

**Hamble-le-Rice Parish Council**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
MONDAY 14 SEPTEMBER 2015 AT THE ROY UNDERDOWN PAVILION,  
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.30 PM**

**Present**

Cllr I Underdown – Chairman  
Cllr S Hand - Vice Chairman  
Cllr M Atkinson  
Cllr M Cross  
Cllr E Lear  
Cllr W Pepper

**In attendance**

Brendan Gibbs – Clerk to the Council  
Judy Hickman - Minutes Secretary

Before the meeting the Clerk reported that at Eastleigh Borough Council's Annual General Meeting in May a number of people who had served EBC were granted the status of Honorary Alderman, including Cllr Pepper. Cllr Underdown congratulated Cllr Pepper on his 48 years' service on Hamble Parish Council and 32 years at Eastleigh Borough Council.

**To receive apologies for absence**

Apologies had been received from Cllrs Angela and Clive Fish, Cllr Davies, Cllr Venables, Cllr Hamel and Cllr Cohen.

**308/91/15**

**To receive Declarations of Interest**

Cllr Lear declared interests in the St Andrews Church grant application and planning. Cllr Hand declared dispensations relating to the Foreshore and Dinghy Park. Cllr Underdown declared dispensations relating to the Foreshore and the Dinghy Park. Cllr Pepper declared an interest in the Hamble Club Football Club.

**309/91/15**

**To accept the minutes of the Council meetings held on 22 and 27 July 2015**

Cllr Lear proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED to accept the minutes of the meetings held on 22 and 27 July 2015 as a true record.

**310/91/15**

**Public Session**

No members of the public were present.

**311/91/15**

**Planning and Development Control**

**a) To consider any planning applications**

**(The first three applications were received during the recess)**

*R/15/76830 - Reserved Matters Application for appearance, landscaping, layout and scale pursuant to Outline Planning Permission O/12/71828 for the construction of 150 dwellings with ancillary roads, parking, footpaths, open space and pumping station. This application affects the setting of a Public Right of Way at Land to the West of Hamble Lane, Bursledon. SO31 8BR*

The Council's response was to leave the decision with planning officers.

**312/91/15**

*C/15/76708 - Conversion of garage to form annexe accommodation, rear extension, provision of new roof lantern, wrap around balcony to first floor & elevation alterations to include addition of cladding & changes to fenestration at River View, High Street, Hamble-Le-Rice. SO31 4HA*

One objection had been received. The Council's response was to leave the decision with planning officers, but raise concerns about parking and loss of parking.

**313/91/15**

*F/15/76895 - Temporary permission for retention of storage shed for a period of 3 years at Port Hamble Marina, Satchell Lane, Hamble-le-Rice. SO31 4NN*

The Council had objected to this application in line with previous practice.

**314/91/15**

*F/15/76972 - First floor rear extension with side facing roof lights and rear juliet balcony and addition of pitched roof to existing front dormers at Galleons Reach, 155 Satchell Lane, Hamble-le-Rice.*

Cllr Hand proposed, Cllr Atkinson seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

315/91/15

*T/15/77036 - Pruning of 1no. Ash (T1) to boundary fence line approx. 2m from tips & pruning of 1no. Oak (T2) to boundary fence line approx. 1.5m from tips at 10 College Close, Hamble-le-Rice.*

Cllr Pepper proposed, Cllr Hand seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers but request that minimum work be carried out.

316/91/15

*F/15/76767 - Single storey side & rear extension to be used as a garage at Sally Point, 72 Satchell Lane, Hamble-le-Rice. SO31 4HL*

Cllr Hand proposed, Cllr Cross seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

317/91/15

*U/15/76999 - Application for a Lawful Development Certificate for the proposed use of existing garage as habitable accommodation at 2 Cerdic Mews. Hamble-le-Rice*

Most of the application had been redacted on the Eastleigh Borough Council website. More information was required before any comments could be made.

318/91/15

*U/15/77076 - Application for Lawful Development Certificate for proposed development: Conversion of roof space to habitable accommodation & addition of exterior roof lights at 35 Priors Close, Hamble-le-Rice.*

Cllr Hand proposed, Cllr Cross seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

319/91/15

*F/15/77032 - Two storey side extension at Pittwater, 105 Satchell Lane, Hamble-le-Rice. SO31 4HL*

Cllr Hand proposed, Cllr Cross seconded, a majority agreed and IT WAS RESOLVED to leave the decision with planning officers.

