

## HAMBLE PARISH COUNCIL

### **MEETING ASSET MANAGEMENT COMMITTEE MINUTES**

**VENUE** The Mercury, Hamble  
**DATE** Tuesday 2<sup>nd</sup> July 2019  
**TIME** 8.30am

**PRESENT** Councillors: Schofield (Chair), Cross, Hand, Thompson and Underdown  
Cllr Cohen arrived at 8.48am  
Clerk, Deputy Clerk and Head of Grounds and Assets

Minute reference for the meeting: 02.07.19 + item number

- 1a. Apologies: Cllr Dajka
- 1b. Interests and dispensations: Foreshore and Dinghy Storage Park – Cllr Underdown and Dinghy Storage Park - Cllr Hand
- 1c. Minutes of the previous meeting  
Proposed Cllr Underdown                      Seconded Cllr Thompson  
IT WAS RESOLVED that the minutes of the 7<sup>th</sup> May 2019 be approved.
2. Public session: none
3. Terms of reference  
The terms of reference were amended to increase membership by one following the Annual Council Meeting. Cllr Hand was welcomed to the Committee.  
Proposed Cllr Schofield                      Seconded Cllr Cross  
IT WAS RESOLVED that the membership of the Committee be increased by one.
4. Changes to the Donkey Derby Field Allocation  
Members approved the addition of the Royal Southern Yacht Club (RSrNYC) and noted the issues linked to the use of the field by Britannia as part of the Round the Island race. There were concerns expressed about the field not being open to members of the public throughout the period. The Clerk fed back comments from Britannia about the need for a single application by all the local yacht clubs next year.  
Proposed Cllr Schofield                      Seconded Cllr Cross  
IT WAS RESOLVED that the RSrNYC be allocated the 19, 20 and 21<sup>st</sup> July 2019.
5. Feedback and Updates on:
  - a. Sin Bin and Hamble River Sailing Club (HRSC) – an email from the Commodore had been received, asking the Committee to consider a proposal for a facility similar to their current sail storage shed to be located on the grass behind the Lifeboat building. The Clerk was asked to write back to HRSC to say that the Committee didn't feel it was an appropriate location.  
Proposed Cllr Underdown                      Seconded Cllr Schofield
  - b. Details of the new bin store were pending from the Beach Hut Café.

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- c. Landscaping of the Circular Bench – this was discussed but no further decision was reached.
- d. Footpath and barrier – highlighted the ongoing concerns and issues especially in the light of the recent accident. There were lengthy discussions about the pros and cons of reinstating the barrier as well as alternative options. Key issues were as follows:

Speed of vehicles on the footpath were a concern

A blind spot exists as a result of the yew hedge next to the equipment store

Control measures to manage young people in and around the Oppie racks and crossing to the store

Lack of effective signage highlighting that it is a footway not a road

It was agreed before installing the barrier, signage would be put up alerting drivers to the risk, undertake a full risk assessment of the footway and HRSC would be asked for the method statement and risk assessment for the use of the DSP.

- e. Dinghy Storage Park Working Group – Terms of reference and work programme – these were agreed.

## 6. Working Group Updates

Earlier in the spring time Andy McIndoe came forward with a number of proposals for the foreshore alongside work that had already started on the renewal of street furniture.

A number of task and finish groups were established to look at key areas. This included:

- Bench replacement on Southern Quay
- Planting and landscaping around the circular bench
- Proposals from HRSC for the Sin Bin
- CCTV

A number of decisions are needed to take the projects forward. In particular the replacement benches and the works to the circular bench. Issues discussed but not concluded were as follows:

1. There are both short term and longer-term projects/objectives for the Foreshore. Should the short-term equipment replacement be held up pending this wider piece of work that will require extensive consultation.
2. There should be consultation about the replacement equipment – graphic information will be needed to do this. Suppliers are likely to provide some limited graphics.
3. Do we need to commission some indicative concept plans with our current proposals plus the option for wider projects?
4. Money set aside for the Planning for Real work could be used to include this site as well as or instead of advancing the work at Mount Pleasant.

Given the sensitivities of this site and the breadth of views it was felt appropriate to garner the views of Council.

IT WAS RESOLVED to refer the issue to Council.

7. Christmas Lights – The Clerk highlighted the need to plan this this year’s Christmas trees lights. It was agreed that the arrangements in the Square would remain as previous years, that any decorations at the Memorial hall would be within the Parish Office and that contact would be made with Eastleigh Borough Council (EBC) about the status of both the electric supply and the trees at Coronation Parade. Cllr Cross expressed concerns about potential issues that could stop decorations at Coronation parade this year, especially given the cost of the work to install the sockets. Agreed that a decision would be made once there was a response from EBC.
8. Leases Review – It was agreed to retain Hampshire County Council (HCC) to undertake work on the council’s leases as set out in the paper.

Proposed: Cllr Underdown      Seconded      Cllr Cohen

**IT WAS RESOLVED** To set aside Financial Regulations section 11.1ii for specialist services to secure legal advice from HCC at a rate of £80.00 per hour in order that the legal agreements set out in the report are reviewed and summarised.

9. Football Season 2019/20

The Head of Grounds and Assets set out his discussions with several clubs to use our playing pitches for 2019/20. Given the historic issues with payments and smaller clubs, all potential users for the next season have been asked to make payment upfront. This would reduce our administration which is an expensive overhead.

The Committee were keen to see that we support a local club which provides opportunities for residents to play. Consideration was given to the Rugby Club proposal but it was felt that a local provision was preferred and that accommodating cricket and rugby on the same site could be difficult to achieve.

Proposed: Cllr Schofield

Seconded: Cllr Thompson

**IT WAS RESOLVED** that Bursledon Youth Football Club should be chosen to use College Playing Fields for the 2019/20 season.

10. Project review and update

The Bartletts Field project has been reviewed and a number of changes made to the project template to improve our project management going forward. Some key issues were around the timing of tendering and the selection of contractor as well as the importance of providing a detailed specification to ensure that bids were comparable.

11. Insurance Schedule – This continues to need updating but has been paused while the issues with Hamble Lifeboat (HLB) are resolved. Under the lease, Hamble Parish Council should insure the building, with HLB refunding the cost to us. In the first year an alternative arrangement might be needed as the terms of their insurance are complicated with different policies covering different aspects of the organisation and building. It was agreed to bring it back to a further meeting.

**Exempt Business** To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 in respect of the following items of business on the grounds that it is likely to involve the disclosure of exempt information as defined in paragraph 3 or Part 1, of Schedule 12A of the Act.

Proposed

Cllr Underdown

Seconded

Cllr Thompson

**It was resolved that in view of the confidential nature of the business to be discussed the public and press be excluded.**

The matters discussed were: (12.) Approve Exempt Minutes of 7<sup>th</sup> May 2019; and (13.) Football Season 2019/20

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Date: \_\_\_\_\_

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