matters relating to the Foreshore and the Dinghy Park. Cllr Pepper declared an interest in the Hamble Club Football Club.

178/52/15

To accept the minutes of the Council meeting held on 11 May 2015

With the addition of Cllr Davies' name to the list of attendees for exempt business, Cllr Angela Fish proposed, Cllr Pepper seconded, all agreed and IT WAS RESOLVED to accept the minutes of the meeting held on 11 May 2015 as a true record.

179/52/15

To elect a Vice Chairman for the municipal year 2015-16

Cllr Pepper nominated Cllr Lear who did not wish to stand. Cllr Angela Fish nominated Cllr Hand. There being no other nominations, Cllr Angela Fish proposed, Cllr Venables seconded, a majority agreed and IT WAS RESOLVED to elect Cllr Hand as Vice Chairman for the municipal year 2015-16.

180/52/15

Public Session

A resident of Westfield Common, reported that in the past few months work had been carried out on the erection of a new dwelling two-thirds of the way up the road going to Hamble Cliff House. This involved a large number of lorry movements to remove concrete surplus to requirements. He understood there had been complaints from residents of Cliff Avenue about lorries being unable to

get through the gates of GE Aviation in the morning and leaving their engines running. Many heavy lorries had been making deliveries in the road going through Westfield Common and there had already been an accident. The resident said the road was inadequate for heavy transport, and that there should be some signage as it was used by children and dog walkers. Because of new height restrictions to the car park it would be impossible for lorries to back up and turn round. He asked the Council to look into the situation and put up signs with a 20 mph speed limit if necessary.

Cllr Underdown thanked the resident for his comments. Cllr Cross said he had received complaints regarding the lorries and the entrance. The situation would change when a new security entrance was installed. Eastleigh Borough Council was aware of lorries going down to the Westfield Common Road, to use a back entrance to the site. The Clerk said discussions were taking place within GE UK about the future of the site, with some decisions due within a few months. Meanwhile GE claimed there was no increase in traffic. Cllr Cross commented that GE has a duty of care, the road concerned being a public walkway. The Clerk said the track leading from Westfield Common to the back entrance of the GE site at Hamble Cliff House is considered private land. Cllr Underdown asked the Clerk to write to GE to enquire about the current situation regarding use of the road. The Clerk would do this in conjunction with the Area Co-ordinator, and add that the Council had been approached with concerns.

Clerk

Cllr Lear spoke about the proposed Hallam development north of Hamble station. She had been approached by several people with their concerns. She commented on a recent ruling by the UK Supreme Court that the government should take immediate action on air pollution. She had e-mailed councillors on 14 May indicating that she wished the matter to be discussed. She suggested that now the Hallam development was in the hands of the Planning Inspector, the issue of air pollution might provide an opportunity to ask the Secretary of State to call in the appeal. She had spoken with officers at Eastleigh Borough Council and her e-mail had been circulated within EBC. The Cabinet was due to discuss taking it to the Secretary of State. The development was in Hound, not Hamble, but as an associate parish and therefore an interested party Hamble Parish Council could ask to be included in EBC'S list of consultees. Cllr Lear had already contacted the new MP.

Some Councillors had not received the e-mail, so Cllr Underdown asked for the item to be placed on the agenda for the next meeting. There were some queries about appeal procedures and timing which the Clerk would follow up with Diccon Bright. Cllr Atkinson asked about air pollution expected from the new development. Cllr Lear commented that generally in Hamble Lane there are high levels of pollution but that EBC did not include this in their objections to the scheme last October. Cllr Underdown asked the Clerk to find out more about the procedures and what the Council's involvement would be with the consultation. Following some comments about air quality management, the Clerk was also asked to check up on a report about pollution monitoring which should have come from EBC. (At this point Cllr Davies left the meeting).

**Clerk
CLAg**

181/52/15

Planning and Development Control

a) To consider any planning applications

F/15/76455 - Single storey rear extension following demolition of conservatory at 45 Spitfire Way, Hamble-le-Rice. SO31 4RT

Cllr Hand proposed, Cllr Clive Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

**Clerk
182/52/15**

F/15/76445 - Siting of storage & office accommodation (portable units) for temporary 3 year period at Mercury Marina, Satchell Lane, Hamble-le-Rice. SO31 4HQ

No plans had been received showing the siting of the units. The Council had previously objected to such applications. Cllr Clive Fish proposed, Cllr Hand seconded, a majority agreed and IT WAS RESOLVED to object to the application on similar grounds to previous temporary buildings applications in marinas.