320/91/15

#### **b) To receive any Planning Decisions and Matters at Appeal**

The list was circulated. Refusal of an application at 6 Liberty Row was noted.

321/91/15

#### **Finance**

##### **a) To receive bank and petty cash reconciliations for July and August 2015**

Petty Cash – July £162.85; August £146.78

Barclays Current (70978787) – July £54,412.24; August £6,275.57

Cllr Underdown proposed, Cllr Atkinson seconded, all agreed and IT WAS RESOLVED to accept the bank and petty cash reconciliations for July and August 2015.

322/91/15

##### **b) To receive the July and August 2015 Salary Journals**

Cllr Hand proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED to accept the July and August salary journals.

323/91/15

##### **c) To receive the Income and Expenditure reports for the 1<sup>st</sup> Quarter 2015-16**

Cllr Lear proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED to accept the income and expenditure reports for the 1<sup>st</sup> quarter 2015-16.

324/91/15

##### **d) To receive Orders for Payment for July and August 2015**

Cllr Pepper asked about payments to HYPE, and said the Council had hoped HYPE would raise its own funds. The Clerk explained that this payment related to funding for the previous financial year, but the invoice had been received after the year end. £10,000 was due in the current financial year. A review of contributions to HYPE would be included in the agenda for the next meeting. He was also still investigating the increase in PCSO funding. Cllr Atkinson queried a payment of £552 for

CL2Ag

posts at the foreshore which seemed high compared with previous work. The Clerk would check. Cllr Atkinson proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED to accept the orders for payment for July and August 2015.

*Clerk*  
**325/91/15**

**e) To receive the following grant applications.**

St Andrew's Priory Church for Churchyard and Clock maintenance - £4,000. Following some discussion, Cllr Underdown proposed, Cllr Pepper seconded, a majority agreed and IT WAS RESOLVED to grant £2,500 to St Andrew's for maintenance of the clock and war memorial, and suggest that if further funding was required, St Andrews should approach the Council again.

**326/91/15**

**Hamble Lifeboat Station Construction Project**

The Clerk reported that a notice of practical completion had been received, enabling the final tranche of funding to be paid. Ben Moore was waiting for electrical connection work to be completed, following which fitting out the building would involve about ten days' work. There was disquiet that although the Council had never received any apology from the Trustees about delays and shortcomings, Mr O'Connor had apologised to the organisers of the Farmers Market that the toilets were not ready. In addition, people were being shown round the building whereas the Council did not have access. In response to a question from Cllr Atkinson, the Clerk said the Council had received no formal thanks for the funding. There was general disappointment about the attitude of the charity. Cllr Underdown referred to the Council's invoice of around £3,000 for work carried out at the beginning of the project. This was now overdue and the Clerk had been asked to write again to request the payment. Cllr Lear reported that someone had approached her saying they were starting a lottery for the Lifeboat. This was thought to be a scam.

*Clerk*  
**52/21/15**

**Correspondence between the Parish Council and the Mayor of Eastleigh regarding the Hamble Lifeboat Construction Project**

There was some discussion about what was considered to be an unsatisfactory reply from the Mayor to the Parish Council's letter regarding comments she had made at the Eastleigh Southern Parishes Older People's Forum. It was agreed not to take any further action on this occasion; however the Clerk would keep a full audit trail of letters and e-mails in case the matter arose in the future.

**300/73/15**

**Barclays Bank in Hamble-le-Rice. To receive official notice of closure**

Notification had been received that the Barclays Hamble branch would close on Friday 20 November 2015, and also correspondence from Donna Hagan of Barclays. Cllr Underdown suggested replying along the following lines:- it was the last bank on the peninsula; closure would cause huge inconvenience to parishioners and local organisations, charities and businesses; many people had no access to internet banking; the alternative arrangements at the Post Office were unsatisfactory as it was already over-used. The Clerk outlined his main concerns relating to Council activities. Banking of the car park income would be much more difficult and time-consuming, involving trips to Hedge End. It could therefore not be done as frequently. In addition, the Council currently had an internet banking arrangement at no cost through a signatory letter, signed by two authorised councillors. Barclays had said they would no longer accept any letter once the Hamble branch closed, and would require an internet fee paying arrangement. The Clerk's concern was that this would lead to a situation where signing powers would be devolved to one person, i.e. the Responsible Financial Officer. Other concerns were that the Council would be treated like any other customer. Cllr Lear asked about changing banks. The Clerk and Chairman had made enquiries and it seemed that the Unity Credit Bank might be able to help. They had also investigated using Eastleigh Borough Council's cash collection arrangement for car park income, but the company concerned was not interested in managing the Parish Council's income. There was some discussion about whether coinage could be paid into the Post Office. Cllr Lear said the local staff at Barclays were excellent and knew their customers. She felt Barclays had a moral responsibility not to close the last bank on the peninsula. Cllr Pepper added that the bank was well used, with queues all the time. Cllr Underdown proposed, Cllr Pepper seconded, all agreed and IT WAS RESOLVED to reply to Donna Hagan's letter outlining the concerns as expressed earlier by Cllr Underdown.

*Clerk*  
**327/91/15**

**The Hamble Valley River Forum. To receive a report from Cllr Underdown**

Cllr Underdown attended a recent meeting of the Forum, where in addition to the usual reports, it was agreed that the Forum should form a working group consisting of a representative from each member Council to discuss various objectives relating to public rights of way.

**328/91/15**

**Hamble Footpaths & Rights of Way. To receive a report from the Clerk and Cllr Underdown**

The Head Groundsman had surveyed all the rights of way and a report was circulated with notes from Cllr Underdown. Rights of way problems could be reported on Hantsweb. The Clerk would provide all councillors with definitive maps and statements for all the footpaths in Hamble.

**Clerk**  
**329/91/15**

**The Well Lane Footpath Spur. To receive a report from the Clerk and Cllr Underdown**

According to research undertaken by Cllr Underdown, the Council had maintained this area since the early 1900s. In 2000 it was very overgrown and people had complained. Eastleigh Borough Council gave some funding to replace the wall. The spur is neither owned by the Parish Council nor registered with the Land Registry. The Clerk was concerned that if Council employees maintained areas of land it did not own it would set a precedent, and there were about 30-40 other informal areas which people had commented on in the past. There might also be an issue with RAF Yacht Club land close to the spur. Cllr Underdown proposed, Cllr Hand seconded, all agreed and IT WAS RESOLVED to reconfirm that the Council would maintain the spur. Cllr Underdown further proposed, Cllr Atkinson seconded, all agreed and IT WAS RESOLVED that the Council should try to register the land. The Clerk would have a budget of £500 for this work. There was some further discussion about maintenance and the Clerk would investigate the best way of dealing with the weeds.

**Clerk**  
**330/91/15**

**Public seating adjacent to the Royal Southern Yacht Club**

Cllr Hand said the Royal Southern Yacht Club had stored one of the seats that was broken. No-one knew who owned the seats, but Cllr Underdown thought they had been donated by the Williams family. Cllr Hand proposed, Cllr Underdown seconded, all agreed and IT WAS RESOLVED to carry out repairs and to make enquiries about the ownership of the seats.

**Clerk**  
**331/91/15**

**Farmers Markets in Hamble 2016. To consider dates for further events in 2016**

The recent Farmers Market was a great success. Cllr Underdown proposed, Cllr Pepper seconded, all agreed and IT WAS RESOLVED to grant the request from the organisers to hold further markets on 23 April and 3 September 2016.

**332/91/15**

**To receive a report from the Clerk on the following matters****Hamble-le-Rice Parish Council Secure Storage**

The matter was progressing. The Working Party had met but was waiting for further information from planning officers.

**239/81/12**

**Path from Well Lane to Marina Drive**

A meeting with Diccon Bright and the legal team at Eastleigh Borough Council had been requested. Some of EBC's legal work would be chargeable and it was agreed to include the Oyster Quay art.

**205/61/13**

**Westfield Common Improvements. To receive a report from Cllr Cross**

Cllr Cross reported that ramps needed to be put under the barriers as pick-up trucks could get underneath. GE Aviation was installing security fencing near the stables and had used Parish Council land for storage and log-cutting, leaving a mess. Contractors' vehicles were parked near Hamble Cliff House, and logs and a dumper truck had been left on Council land. Some plants had been damaged including the protected butchers broom. Four to five piles of wood chippings had been left in the bushes. Cllr Cross circulated a set of photographs. The Clerk confirmed that GE had not asked permission. Cllr Hand proposed, Cllr Cross seconded, all agreed and IT WAS RESOLVED to write to GE Aviation to complain about this unsatisfactory situation. Cllr Lear commented that many lorries were now using the road and Hampshire County Council had been asked to provide signage to make it clear that the right of way was with Westfield Common. Cllr Underdown asked Cllr Cross to liaise with the Head Groundsman and put forward some suggestions regarding the barriers.