**Clerk
183/52/15**

F/15/76495 - Single Storey rear extension, following removal of existing conservatory at 5 College Close, Hamble-le-Rice. SO31 4QU

Cllr Hand proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

Clerk
184/52/15

F/15/76472 - Erection of conservatory, following demolition of existing at 6 The Bartletts, Hamble-le-Rice. SO31 4RP

Cllr Pepper proposed, Cllr Angela Fish seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

Clerk
185/52/15

b) To receive any Planning Decisions and Matters at Appeal

Watermans Cottage, School Lane, Hamble-le-Rice, SO31 4JD. A planning appeal had been submitted, EBC appeal reference no. Y/F/14/75532 – noted.

186/52/15

c) Hamble Club Football Club Application F/15/75999

The Club's planning application had been amended with a fresh consultation period ending on 10 June. The new plans would be brought to the meeting for discussion on 8 June. Cllr Hand commented that the Club would not be ready to start the new season on their own pitch. They had made interim arrangements to use the Police pitches.

187/52/15

Finance

a) To receive bank and petty cash reconciliations for April 2015

Petty Cash - £44.97

Barclays Current (70978787) - £123,271.98

Cllr Hand proposed, Cllr Venables seconded, all agreed and IT WAS RESOLVED to accept the bank and petty cash reconciliations for April 2015.

188/52/15

b) To receive the April 2015 Salary Journal

The details were not available and would be brought to the next meeting.

CLAg
189/52/15

c) To receive a report from the Clerk regarding the 2014-15 Financial Year End

The Annual Return had been prepared and circulated to councillors. Once the internal auditor had completed his work the Return would be brought back to the Council for acceptance. The relevant notice to electors had been published.

190/52/15

To consider the appointment of the councillor representatives on outside bodies and Parish Council Working Parties

Parish council representatives on outside bodies - 2015/16

Councillor Representatives were appointed as follows:-

Hamble River Valley Forum	I M Underdown
Hamble Estuary Partnership	I M Underdown, S Cohen
Hamble Village Memorial Hall Management Committee (1)	M Atkinson
Scout and Guide Liaison	S Hamel
Henville Educational Foundation (4 year term, to May 2018)	I M Underdown
Youth Liaison – HYPE Co-ordinator	S Hand
Eastleigh Safer Neighbourhoods Local Action Group	S Hamel, E Lear
Hamble Primary School	M Cross
Older Peoples Champion	W Pepper

Working Parties/Committees

Leases Working Party	I M Underdown, S Hand, C Fish
Grievance & Disciplinary Panel	M Cross, S Hamel, M Venables
Grievance & Disciplinary Appeal Panel	M Atkinson, C Fish,
Burial Ground Committee	C Fish, E Lear, I M Underdown
Staff and Salaries Committee	I M Underdown, M Venables, S Hand, S Hamel
Travel Tokens Working Party	C Fish, W Pepper, E Lear and the Clerk

To consider an office closure for the week commencing 24th August for one week for the

191/52/15

purpose of archiving

Cllr Underdown proposed, Cllr Angela Fish seconded, all agreed and IT WAS RESOLVED to close the office for one week commencing 24th August. The Clerk reported that he had been in preliminary negotiations with the Chairman of the Memorial Hall Management Committee to consider whether re-decoration of the Council Offices could be carried out at the same time.

192/52/15

The provision of temporary toilets at the Hamble Foreshore summer 2015

Quotations for the provision of temporary toilets had been circulated. The costs were potentially around £10,000. Cllr Venables asked whether the Hamble Lifeboat Trustees had been approached about making a contribution. The Clerk said there had been informal discussions but figures had not been mentioned. Many non-customers had been using facilities at the Blue Star Café since the toilets were closed and he had spoken to the proprietor about a more formal arrangement. This might be appropriate for disabled users, since the provision of temporary disabled toilets would be unaffordable. Some discussion followed about the costs and whether they should be deducted from the second tranche of Council funding for the Lifeboat.

The Clerk then read out a report from the Lifeboat Trustees saying they had experienced problems with supply of the cladding and the weather. The roof was due to be fitted on 27 May. Cllr Underdown commented that the Trustees should come to a Council meeting to explain the delay. The toilets were one issue, but the Council also needed to do something about the dinghy park. The construction area should have been reduced in size by the end of May. The Council was facing a loss of income in the region of £5,000.

Because he had further information to report, Cllr Underdown proposed from the Chair, all agreed and IT WAS RESOLVED to go into exempt business.

193/52/15

On return to the public meeting, Cllr Atkinson proposed, Cllr Venables seconded, all agreed and IT WAS RESOLVED that the Council would provide temporary toilets at the foreshore to minimum requirements, until the completion of the new Lifeboat building. The Trustees would be expected to make a contribution of at least half of the resulting costs.

Cllr Atkinson commented that currently quite a large area was fenced-off for construction. If the roof was completed at the end of the week as expected, fitting out would not require as much space. He recommended negotiating a reduction in the size of the compound so that the dinghy park problem could be resolved. Cllr Hand said this would be discussed by the Leases Working Party.

194/52/15

To consider the following matters arising

Well Lane path to Marina Drive

Solicitors' advice had been received. Cllr Cohen had reviewed it and looked at the two agreements in the correspondence. The 2000 agreement was a deed of variation to the 1998 agreement. There was no reason why the 2000 agreement included the RAFYC because it only related to Berkeley Homes. The Council needed to decide how to proceed, but there was no need to buy the land (and she advised against this due to the culverts). She thought the Council could enter into a formal management agreement with the RAFYC to maintain the footpath. She had not checked the Section 38 agreement, but wondered whether in the longer term a right of way could be considered. The RAFYC was responsible for the maintenance, but Cllr Cohen recommended a small working party to consider the overall benefit to the Council in terms of taking it over.

Cllr Underdown proposed, Cllr Atkinson seconded, all agreed and IT WAS RESOLVED that Cllr Cohen should join the Leases Working Party. The Clerk was asked to request assistance from Eastleigh Borough Council with the negotiations because it was EBC's fault that the legal agreements were not properly implemented.

Clerk
205/61/13

Hamble-le-Rice Parish Council Secure Storage

A planning application was due to be submitted and the Council is required to provide a certificate of ownership of the land.

239/81/12

Hamble Lifeboat Station Construction Project

Already discussed in conjunction with provision of temporary toilets and under exempt business.

52/21/15

Westfield Common Improvements

The Clerk reported that he was awaiting reports from experts on the fauna and flora and the condition of all the trees at Westfield Common.

53/21/15

A Farmers Market in Hamble

The Clerk had received e-mail regarding the Farmers Market, and the 5th September had been agreed for the market. The stall holders would like to hold the event in the foreshore car park. Cllr Lear proposed, Cllr Atkinson seconded, a majority agreed and IT WAS RESOLVED to permit a farmers market to be held at the foreshore car park on 5th September, with the proviso of retaining at least four disabled parking spaces.

113/32/15

Parksport and Summer of Sport

Eastleigh Borough Council had suggested a contribution of £333 would be gratefully received. Cllr Underdown proposed, Cllr Clive Fish seconded, all agreed and IT WAS RESOLVED to contribute the sum of £333 towards Parksport and the summer of Sport.

171/51/15

To authorise the Clerk to deal with correspondence relating to Council matters including:-

a. From Eastleigh Borough Council

Various correspondence regarding developer exhibitions for land at Berry Farm and land south of Bursledon Road (previously circulated) - noted.

195/52/15

b. From Hampshire County Council

News for Local Councils May 2015.

196/52/15

c. Other correspondence

Request from a parishioner to hire the RUP with use of a bouncy castle - Cllr Underdown proposed, Cllr Pepper seconded, all agreed and IT WAS RESOLVED to grant this request subject to consultation with the Head Groundsman.

HALC Core Skills training dates and HALC consultation on the future affiliation to the National Association of Local Councils – noted.

Information Commissioner's Office – certificate of registration of Hamble-le-Rice Parish Council – noted.

GE copy of Land Register title to note – Cllr Underdown asked for the item to be placed on the agenda for the next meeting.

Letter of thanks from the vicar for provision of a new fence at the back of the churchyard – noted. The vicar would like to run a Sea Sunday service on the foreshore on Sunday 12 July on the quay. Councillors welcomed this idea.

CLAg

197/52/15

The Clerk reported communications from the Police regarding swimming from the public jetty. They would like the Council to consider marking a strip to show the prohibited area. The current two white lines were considered inadequate. Cllr Underdown reported the notice was missing from the end of the jetty. He asked the Clerk to provide information for the next meeting.

Clerk/CLAg

Cllr Lear asked for Hamble Point Marina car park to be placed on the agenda for the next meeting. The Clerk commented that the Council is not the landowner and various issues were already being dealt with by the LAC.

CLAg

Cllr Angela Fish reported that several parishioners had commented about the state of the litter bin in the layby by the infants' school. The Clerk asked for these reports to go to the office.

198/52/15

Exempt Business

The Chairman proposed, all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed, the public and press be excluded.

199/52/15

The meeting closed at 9.43pm