**Clerk**  
**MC/HGrs**  
**53/21/15**

**Public Toilets Water Bill**

The Clerk was due to meet with Southern Water on 15 September to check both meters. He suggested the Council invoice the Hamble Lifeboat Trustees for half the increase in costs.

**239/62/15**

**Hamble Footpath 1.**

Documents from the Land Registry had now been received clearly showing the boundary between Council and private land. The Council land was clearly registered and the encroachment was not registered as private land. Nothing would be done until the property was put up for sale.

**260/62/15**

**Public Art at the Hamble Foreshore**

Diccon Bright of EBC was looking into resolving this issue.

**273/71/15**

**PCSO and Special Constable alternative funding**

It was hoped that a representative would attend the next meeting.

**274/71/15**

**Hamble Footpath 5. To receive a report from Cllr Underdown**

Cllr Underdown had met with the Rights of Way Officer from Hampshire County Council who said the County Council should have been involved at the planning stage, and he would come back with a response. The Clerk would obtain a quotation for a new ladder and the ring was currently stored.

**Clerk**  
**275/71/15**

**Parish Council Out Of Hours (OOH) contacts**

Cllr Underdown and Cllr Hand would be responsible for the office. As far as the other facilities were concerned, Cllr Hand volunteered to be the contact. He requested a telephone number for the grounds staff in case anything was stolen. Cllr Underdown proposed closing the minute.

**Clerk**  
**276/71/15**

**To consider closing the following minute references**

276/71/15 Parish Council out of hours (OOH) contacts  
216/61/15 Sporting facilities at GE Aviation Systems Ltd  
217/61/15 Hallam Land Management Ltd Planning Appeal  
219/61/15 The Hamble Point Car Park

Cllr Pepper expressed concern about closing minute 216/61/15. He thought documents detailing transfer/exchange of land dating from about 1959 were available. Cllr Underdown proposed, Cllr Hand seconded, a majority agreed and **IT WAS RESOLVED** to close the above minutes, but to re-open them if necessary.

**333/91/15**

**To receive reports from Borough and County Councillors**

Cllr Lear had circulated a report – noted.

**334/91/15**

**To note that the Chairman and the Clerk have met with the newly appointed Harbour Master**

Jason Scott had been appointed and had met with representatives of the Parish Council.

**335/91/15**

**To authorise the Clerk to deal with correspondence relating to Council matters including:-**

**a. From Eastleigh Borough Council**

Council Tax Reduction Scheme Consultation (previously circulated).  
Hamble Peninsula Bus Service Changes (previously circulated).  
Hamble Square Taxi Rank Consultation (previously circulated).  
Home Fixed Handy Person Scheme Leaflet (previously circulated).

**336/91/15**

**b. From Hampshire County Council**

Notice of works to Hamble Lane (previously circulated).  
Proposal for repairs of improvements to the Hamble High Street (previously circulated).  
River Hamble Harbour Board Management Committee Meeting 4<sup>th</sup> September 2015.  
Economic, Transport and Environment Conference invitation 11<sup>th</sup> November 2015.

**337/91/15**

**c. Other correspondence**

A parishioner. Objection to the closure of Barclays Bank, Hamble-le-Rice – noted..  
Dinghy Park Disposal Notice. To receive any bids. None received.  
HALC – Notice of AGM on 10 October. Cllr Hand would try to attend.

Other items of correspondence are listed on a separate appendix. Cllr Underdown thanked the office staff for correlating correspondence and a plan for the year was distributed. He also circulated correspondence between Peter Nicholson and Cllr Woodward at HCC regarding Hamble Lane.

**338/91/15**

**Exempt Business**

The Chairman proposed, all agreed and **IT WAS RESOLVED** that in view of the confidential nature of the business to be discussed, the public and press be excluded.

**339/91/15**

The matters to be discussed were as follows:-

The Hamble Club Football Club lease discussions.  
The provision of a Trip Boat at the Hamble Foreshore.  
The Parish Council employees' appraisal process.

***The meeting closed at 9.30 p.m.***